



**Program Improvement and Family Support Branch
2015 Fall Administrative and Technical Assistance Meeting
September 17, 2015
*Session: "Uniform Grant Guidance: LEA Collaboration"***

How Does the Federal Uniform Grant Guidance Impact Your Work in Your LEA?

Directions for Group Work:

- 1) Each group will be assigned to 1 of 4 topics:
 - a. Risk-Based Assessment
 - b. Internal Controls
 - c. Fiscal Management
 - d. Performance Measurement
- 2) Review the resource documents on your group's assigned topic (5 min)
- 3) Consider your LEA's current efforts to address this topic (5 min)
- 4) Identify a main note taker and reporter:
 - a. Discuss each of the 3 questions as it relates to your group's topic;
 - b. Record group responses in this document;
 - c. Collaborate on 3 key summary points and record on the colored paper; and
 - d. Post summary sheets on the brown chart paper (35 min total)
- 5) Reporter reports on your group's discussion (5 min per topic)

THREE SIMPLE QUESTIONS

1. Who cares about this topic and why?

Think beyond your personal and/or professional role to develop a big picture of your group's topic in practice.

Who cares? [List by role, organization, position, name, etc.]	Why do they care? [Note each stakeholder's connection to the issue.]

THREE SIMPLE QUESTIONS

Office/Division, Group or Organization [Note the name]	Initiative, Document, or Tool [Note the name]	Value to the Common Interest [Note the value this group brings to this topic]	

2. What work is already underway in your LEA?

Recognizing your work and that of others is critical to developing allies. Respecting and understanding the work being done on your topic is critical to collaboration.

THREE SIMPLE QUESTIONS

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3. *What shared work could unite us and deepen our connections?*

Relationship building takes time! Interactions must be ongoing. Shared activities lead to bigger opportunities for collaboration and effective allocation of resources. Keep reaching out to individuals, organizations, offices/divisions that may have an impact on your work.

Group/Organization/Office/Department [List identified groups/ offices, etc.]	Activities that Might Have Value [Example: joint events, defining a shared problem, developing shared messages, mapping resources, information exchanges, etc.]	How can we support and connect to this group's work on this topic and vice versa? [Note activities most likely to be effective]

THREE SIMPLE QUESTIONS
