

MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION

Tuesday  
July 28, 2015

Maryland State Board of Education  
200 W. Baltimore Street  
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Tuesday, July 28, 2015 at 9 a.m. at the Nancy S. Grasmick State Education Building. The following members were in attendance: Mr. James H. DeGraffenreidt, Jr.; Ms. Linda Eberhart; Dr. S. James Gates, Jr.; Mr. Larry Giammo; Dr. Michele Jenkins Guyton; Mrs. Madhu Sidhu; Mr. Andrew R. Smarick; Mr. Guffrie M. Smith; Ms. Quinn Wandalowski and Dr. Lillian M. Lowery, State Superintendent of Schools. Dr. Chester Finn, Jr., Ms. Luisa Montero-Diaz and Mr. Sayed Naved were absent.

Elizabeth Kameen, Esq., Assistant Attorney General, and the following staff members were also present: Ms. Kristy Michel, Deputy State Superintendent for Finance and Administration; and Penelope Thornton Talley, Esq., Deputy State Superintendent for School Effectiveness. Dr. Jack Smith, Deputy State Superintendent for Teaching and Learning was absent.

Mr. Smith called the meeting to order at 9 a.m.

**EXECUTIVE SESSION I**

Pursuant to § 10-503(a)(1)(i) &(iii) and § 10-508(a)(1) & (7), of the State Government Article, Annotated Code of Maryland, and upon motion by Dr. Gates, seconded by Mr. Smarick, and with unanimous agreement, the Board met in closed session on Tuesday, July 28, 2015, in Conference Room 1, 8th Floor of the Nancy S. Grasmick State Education Building. All board members were present except for Dr. Chester E. Finn, Jr., Luisa Montero-Diaz, and Sayed Naved. In attendance were Dr. Lillian Lowery, State Superintendent of Schools; and Kristy Michel, Chief Operating Officer. Assistant Attorney General, Elizabeth M. Kameen, was also present. The Executive Session commenced at 9:05 a.m.

**Personnel**

The State Board reviewed the recommendation for position of Executive Director of the State Board. Board members who interviewed the candidates explained the reasons for the recommendation. The Board agreed to place the personnel item on the afternoon agenda for a vote, if the candidate agreed.

**Officers**

In June, Guffrie Smith was nominated as President and Dr. Gates as Vice President. Nominations remained open to the July meeting. No further nominations were received. Each of the candidates addressed the Board. The Executive Session adjourned at 9:30 a.m. to conduct the vote in open session.

### **RECONVENE**

The meeting reconvened at 9:35 a.m.

Dr. Lowery asked the Board to affirm the election of officers of the State Board.

Upon motion by Ms. Sidhu, seconded by Mr. DeGraffenreidt, and with unanimous agreement, the Board affirmed the election of Mr. Guffrie Smith as President and Dr. James Gates as Vice President. (In Favor – 9)

Mr. Smith and Dr. Gates thanked Board members for their support and offered their full commitment to public education.

Dr. Lowery welcomed two new Board members, Dr. Michele Jenkins Guyton and Ms. Quinn Wandalowski.

### **CONSENT AGENDA**

President Smith asked for a motion to approve the Consent Agenda and explained that the item *Persistently Dangerous and Probationary Status Schools* is included on this agenda to preclude any undue media attention to the identification of these schools.

Mr. DeGraffenreidt said, “It wasn’t just the media attention, it was about fairness. States were left to identify persistently dangerous schools. We don’t want to unfairly disparage the reputation of schools. When we send a report, we say ‘you need to change the way we do this.’”

Upon motion by Mr. DeGraffenreidt, seconded by Ms. Sidhu, and with unanimous agreement, the Board approved the Consent Agenda as follows: (In Favor – 9)

- Approval of Minutes of June 23, 2015
- Personnel (copy attached to these minutes)
- Budget adjustments for June, 2015
- Persistently Dangerous and Probationary Status Schools

### **EARLY LEARNING UPDATE**

The Superintendent reminded Board members that at the May meeting they asked for additional information on the MD EXCELS program and the Kindergarten Readiness Assessment. She

introduced Dr. Rolf Grafwallner, Assistant State Superintendent, Division of Early Childhood Development, to provide additional information on these topics.

Dr. Grafwallner explained that MD EXCELS is the State's Quality Rating and Improvement System (QRIS) designed to establish a continuous program improvement process with five distinctly separate quality levels. He reported that the System, launched two years ago, has up to 2000 Programs published on line. He reported that all programs receiving child care subsidy vouchers are now registered with EXCELS.

Mr. Giammo asked the following questions:

1. What are the facets of four areas of performance?
2. What does social foundation mean?
3. What are the benchmarks? What might I do if a student is below?

Dr. Grafwallner explained that the Report provided to the Board is an overall Report for 2015. He said that the 2016 Report will have more information that will describe subjects for parents to support their children. He noted that there are many links that provide parents and teachers with information to help children.

Mr. DeGraffenreidt said, "It would be useful to begin the process of helping parents understand why assessment is beneficial to their child. There is an overall resistance to assessment based on whether it is good or not for a student."

In response to a question by Dr. Gates, Dr. Grafwallner said that pediatricians have access to a program that provides information on supporting parents and children as well as materials that can be made available to parents in their waiting rooms. He offered to bring someone with him for his next Report to the Board to discuss these issues in more detail.

In response to a question by Ms. Sidhu, Dr. Grafwallner said that the Race To The Top (RTTT) funds cover the cost of MD EXCELS and that there are additional federal funds to sustain the program.

In response to a question by Ms. Sidhu about the August to November testing window, Dr. Grafwallner said that a shorter window for testing would put undue pressure on teachers and that this testing provides a baseline for teachers. Dr. Grafwallner said "We have added some items that can be done by kids individually. We increased that and reduced the number of items. There are some schools that have staggered enrollment in kindergarten. We have had some work done in professional development to certify teachers as assessors. We have provided many webinars."

In response to a question by Ms. Eberhart, Dr. Grafwallner said that Science and Social Studies as well as Arts will be included in the next round of testing under "Social Foundations." He said that parents can get detailed information online. Ms. Eberhart urged that this information include parent-friendly language." Dr. Grafwallner explained that teachers and principals will also have immediate access to student testing data.

In response to a question by Ms. Sidhu, Dr. Grafwallner said, "On the family engagement side, there is a role that child care providers play to engage parents. For those families not engaged, we work with the libraries. Judy Centers reach out to families. Pediatricians reach families."

Mr. Smith said, "It would be good to share what's happening in the Early Childhood Councils. There may be models out there that show great practices."

Dr. Grafwallner agreed to provide this at the next update and recognized the President of the Maryland PTA in the audience.

The President thanked Dr. Grafwallner for his excellent presentation.

### **ADEQUACY STUDY**

Dr. Lowery asked Kristy Michel to provide an overview of an Adequacy Study and a progress report on the work done thus far.

Ms. Michel reported that the Bridge to Excellence Act requires that an Adequacy Study be conducted to ensure that funding for K-12 education continues to be adequate for all students to meet State standards. She explained that a *Request For Proposal (RFP)* was issued and that the firm Augenblick, Palaich & Associates (APA) was awarded the contract in June of 2014. She stated that a final report is due to the General Assembly by the end of 2016. Ms. Michel discussed the funding structure which includes:

- Foundation Aid
- Special Needs Programs
- Guaranteed Tax Base Grant
- Geographic Cost of Education Index (GCEI) Grant
- Transportation
- Supplemental Grants
- Net Taxable Income Grants
- Declining Enrollment Grants

She reported that three methodologies, along with case studies of improving schools, will be used to determine an adequate level of education funding: Evidence-Based, Professional Judgment and Successful Schools.

She noted that the APA is in the process of conducting Case Studies of twelve high performing and improving elementary, middle and high schools. She explained that data from these schools will inform several aspects of the Adequacy Study including in-depth descriptions of effective strategies and programs employed at these schools. She noted several additional studies being conducted to support and inform the recommendations to be included in the final report. She provided a time frame for all of the reports beginning in June, 2015 and concluding in December, 2016. Ms. Michel also reported that there is a Stakeholder Advisory Group that provides feedback as well.



In response to a question by Mr. DeGraffenreidt, Ms. Michel said that the final report will include funding for Charter Schools and that legislation requires that a Charter School Funding Study be conducted.

In response to a question by Ms. Sidhu, Ms. Michel said that county government representatives are included on the Stakeholders Advisory Group.

In response to another question by Ms. Sidhu about class size, Ms. Michel said that the School Site Study focuses on school size not class size. She said the Study will focus slightly on class size but explained that school size should be based on the program being provided.

Mr. Smarick said, "Usually, when a Study is done, increased funding is recommended. How do you ensure that it helps provide success for students?" Ms. Michel said, "I will keep you apprised... That has come up in some meetings."

Dr. Lowery said, "We are supposed to be tying funds to student achievement. That is language in the actual Act – how to hold school districts accountable."

Mr. Giammo said, "What is the minimum you need to spend to be successful? How you use the money is what is important. There is some very definitive data that shows smaller class size provides better learning. What would it take funding-wise?"

Ms. Michel said, "That will come out in the evidence-based study. They are going to talk to teachers about what is optimal class size."

Dr. Lowery said, "With targeted students, more individualized instruction is needed. We will look at all models and targeted students."

Mr. Giammo said, "I want something to say *based on State evidence...*"

Mr. DeGraffenreidt asked if there is an opportunity to shape the deliverables. He said, "Just a financial comparison is not enough. You have to define education that speaks to the effectiveness of results."

Ms. Michel said, "The work we are doing here is unique and different. We are using three different methodologies."

Mr. DeGraffenreidt asked that she "use minutes from this discussion to inform the judgment of the people who are coming up with the Study."

Ms. Michel said she would provide them with all of the Board's suggestions and concerns.

## PARCC UPDATE

The Superintendent reported that a neutral research partner has been brought in to work with funders and agreed to find out if she is able to provide the list to the Board since there may be funders who may wish to remain anonymous.

Mr. Smarick recused himself from any voting since some of his colleagues are working on this.

Dr. Johnson provided a document that outlines what occurred in the spring administration of the tests and said, "We had a very successful testing session in which 81.6 percent of students were administered the test online. A lot of issues were mediated." He reported that the new standardized tests last year saved the state more than \$2.5 million, compared to previous state assessments. He noted that he studied the Wicomico County survey brought up at the last Board meeting and that eight of the ten questions have been resolved and that the final two questions are related to results which cannot be addressed until after performance levels are set. He explained that Dr. Jack Smith is working with the Performance Level Groups over the next several weeks and reported that LEAs can conduct paper and pencil testing until 2017.

Mr. Giammo asked that Dr. Johnson compile a matrix showing the issues and concerns and ways to address those issues regarding the PARCC testing.

Dr. Johnson said that he was planning to provide a more comprehensive report in August.

Mr. DeGraffenreidt suggested a "living document" like the RTTT document provided on a monthly basis which includes a timeline. Dr. Johnson agreed to provide such a document to the Board.

In response to a question by Mr. Giammo, Dr. Lowery said that the Report to the General Assembly will be submitted from the Superintendent's Office but that the Board will receive it for input prior to its submission.

Mr. Giammo asked, "As we look at items on the agenda, what are future decisions? Over the next 12-18 months, what are we going to be deciding and when?"

Dr. Lowery said the next step is to get through the Standard Setting Process and then the State Board will determine graduation requirements. She said, "Those are two immediate steps."

In response to a question by Dr. Gates about the twenty percent of students who didn't take the assessments online, Dr. Johnson reported that there was one entire school district that decided to administer paper and pencil tests but will have to move to online testing by 2017. He noted that RTTT grants have provided funding to districts to get them technically up-to-date.

In response to another question by Dr. Gates, Dr. Johnson said that the State does have a process to deal with students who need special testing accommodations.

In response to a question by Ms. Eberhart, Dr. Lowery said that the earliest that the Board can receive reports on test data is at the October Board meeting. She explained that reports on test

data are provided to students and parents through Pearson, the State's Assessment Vendor. She noted that districts need to have time to "scrub" data to make sure it is correct.

Ms. Eberhart asked about a comparison document and Dr. Johnson said, "We will have that information on the PARCC School Report which does give a student, district and school score." Dr. Johnson said that they are trying to be very transparent and have provided several focus groups with parents to glean feedback in order to create a report that is meaningful to parents. He agreed to provide the Board with a preliminary report that is being provided to parents.

In response to a question by Ms. Sidhu, Dr. Johnson said that there are six or seven people serving on the team conducting focus groups who represent Maryland, a state that is not using test scores towards graduation. He said another issue discussed in these focus groups is the use of the Universal Design for Learning (UDL) to make sure that the questions not only are educationally but culturally relevant.

Ms. Wandalowski reported that she took the English PARCC test online and asked how it translates to paper and pencil testing. Dr. Johnson said that it is designed to be primarily test-based.

Ms. Michel reported that the grant period ends on Friday with approximately \$22 million left. She said they fully expect to get invoices to liquidate those funds.

### **EXECUTIVE SESSION**

Pursuant to § 10-503(a)(1)(i) &(iii) and § 10-508(a)(1), (7) & (8), of the State Government Article, Annotated Code of Maryland, and upon motion by Ms. Sidhu, seconded by Mr. DeGraffenreidt, and with unanimous agreement, the Board met in closed session on Tuesday, July 28, 2015, in Conference Room 1, 8th Floor of the Nancy S. Grasmick State Education Building. All board members were present except for Dr. Chester E. Finn, Jr., Luisa Montero-Diaz, and Sayed Naved. In attendance were Dr. Lillian Lowery, State Superintendent of Schools; Kristy Michel, Chief Operating Officer; and Penelope Thornton Talley, Esquire, Chief Performance Officer. Assistant Attorneys General, Elizabeth M. Kameen, Jackie La Fiandra, and Derek Simmons were also present, as well as Maisha Treadwell, Paralegal, and Sheena Williams, Law Clerk, Attorney General's Office. The Executive Session commenced at 11:20 a.m.

The State Board approved four Opinions for publication.

- *In the Matter of Allegany County Teachers' Association* – Quality Teacher Ed. Act stipend – Opin. No.15-24
- *Dallas Glover v. Baltimore City Board of School Commissioners* – employee termination – Opin. No.15-25
- *Bill Z. and Janelle M. v. Carroll County Board of Education* – grade dispute – Opin. No.15-26
- *Kristina E. v. Charles County Board of Education* – action to be taken against school staff – Opin. No.15-27

The Board deliberated one case. It will be published at a later date.

- *Bayani Libit v. Baltimore City Board of School Commissioners* – fraudulent student grades

The Board received legal advice on the confidentiality of Departmental legislation to be recommended to the Governor. The Board discussed one specific statute for revision as possible Departmental legislation.

The Board received legal advice on the process and procedures for the removal of a local board member. The charges filed against a local board member in Dorchester County will be considered in the August Executive Session.

Counsel explained the legal context of an MOE issue arising in Montgomery County.

The Board received the State Board meeting dates for 2016 and discussed a possible retreat during the October 2015 meeting.

The session ended at 12:45 p.m.

### **RECONVENE**

The meeting reconvened at 1 p.m.

### **RTTT UPDATE**

The Superintendent asked Penelope Thornton-Talley to provide the Board with an update on the Race To The Top (RTTT) Projects.

Ms. Talley introduced Mary Gable, Assistant State Superintendent, Division of Academic Policy and Innovation, and noted that all Projects are now rated #4 which designates completion of the work. She reported that 98 percent of all funding has been expended and that LEAs are completely expended. She explained that her team established a project to funnel any left over funding to LEAs for IT hardware. She stated that the last monthly conference call was held with the US Department of Education (USDE) and that Maryland received kudos on its handling of the RTTT program.

Dr. Gates asked what was transformative for the Department as a result of the RTTT Program.

Ms. Talley said that the USDE asked the same question and stated that the main changes surround collaboration and integration among areas in the Department. She said, “We have worked to eliminate silos.” Ms. Talley said another fundamental change has been to encourage program and financial staff to work together. Ms. Talley said that regarding sustainability, staff from all areas of the Department have reported that protocols are infused into other areas in the Department. She said, “There are lessons learned.”



In response to a request from Mr. DeGraffenreidt for examples for other states to replicate as a result of the Projects completed in Maryland, Ms. Talley agreed to provide the Board with examples that USDE is touting to other states such as the Promising Principals Academy and the College and Career Conferences.

Ms. Gable said, "We can check on the use, by other states, of our links."

Mr. DeGraffenreidt said, "I don't want us to just pat ourselves on the back, I would like us to have a discipline that looks at unbiased indicators of success. If not only RTTT states are using some of our initiatives, we should create some kind of internal report that gives indication of this added value."

Mr. Smith said, "The best people who tooted our horn are LEAs. What have they done that has transformed education?"

### **COMAR 13A.06.03 INTERSCHOLASTIC ATHLETICS IN THE STATE (AMEND)**

Dr. Lowery introduced Ned Sparks, Executive Director of the Maryland Public Secondary Schools Athletic Association (MPSSAA) to answer any question about COMAR 13A.06.03 Interscholastic Athletics in the State. She recommended that the Board grant *Permission to Publish* the proposed amendments.

The Superintendent also reported that Mr. Sparks will be retiring and that this will be his last presentation before the Board. She noted that the Board approved the appointment of Andy Warner to replace Mr. Sparks. She said, "Thank you so much, Ned, for your service. Thank you for all that you have done."

Mr. Sparks reported that the amendments provide schools with flexibility to reschedule postponed events and complete a full season of competition in swimming. He noted that local superintendents have endorsed these changes.

Upon motion by Mr. Giammo, seconded by Dr. Gates, and with unanimous agreement, granted *Permission to Publish* the proposed amendments. (In Favor – 9)

### **COMAR 13A.08.07 TRANSFER OF EDUCATIONAL RECORDS FOR CHILDREN IN STATE-SUPERVISED CARE**

The Superintendent introduced Kristina Kyles, Assistant State Superintendent, Division of Student, Family and School Support, to discuss COMAR 13A.08.07 Transfer of Educational Records for Children in State-Supervised Care. She recommended the Board grant *Permission to Publish* the proposed amendments.

Ms. Kyles explained that these amendments were approved for publication by the State Board at its December 2014 meeting and that public comments were received that suggested clarifying

revisions. She said that clarifying revisions were made and reviewed the changes that were made as a result of the public comments.

Upon motion by Mr. DeGraffenreidt, seconded by Ms. Sidhu, and with unanimous agreement, granted *Permission to Publish* the proposed amendments. (In Favor – 9)

Ms. Guyton said, “Thank you very much. This is really important.”

### **COMAR 13A.04.02 SECONDARY SCHOOL CAREER AND TECHNOLOGY EDUCATION**

The Superintendent introduced Jeanne-Marie Holly, Program Manager, Career and Technology Education Systems Branch, Division of Career and College Readiness, to answer any questions about amendments to COMAR 13A.04.02 Secondary School Career and Technology Education. She recommended the Board grant *Permission to Publish* the proposed amendments.

Ms. Holly reported that it has been twenty-six years since the last amendment to these regulations. She explained that the existing regulations that govern career and technology education programs of study are no longer current due to the changes in both state and federal laws, as well as state policies.

Upon motion by Mr. DeGraffenreidt, seconded by Mr. Giammo, and with unanimous agreement, granted *Permission to Publish* the proposed amendments. (In Favor – 9)

Ms. Sidhu reported that she recently visited a new Career and Technology Building and said she was very impressed with the architectural design and that teachers were very passionate about their work.

### **STATE SUPERINTENDENT’S REPORT**

Dr. Lowery discussed state mandated Apprenticeship Programs that are ongoing across the state. She reported that legislation called on the Department to conduct a pilot program and require every school in the state to sign a dual enrollment agreement with community colleges. She said, “That pilot program will lead to sustainability implementation. We prepare these students for pathways after high school.”

She reported that a second meeting was held and that there are school districts lined up to be in the pilot program. She explained that the Board agenda will include a presentation on this topic at a future meeting.

## **BOARD MEMBER UPDATES**

- Ms. Eberhart reported that she went to a College Bound Luncheon that raised more than \$2 million for scholarships. She noted that the Keynote speaker was a student who has been on a full scholarship to the Naval Academy.
- Dr. Gates reported that he attended a Hitachi Conference for the Advancement of Science and noted that *millennials* are a valuable and untapped resource for the country.
- Mr. Giammo reported that the vast majority of students taking Algebra final exams in Montgomery County are failing the tests and that the Montgomery County Public School System (MCPSS) is considering eliminating the final exams.

Dr. Lowery said that the MCPSS superintendent talked about making final exams more weighted. She said, "They are looking at eliminating tests that will be duplicated by PARCC. We will check into this -- we will let you know." She explained that the new Standards require students to go much farther to solve problems and that the best outcomes will be from students who are required to meet the standards throughout their entire school career.

- Dr. Guyton said that she attended the National Association of State Boards of Education (NASBE) Orientation in Washington, DC. She said, "Maryland is on the forefront in most areas." She thanked the Board for this excellent opportunity.

## **PUBLIC COMMENTS**

Dr. Dukes explained procedures by which the Board hears public comments. No public comments were provided.

## **PERSONNEL**

Dr. Lowery recommended Board approval of the employment of Dr. Miya Simpson as Executive Director of the Office of the State Board of Education.

Upon motion by Mr. DeGraffenreidt, seconded by Dr. Gates, and with unanimous agreement, the Board approved the Superintendent's recommendation. (In Favor – 9)

## **OPINIONS**

Ms. Kameen announced the following Opinions:

- 15-24 *Allegany County Teachers Association (ACTA) v. Allegany County Board of Education—Quality Teacher Education Act Stipend* (affirmed the local board's decision)
- 15-25 *Dallas Glover v. Baltimore City Board of School Commissioners* – employee termination (affirmed the local board's decision)

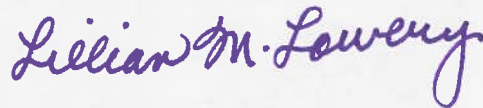
- 15-26 *Bill Z. and Janelle M. v. Carroll County Board of Education* – grade dispute (affirmed the local board’s decision)  
15-27 *Kristina E. v. Charles County Board of Education* – action to be taken against school staff (remanded back to local board)

**ADJOURNMENT**

Dr. Henry Johnson reported that he recently met with the Chief Academic Officer and Associate Superintendent of MCPSS and explained that there is a reporting formula which allows a student to meet their final grade without taking a final exam. He said, “This needs to be addressed.” He said they are looking at providing quarter level assessments and changing other grading and reporting policies. He said he would provide their plans when they are finalized at a future meeting.

With no further business before the Board, the meeting adjourned at 2 p.m.

Respectfully submitted,



Lillian M. Lowery, Ed.D.  
Secretary/Treasurer

Date: 8/25/15



# MARYLAND STATE BOARD OF EDUCATION

## CLOSED SESSION I

On this 28th day of July 2015, at the hour of 9:05 am/pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: Dr. Hater

Seconded by: Mr. Smerick

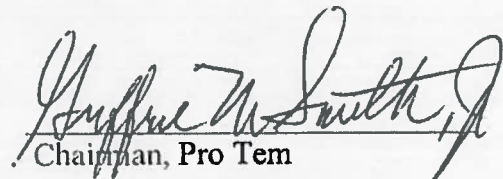
In Favor: \_\_\_\_\_ Opposed:                      Member(s) Opposed: \_\_\_\_\_

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508 (a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be addressed during this closed session include the following:

1. Discuss two Internal Board Management matters.

  
Chairman, Pro Tem

**MARYLAND STATE BOARD OF EDUCATION**  
**CLOSED SESSION II**

On this 28<sup>th</sup> day of July 2015, at the hour of 11:30 am/pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: Ms. Sidhu

Seconded by: Ms. Doherty

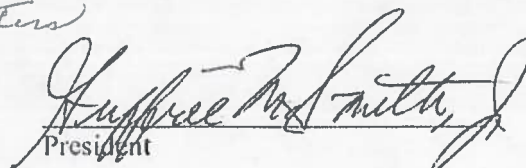
In Favor: \_\_\_\_\_ Opposed: Ms. Sidhu - Member(s) Opposed: \_\_\_\_\_

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508(a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be discussed during this closed session include:

1. Discuss 5 Legal Appeals.
2. Receive an administrative update.
3. Discuss 1 Internal Board Management matters.
4. Review legal advice on two matters

  
President

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE JULY 28, 2015 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Anderson, Tyrone	Computer Network Specialist Manager	20	Information Technology	TBD
Chichester, Albert N. Jr.	Education Program Specialist I, Special Education Complaint Investigation Specialist	21	Special Education/Early Intervention Services	TBD
Dickson, Gail Clark	Education Program Supervisor, Chief of Program Improvement	22	Student, Family and School Support	TBD
Doyle, Christopher K.	Education Program Specialist I, Technology Accessibility Specialist	21	Curriculum, Assessment & Accountability	TBD
Josloff, Sandra I.	Education Program Specialist I, Instructional Reading Specialist	21	Breakthrough Center	TBD
Kim, Anna	Program Manager II, Director of Business Enterprise Program for the Blind	20	Rehabilitation Services, Business Enterprise Program for the Blind	TBD
Loiacono, Gerald	Education Program Specialist I, Special Education Complaint Investigation Specialist	21	Special Education/Early Intervention Services	TBD
Nelson, Kerri	IT Programmer Analyst Supervisor	19	Information Technology	TBD
Paul, Manjula	Nursing Program Consultant/Administrator I	19	Early Childhood Development	TBD
Sagawa, Yusuke M.D.	Physician Program Specialist (Psychiatrist)	35	Rehabilitation Services, Disability Determination Services	TBD
Warner, Robert A.	Executive Director, MD Public Secondary Schools Athletic Association	20	Curriculum, Assessment and Accountability	TBD

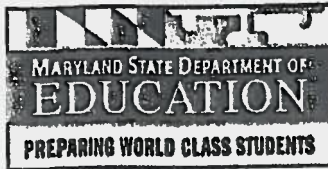
**II. Appointments Grade 18 and below:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Cannon, LaTonya	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Owings Mills	7/22/15
Doran, Jessica	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Annapolis	7/22/15
Greenwell, Synthia	Staff Specialist II	13	Rehabilitation Services, Disability Determination Services	7/22/15
Jones, Curtis J.	Teacher, Academic	IEPP	Career and College Readiness	7/8/15
Roche, Trevor	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Disability Determination Services	7/22/15

**III. Other Actions:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Tyrone Anderson  
**Position:** Computer Network Specialist Manager  
**Division:** Information Technology  
**Salary Grade:** State Salary Grade: 20  
Annual Salary Range: (\$56,743 - \$91,107)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Bachelor's Degree in computer information technology, management information systems or other information technology related field, to include course work in local or wide area computer networks, from an accredited college or university.

**EXPERIENCE:**

Three years of experience planning, integrating and maintaining software and hardware for local or wide area computer networks.

**Note:**

Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Network Analyst classifications or Network Integration and Management specialty codes in the Information Technology field of work on a year-for-year basis for the required experience and education.

**DESCRIPTION:**

This is a Management level position responsible for providing leadership and support for MSDE's network administration and for overseeing help desk support and related services to MSDE staff.

Tyrone Anderson  
Page Two

**QUALIFICATIONS:**

**Education:**

University of Maryland University College (Adelphi, Maryland) 2012 - Master's Degree in Technology Management Information; 2003 - Bachelor's Degree in Information Systems Management and Human Resources.

**Certifications**

Database Management, Information Management, Project Management for IT Professionals, CompTIA A+, CompTIA Network +, Certified Novell Administrator, MCSE, MCSA, MCP, CCENT

**Experience:**

The Baltimore Life Insurance Companies (Owings Mills, Maryland)

2013 – Present: Network Administrator

Maryland State Department of Education (Baltimore, Maryland)

2007 – 2013: Computer Network Specialist II

Hilb Rogal and Hobbs (Rockville, Maryland )

2007 – 2007: Information Technology Manager

American Land Title Association (Washington, D.C.)

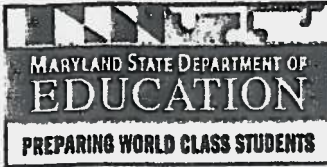
2005 – 2006: Information Technology Manager

US Mint/Commercial Ware Inc.

2004 – 2005: Software/Systems Support Analyst

**EMPLOYMENT STATUS:**

New Hire



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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Albert N. Chichester Jr.  
**Position:** Education Program Specialist I, Special Education Complaint Investigation Specialist  
**Division:** Special Education/Early Intervention Services  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: (\$60,543 – 88,424)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Juris Doctorate, or a Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education or a related field.

**EXPERIENCE:**

Four (4) years of professional experience in evaluation or compliance monitoring, supervision/administration, or related experience within or affiliated with an organization serving school-aged children with disabilities.

**DESCRIPTION:**

This position is responsible for ensuring compliance with the State and federal laws for the education of students with disabilities under the Individuals with Disabilities Education Act (IDEA). This includes primary responsibility for investigating complaints and providing technical assistance in order to resolve conflicts between public agencies and parents.

Albert N. Chichester, Jr.

**QUALIFICATIONS:**

**Education:**

McDaniel College (Westminster, Maryland) 2013 - Master's Degree in Educational Administration.

University of North Carolina (Charlotte, North Carolina) 2000 - Bachelor's Degree in Biology.

**Certifications/Coursework:**

CPR/AED certified (2013)

MSDE Administrative I (filed)

Life Space Crisis Intervention (LSCI)

Applied Behavior Analysis (ABA)

MSDE Special Education endorsement

Crisis Consultant Group (CCG-Restraint)

**Experience:**

Hannah More School (Reisterstown, Maryland)

2012–Present: Assistant Principal

2004–2012: Crisis Resource Counselor II - Supervisor

2002–2004: Crisis Resource Counselor I

2001-2004: 1:1 Assistant

McGuire Woods, LLP (Charlotte, North Carolina)

1996-2001: Office Services Manager

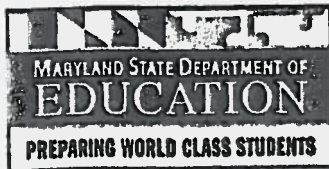
United States Navel Reserves (San Diego, California)

1989-1992: US Navel Seabee

**EMPLOYMENT STATUS:**

New Hire





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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Gail Clark Dickson  
**Position:** Education Program Supervisor, Chief of Program Improvement  
**Division:** Student, Family and School Support  
**Salary Grade:** State Salary Grade: 22  
Annual Salary Range: (\$64,608 - \$103,743)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Possession of a Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Education, Education Administration/Supervision, Educational Research, Education Policy or a related field.

**EXPERIENCE:**

Five years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering a federally regulated education program or service directly related to the position; experience coordinating a school improvement or student services program preferred.

**DESCRIPTION:**

This is a professional position responsible for supervising six (6) Education Program Specialists and two (2) support staff positions allocated to administer and monitor certain Title I, Part A grants to local school systems, as well as the State's Title I School Improvement Grants under Section 1003.

**QUALIFICATIONS:**

**Education:**

University of Kentucky (Lexington, Kentucky) 1981 - Master's Degree in Social Work.

Western Kentucky University (Green, Kentucky) 1974 - Bachelor's Degree in Sociology Social Work.

Maysville Community College (Maysville, Kentucky) 1972 - Associate's Degree in Sociology Education.

Eastern Kentucky (Richmond, Kentucky) 1989 - Certificate in School Administration.

Bowie State University (Bowie, Maryland) 2014 - Coursework in Education Leadership.

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2011 – Present: Education Program Specialist II-Title I Coordinator

YouthBuild, USA (Somerville, Massachusetts)

2010 – 2012: Consultant Coach

Association for Supervision and Curriculum Development (Alexandria, Virginia)

2001 – 2010: Director of Constituent Programs and Regional Director for Constituent Relations

McREL (Denver, Colorado)

1997 – 2001: Senior Consultant

Kentucky Department of Education (Frankfort, Kentucky)

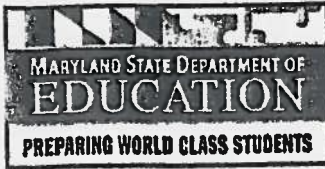
1994 – 1997: Distinguished Educator Consultant

Fayette County Public Schools (Lexington, Kentucky)

1974 – 1994: Associate Principal, Guidance Specialist, School Social Worker and Teacher

**EMPLOYMENT STATUS:**

New Hire



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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Christopher K. Doyle  
**Position:** Education Program Specialist I, Technology Accessibility Specialist  
**Division:** Curriculum, Assessment, and Accountability  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: (\$60,543 – 97,203)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's degree or equivalent 36 credit hours of post baccalaureate course work in Special Education, Instructional Technology, Assistive Technology, or a related field.

**EXPERIENCE:**

Four (4) years of professional work experience with assistive technology, digital learning, and accessibility compliance.

**DESCRIPTION:**

This position serves as the Health Consultant to the Office of Child Care's Licensing Branch and its thirteen regional offices while providing technical assistance to providers and the community as needed as well as representing the Licensing Branch on various health related boards and commissions while assisting with the development of health and safety regulations, policies, and guidelines, and supporting the development of a childcare health training network.

**NOTES:**

1. Two years of additional experience as defined above may be substituted for the Master's Degree.
2. Possession of a Doctorate in a field related to the position may be substituted for one year of the experience requirements.

**QUALIFICATIONS:**

**Education:**

University of Baltimore (Baltimore, Maryland) 2009 - Master's Degree in Fine Arts (Creative Writing and the Publishing Arts).

Loyola University of Maryland (Baltimore, Maryland) 1996 - Bachelor's Degree in Creative Writing/Philosophy.

**Experience:**

Connections Education (Baltimore, Maryland)

2007 – Present: Managing Editor

The Johns Hopkins University (Baltimore, Maryland)

2006 – 2007: Project Assistant

2005 – 2006: Administrative Specialist

Peabody Magazine (Baltimore, Maryland)

2006 – 2007: Contributing Writer

City High School, Iowa (Iowa City, Iowa)

2002 – 2005: Special Education Case Manager

AmeriCorps, Keys' Service Corps, (Pittsburgh, Pennsylvania)

2001 – 2002: Mentor/Tutor

**EMPLOYMENT STATUS:**

New Hire





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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Sandra I. Josloff  
**Position:** Education Program Specialist I, Reading Instructional Specialist  
**Division:** Breakthrough Center  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: (\$60,543 – \$97,203)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision or a related field.

**EXPERIENCE:**

Four (4) years of professional administrative, accountability, school improvement or teaching experience in or affiliated with an education program including experience in coordinating or administering an education program or service directly related to professional development is desirable.

**DESCRIPTION:**

This position is responsible for providing technical assistance for implementing professional development in reading for staff in low achieving schools and in collaboration with Local School System Staff. Professional development will be based on the Maryland Teacher Professional Development Standards and will increase the capacity for high quality teaching and learning that results in improved student achievement.

**QUALIFICATIONS:**

**Education:**

The Johns Hopkins University (Baltimore, Maryland) 1980 – Master’s Degree in Reading.  
Emerson College (Boston, Massachusetts) 1972 - Bachelor’s Degree in Elementary Education.

**Certifications**

Fitchburg State College - The Skillful Teacher, Advanced Professional 2011 Certificate.  
Maryland State Department of Education - EEA Academy cpd 2013 Certificate; Advanced Professional Certificate; Elementary Grades 1-6; Reading Specialist K-12.

**Experience:**

Maryland State Department Education (Baltimore, Maryland)

2013 – Present: English Language Arts Supervisor, the Breakthrough Center

2011 - 2013: Education Program Specialist, English Language Arts

Gwynn Park Middle School (Brandywine, Maryland)

2000 – 2011: Reading/English Language Arts Achievement Coach/Area Resources. Teacher

Walker Mill Middle School (Capitol Heights, Maryland )

1987 – 2000: Reading Specialist

Nicholas Orem Middle School (Hyattsville, Maryland.)

1984 – 1987: Reading Specialist

Cheverly Tuxedo Elementary School (Cheverly, Maryland)

1981 – 1984: Reading Specialist

Prince George’s County Public Schools (Upper Marlboro, Maryland)

1974 – 1980: Elementary Classroom Teacher

**EMPLOYMENT STATUS:**

Promotion



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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Anna Kim  
**Position:** Program Manager II – Director of Business Enterprise Program for the Blind  
**Division:** Rehabilitation Services  
**Salary Grade:** State Salary Grade: 20  
Annual Salary Range: (\$56,743 - \$82,901)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Bachelor's Degree from an accredited college or university is required; course work in Management, Supervision, or Administration is desirable. A Master's Degree is preferred.

**EXPERIENCE:**

Five (5) years of professional experience in, Maryland Business Enterprise Program for the Blind, rehabilitation or in the adjudication or processing of disability claims.

**NOTES:**

A Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Business Administration, Educational Administration, Rehabilitation Counseling, Special Education, Vocational Evaluation, or in a Business related field may be substituted for one (1) year of the required experience in Maryland Business Enterprise Program for the Blind, rehabilitation or adjudication or processing of disability claims.

**DESCRIPTION:**

This is a professional position that provides the administrative, operational, financial and training oversight for the operation of the Maryland Business Enterprise Program for the Blind (BEPB) and assures the Program is operated in accordance to the Randolph Sheppard Act and its regulations, Education Article, Section 21-301-303, and COMAR regulations 13A 11.04.01-20.

Anna Kim  
Page Two

**QUALIFICATIONS:**

**Education:**

Towson University (Towson, Maryland) 1989 - Master's Degree in Business, Human Resources;  
1986 - Bachelor's Degree in Psychology and Dance.

**Experience:**

Maryland State Department of Education, Rehabilitation Services (Baltimore, Maryland)

2011 – Present: Staff Specialist III- Business Enterprise Program for the Blind

2001 – 2011: Staff Specialist II-Rehabilitation Services

1995 – 2001: Staff Specialist I-Rehabilitation Services

Chimes, Inc. (Baltimore, Maryland)

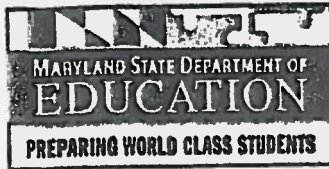
1995: Supportive Employment Specialist

Rusty Scuppers Restaurant (Baltimore, Maryland)

1987 – 1992: Manager

**EMPLOYMENT STATUS:**

Promotion



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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Gerald Loiacono  
**Position:** Education Program Specialist I, Special Education Complaint Investigation Specialist  
**Division:** Special Education/Early Intervention Services  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: (\$60,543 – 88,424)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Juris Doctorate, or a Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education or a related field.

**EXPERIENCE:**

Four (4) years of professional experience in evaluation or compliance monitoring, supervision/administration, or related experience within or affiliated with an organization serving school-aged children with disabilities.

**DESCRIPTION:**

This position is responsible for ensuring compliance with the State and federal laws for the education of students with disabilities under the Individuals with Disabilities Education Act (IDEA). This includes primary responsibility for investigating complaints and providing technical assistance in order to resolve conflicts between public agencies and parents.



**QUALIFICATIONS:**

**Education:**

Georgetown University Law Center (Washington, D.C.) 2012 - Master's Degree in Law.

University of Baltimore School of Law (Baltimore, Maryland) 2011 - Juris Doctor.

Florida State University (Tallahassee, Florida) 2008 - Bachelor's Degree in Public Sector Economics and Political Science.

**Experience:**

Department of Public Safety and Correctional Services (Baltimore, Maryland)

2014–Present: Policy and Regulations Specialist

Maryland Judiciary (Baltimore, Maryland)

2009–2014: Legal Resources Coordinator/Staff Attorney

Baltimore Urban Debate League, City Springs School (Baltimore, Maryland)

2008–Present: Debate Coach

Circuit Court for Prince George's County (Prince George's County, Maryland)

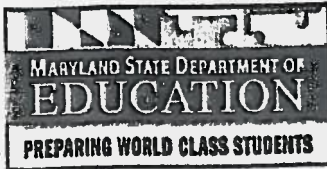
2009: Law Intern

Law Offices of W. Stanwood Whiting (Baltimore, Maryland)

2009: Law Clerk

**EMPLOYMENT STATUS:**

New Hire



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July 28, 2015

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Kerri Nelson, CSM, CSPO  
**Position:** IT Programmer Analyst Supervisor  
**Division:** Information Technology  
**Salary Grade:** State Salary Grade: 19  
Annual Salary Range: (\$53,193 - \$85,40)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Bachelor's Degree from an accredited college or university in Information Technology, Computer Science, Management Information Systems, or other information technology related field.

**EXPERIENCE:**

Three years of experience designing, developing, testing, implementing and maintaining applications systems including web applications and programs using high level generally accepted computer program languages. Experience developing .NET applications that function in a Microsoft environment using Visual Basic, JavaScript, HTML, XML, and VB Script is preferred.

**DESCRIPTION:**

This is a Special Appointment, professional position responsible for project management of information technology (IT) projects and applications. Functions include project planning, estimating, scheduling and control; systems analysis and design. This position will also supervise programming staff in developing, implementing and maintaining application programs critical to the Maryland State Department of Education objectives.

**QUALIFICATIONS:**

**Education:**

Salisbury State University (Salisbury, Maryland) 2001 - Bachelor's Degree in Communication Arts.

**Certification:**

Certified Scrum Product owner, Scrum Alliance 2014; Certified ScrumMaster, Scrum Alliance 2013; Agile Project Management, American Society of Professional Education (ASPE, Inc.), 2011; Project Management Course Series, Community College of Baltimore County, 2010; Project Management Tools: Microsoft Project, Microsoft Project Server, Microsoft Team Foundation Server.

**Experience:**

Connections Education (Columbia, Maryland)

2014 – Present: Manager of Agile Facilitation

2011 - 2012: Software Development Project Specialist II

Connections Academy (Baltimore, Maryland)

2010 – 2011: Curriculum Production Project Specialist

Laureate Education, Inc. (Baltimore, Maryland)

2008 – 2010: Associate Project Manager

2007 – 2008: Post Production Coordinator

General Physics Corporation (Woodlawn, Maryland)

2004 – 2007: Video Production Specialist

Velocitel Inc. (Hanover, Maryland)

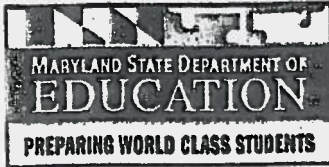
2003 – 2004: Project Coordinator

Milner-Fenwick, Inc. (Timonium, Maryland)

2001 – 2003: Producer/Project Manager Production Coordinator

**EMPLOYMENT STATUS:**

New Hire



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July 28, 2015

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Manjula Paul  
**Position:** Nursing Program Consultant/Administrator I  
**Division:** Early Childhood Development  
**Salary Grade:** State Salary Grade: 19  
Annual Salary Range: (\$53,193 – 77,699)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's Degree in Nursing or a health-related field from and accredited college or university.

**EXPERIENCE:**

Five (5) years of experience as a Registered Nurse including one year of experience in an administrative supervisory, consultative or teaching capacity.

**DESCRIPTION:**

This position serves as the Health Consultant to the Office of Child Care's Licensing Branch and its thirteen regional offices while providing technical assistance to providers and the community as needed, as well as, representing the Licensing Branch on various health related boards and commissions while assisting with the development of health and safety regulations, policies, and guidelines, and supporting the development of a childcare health training network.

**NOTES:**

1. A Bachelor's degree in Nursing or health-related field from an accredited college or university and two years of experience as a Registered Nurse in an administrative, supervisory, consultative or teaching capacity may be substituted for the required education.
2. A PhD in Nursing from an accredited college or university may be substituted for two years of the required experience.

**QUALIFICATIONS:**

**Education:**

Walden University (South Minneapolis, MN) 2008 - Master's Degree in Public Health  
(Community Health Concentration).

Annamalai University (Nagar, India) 1996 - Master's Degree in Sociology.

Christian Medical College and Hospital (Vellore, India) 1984 - Bachelor's Degree in Nursing.

**Experience:**

Talbot County Health Department (Easton, Maryland)

2015 – 2015: Program Manager

Charles County Health Department (Plains, Maryland)

2004 – 2015: Director of Nursing & Community Health Services

College of Southern Maryland (LaPlata, Maryland)

2014: Adjunct Faculty

Jai Medical Systems, Inc. ( Baltimore, Maryland)

2000 – 2004: Director Case Management and Quality Assurance Program

Church of South India, Rainy Multi-Specialty Hospital (Chennai, India)

1998 – 2000: Director of Nursing and Human Resources Department

Church of South India, Kalyani Hospital (Chennai, India)

1994 – 1997: Principal School of Nursing

Church of South India Hospital (Ikkadu, India)

1988 – 1994: Director of Nursing and Human Resources Department/Principal School of  
Nursing

Christian Medical College and Hospital (Vellore, India)

1984 – 1988: Clinical Instructor and Faculty-College of Nursing

**EMPLOYMENT STATUS:**

New Hire





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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Yusuke Sagawa, M.D.  
**Position:** Physician Program Specialist (Psychiatrist)  
Part-time  
**Division:** Rehabilitation Services, Disability Determination Services  
**Salary Grade:** State Salary Grade: 35  
Annual Salary Range: (\$113,880 – \$187,760)  
**Effective Date:** July 22, 2015

**JOB REQUIREMENTS:**

**EDUCATION:**

Possession of a Master's Degree in the field of public health from an accredited college or university. Possession of a license and currently registered with the Maryland State Board of Medical Examiners to practice medicine under the Maryland State Law.

**EXPERIENCE:**

Possession of a Degree in Medicine and certification in Psychiatry by the American Medical Association Specialty Board.

**DESCRIPTION:**

Responsible for providing consultative medical services medial record review as part of the adjudication of disability claims in accordance with regulations of the Social Security Administration.

**QUALIFICATIONS:**

**Education:**

University of Pittsburgh, School of Medicine (Pittsburgh, Pennsylvania) 1993 - Doctorate Degree in Medicine.

Cornell University (Ithaca, New York) 1985 - Bachelor's Degree in Animal Genetics.

**Experience:**

Mosaic Community Services (Westminster, Maryland)

2013 – Present: Psychiatrist (Part-time)

Behavioral Health Partners of Frederick/Way Station, Inc. (Frederick, Maryland)

2012 – 2013: Staff Psychiatrist and ACT Team Psychiatrist

Rockford Center (Newark, Delaware)

2012: Locum Tenens Psychiatrist

Shore Health System (Easton, Maryland)

2010 – 2012: Staff Psychiatrist and Interim Chief of Psychiatry

Granite House, Inc. and Mosaic Community Services (Westminster, Maryland)

2007 – 2010: Staff Psychiatrist

Springfield Hospital Center (Sykesville, Maryland)

2005 – 2007: Staff Psychiatrist

Southeastern Center for MH/DD/SA (Wilmington, North Carolina)

2000 – 2003: Staff Psychiatrist

2003 – 2004: ACT Team Psychiatrist (Part-time)

2005: Contractual Psychiatrist (Part-time)

QTC Management, Inc. (Camp Lejeune, North Carolina)

2005: Locum Tenens Psychiatrist (Part-time)

North Carolina Department of Corrections (Raleigh, North Carolina)

2004 – 2005: Locum Tenens Psychiatrist (Part-time)

Orangeburg Area Mental Health Center (Orangeburg, South Carolina)

2004: Locum Tenens Psychiatrist

John Umstead Hospital (Butler, North Carolina)

2003: Locum Tenens Psychiatrist

Yusuke Sagawa, M.D.  
Page Three

Joshi and Merchant, M.D., P.A. (Laurel, Maryland)

1999 – 2000: Staff Psychiatrist

The Johns Hopkins Hospital Community Psychiatry Program (Baltimore, Maryland)

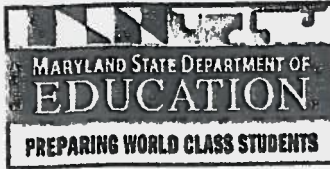
1998 – 1999: Instructor/Associate Staff Psychiatrist (Part-time)

Lancaster Behavioral Health Network (Lancaster, Pennsylvania)

1997 – 1998: Staff Psychiatrist

**EMPLOYMENT STATUS:**

New Hire



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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Robert Andrew Warner  
**Position:** Executive Director, Maryland Public Secondary Schools Athletic Association  
**Division:** Curriculum, Assessment & Accountability  
**Salary Grade:** State Salary Grade: 23  
Annual Salary Range: (\$68,959-110,729)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision, Athletic Administration, or a closely related field.

**EXPERIENCE:**

Six (6) years of professional administrative, coaching, and/or teaching experience in or affiliated with an education program including two (2) years of experience in coordinating or administering an athletic program or service directly related to the position. Leadership experience with a secondary school interscholastic athletic program is preferred.

**NOTES:**

1. Two years of additional experience as defined above may be substituted for the Master's Degree.
2. Possession of a Doctorate in a field related to the position may be substituted for one year of the experience requirements.

**DESCRIPTION:**

This professional position directs the administration of the high school athletic programs for the state's public schools under the auspices of the MPSSAA and promotes high school athletics as an integral part of the total educational program.

**QUALIFICATIONS:**

**Education:**

McDaniel College (Westminster, Maryland) 2010 - Master's Degree in Education Administration.

University of Maryland (College Park, Maryland) 2002 - Bachelor's Degree Individual Studies Sports Management.

Leadership Training Courses (National Interscholastic Athletic Administrator Association) 2007 - Certified Athletic Administrator.

**Certification:**

National Interscholastic Athletic Administrators Association (NIAAA); Achieved Certified Athletic Administrator (CAA) status by the NIAAA in 2009

**Experience:**

Maryland Public Secondary Schools Athletic Association (Baltimore, Maryland)

2006 – Present: Assistant Director of the MPSSAA

University of Maryland Baltimore County Athletics (Baltimore, Maryland)

2003 - 2006: Assistant Director of Athletic Communications

Mount St. Mary's University Athletics (Emmitsburg, Maryland)

2002 – 2003: Assistant Sports Information Director

University of Maryland Athletics (College Park, Maryland)

2001 – 2002: Sports Information Student Assistant

**EMPLOYMENT STATUS:**

Promotion



**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE JULY 28, 2015 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY GRADE</u></b>	<b><u>DIVISION/OFFICE</u></b>	<b><u>DATE OF APPOINTMENT</u></b>
Capozzi, Daniel J.	Education Program Specialist I-Professional Development	21	Curriculum, Assessment, & Accountability	TBD

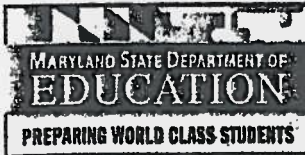
**II. Appointments Grade 18 and below:**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY GRADE</u></b>	<b><u>DIVISION/OFFICE</u></b>	<b><u>DATE OF APPOINTMENT</u></b>
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Addendum 7/24/15

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Daniel John Capozzi  
**Position:** Education Program Specialist I-Professional Development  
**Division:** Curriculum, Assessment, & Accountability  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: (\$60,543 – 88,424)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision, Professional Development, or a related field.

**EXPERIENCE:**

Four years of professional work experience in teaching and administration or supervision within an education setting. Experience in professional development is required.

**Note:**

- Two years of additional experience as defined above may be substituted for the Master's Degree
- Possessions of a Doctorate in a field related to the position may be substituted for one year of the experience requirements.

**DESCRIPTION:**

This position provides leadership and technical assistance for the federal Title IIA grant program and state and LEA professional development programs. This position provides assistance in program management for Title IIA federal programs and participates in the Bridge to Excellence Master Plan technical review process. The Professional Development Specialist provides leadership in the development, communication, and implementation of Maryland professional learning policies and programs and Bridge Plans for Academic Validation.

Daniel J. Capozzi  
Page Two

**QUALIFICATIONS:**

**Education:**

Loyola University of Maryland (Baltimore, Maryland) 1986- Master's Degree in Education  
Administration & Supervision

Gettysburg College (Gettysburg, Pennsylvania) 1978-Bachelor's Degree in  
Psychology/Elementary Education

**Experience:**

Baltimore Orioles (Baltimore, Maryland)

2013 – Present: Usher

Maryland State Department of Education (Baltimore, Maryland)

2012 – Present: Learning Specialist

S.A.F.E Management, Inc. (Baltimore, Maryland )

2011 –Present: Supervisor, Event Security

Talbot County Public Schools (Easton, Maryland)

2010 – 2011: Assistant Superintendent for Support Services

Baltimore County Public Schools (Towson, Maryland)

1978 – 2010: Teacher, AP, Prin, Mgr/Staff Relations

**EMPLOYMENT STATUS:**

Promotion

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE JULY 28, 2015 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
<i>1</i> Simpson, Miya T. Ph.D.	Executive Director, Office of the State Board of Education	23	Office of the State Superintendent	TBD

**ii. Appointments Grade 18 and below:**

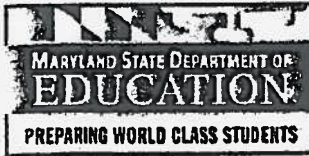
<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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Addendum #2 7/28/15

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u> <u>GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF</u> <u>APPOINTMENT</u>
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Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

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July 28, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Miya T. Simpson, Ph.D.  
**Position:** Executive Director, Office of the State Board of Education  
**Division:** Office of the State Superintendent  
**Salary Grade:** State Salary Grade: 23  
Annual Salary Range: (\$68,608 – \$110,729)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Master's Degree or 36 post baccalaureate credit hours of coursework in Education, Public Administration or a related field.

**EXPERIENCE:**

Five years of administrative and/or management experience in an education or related field/program.

**DESCRIPTION:**

This is a highly responsible, professional position serving as the Executive Director of the Office of the Maryland State Board of Education for the Maryland State Department of Education (MSDE). This position provides direct service to the Board, its member and the State Superintendent of Schools, in support of our vision for a world class system preparing all students for college and career success in the 21<sup>st</sup> century. This position ensures the effective functioning of the State Board in fulfillment of its policy making, regulatory, and governance responsibilities for public education, rehabilitation and child care services.

Miya T. Simpson, Ph.D.

**QUALIFICATIONS:**

**Education:**

Virginia Tech (Blacksburg, Virginia) 2003 – Ph.D. Degree in Educational Leadership & Student Policy

Hampton University (Hampton, Virginia) 1994 - Master's Degree in Counseling

Virginia Commonwealth University (Richmond, Virginia) 1988- Bachelor's Degree in Psychology

**Experience:**

Association of Community College Trustees (Washington, D. C.)

2013–Present: Project Coordinator

Academic Affairs, Maryland Higher Education Commission (Baltimore, Maryland)

2011-2013: Associate Director for Academic Affairs

Northern Kentucky University (Highland Heights, Kentucky)

2009-2011: Associate Dean of Students and Director for African American Student Affairs

Virginia Tech (Blacksburg, Virginia)

2007-2009: Director of Academic Program Review

2006-2007: Director of Development for the Graduate School

2004-2006: Associate Director, Center for Academic Enrichment & Excellence & Director of Academic Opportunity Programs

1999-2006: Director, Ronald E. McNair Post baccalaureate Achievement Program

**EMPLOYMENT STATUS:**

New Hire