

<b>TITLE I, PART A (Tina McKnight &amp; MSDE Points of Contact)</b>				
<b>Document</b>	<b>Description</b>	<b>Submission Format</b>	<b>Notes</b>	<b>Date due to MSDE</b>
<b>Attachment 7 for SY2013-14</b>	Title I, Part A section of the LEA Master Plan to ensure federal programmatic and fiduciary compliance and to issue Title I, Part A grant awards.	Master Plan Attachment 7  Electronic and Hard Copy	Final submission hard copy, and signed C-1-25 & Assurance with Master Plan.  FINAL approved must be submitted in PDF on DocuShare.	First Submission <b>October 15, 2013</b>  Final Submission <b>November 19, 2013</b>
<b>Comparability Report for SY 2013-14</b>	Federal law requires that all LEAs document that the services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the LEA.	Signed hard copy report and electronic version sent to Sharon Williamson	Form A with signatures, and appropriate Title I schools comparisons to non-Title I schools forms as outlined in the guidance. Forms must be submitted along with evidence of change.	<b>November 26, 2013</b>
<b>Grant Amendments</b>	Amendments must be sent for: 1) changes to the Grant Period; 2) reallocation of funds to a different category/program and/or object, (\$1,000 or 15% of the total object, program, or category of expenditure, <i>whichever is greater</i> ); 3) increases the amount of the grant; 4) programmatic change; or 5) change of address, fiscal agent or grant manager. <i>(Amendments must be submitted at least 45 days prior to the end of the grant period.)</i>	Original copy	For all grants	Open
<b>Title I, Part A - Carryover Report for SY 2012-13</b>	Section 1127(a) of ESEA permits a school system to carryover not more than 15% of Title I funds from one fiscal year to the next. <b>(Note: However, this can be waived for 2013-14 due to sequestration.)</b>	Hard copy including the Allocation Worksheet and Electronic version to Specialists	Estimate Carryover Allocation Worksheet (Table 7-11)  Final Carryover Report in hardcopy	<b>December 12, 2013</b>
<b>Participation Report for 2012-2013</b>	Data collected on student and school demographics, compiled, and sent in the Consolidated State Performance Report and EdFacts/Education Data Exchange Network (EDEN) files to USDE.	Excel data collection tool updated annually	LEA also prepares Excel student level files for upload to the SST: Private, TAS, SWP 0-2, and Local Neglected. These are used to verify data in the aggregate report.	<b>August 19, 2013</b>

**TITLE I, PART A - SCHOOL IMPROVEMENT GRANTS 1003(a) and 1003(g)**

(Gail Clark Dickson, Jim Newkirk, Kelly Coates, Nola Cromer, Valerie Ashton-Thomas, Mary Cross)

Document	Description	Submission Format	Notes	Date due to MSDE
<b>1003(a) Focus Schools Grant</b>  <b>Nola Cromer</b>	\$2,913,100 one year grant for schools identified as focus schools under Maryland's ESEA Flexibility Plan  <i>(Special Note: For Focus schools not making progress towards improvement in SY 2012-2013, the LEA must reserve \$50,000 of its 2013-2014 Title I, Part A allocation to support instructional strategies to address the achievement gap in those schools.)</i>	Hard copy	Interim and final reports will be due. Grantees must submit: <ul style="list-style-type: none"> <li>• Interim Progress Report</li> <li>• Final Progress Report</li> <li>• Final Financial Report</li> </ul>	<b>August 29, 2013</b>  <b>March 28, 2014</b> <b>December 31, 2014</b> <b>January 30, 2015</b>
<b>1003(a) Approaching Targets Grant</b>  <b>Valerie Ashton-Thomas</b>  <b>Mary Cross</b>	Approximately \$3,750,000 million one year grant for LEAs from which they will serve schools that have not made the AMO in one or more subgroups.	Hard Copy	<ul style="list-style-type: none"> <li>• Application</li> <li>• Interim Progress Report</li> <li>• Site Visit Question Sheet</li> <li>• Final Progress Report</li> <li>• Final Financial Report</li> </ul>	<b>October 24, 2013 (TENTATIVE)</b> <b>March 31, 2014</b>  <b>March 31, 2014</b>  <b>December 31, 2014</b>  <b>January 30, 2015</b>
<b>1003(g) School Improvement Grant</b>  <b>Cohort I Priority Schools</b>  <b>Gail Dickson</b> <b>Jim Newkirk</b> <b>Kelly Coates</b>	\$47 Million grant for state's lowest achieving schools. It has been implemented over 3 years 2010-2013 but has been extended due to a Tydings Waiver. Seven Tier I and Tier II schools were served in Baltimore City and four Tier II schools were served in Prince George's from 2010-2013.	DocuShare and posted on the Title I website.	MSDE Priority monitoring teams will conduct on site monitoring visits 3 times each year to each Cohort I Priority school.  Priority Leads will conduct 3 LEA and fiscal onsite monitoring visits to each LEA for its Cohort I Priority Schools.  Begin date of the grant was July 1, 2010. Tydings Grant Waiver has extended the grant period to September 30, 2014.	

**TITLE I, PART A - SCHOOL IMPROVEMENT GRANTS 1003(a) and 1003(g)**

(Gail Clark Dickson, Jim Newkirk, Kelly Coates, Nola Cromer, Valerie Ashton-Thomas, Mary Cross)

Document	Description	Submission Format	Notes	Date due to MSDE
<p><b>1003(g) School Improvement Grant II</b></p> <p><b>2013-14</b></p> <p><b>Cohort II Year 3 Priority Schools</b></p> <p><b>Gail Dickson Jim Newkirk Kelly Coates</b></p>	<p>\$8.2 million grant for the state's lowest achieving schools (Cohort II) beginning with pre-implementation planning in the spring of 2011. The one year grant has been renewed each year for 3 years. Therefore, it will be implemented 2011-2014. Three schools have been served in Baltimore City and two schools are served in Prince George's.</p>	<p>DocuShare and posted on the Title I website.</p>	<p>MSDE Priority monitoring teams will conduct on site monitoring visits 3 times each year to each Cohort II Priority school. Priority Leads will conduct 3 LEA and fiscal onsite monitoring visits to each LEA for its Cohort II Priority Schools.</p> <p>Begin date of the grant is July 1, 2013.</p>	<p>Prince George's SIG II grant was approved <b>June 21, 2013.</b></p> <p>Baltimore City's SIG II was approved <b>June 21, 2013.</b></p>
<p><b>Title I Part A, 20% Reservation for Priority Schools under ESEA Flex</b></p> <p><b>Cohort III Priority Schools</b></p> <p><b>Gail Dickson Kelly Coates Jim Newkirk Nola Cromer</b></p>	<p>5 schools had been identified as the Cohort III Priority Schools, all in Baltimore City in 2012-2013. These schools were in pre-implementation stage during SY 2012-2013. BCPSS closed three of these Cohort III schools at the end of the 2012-2013 school year. However, Baltimore will have 3 Cohort III schools in 2013-2014 due to a change in the intervention model of one of its Cohort I schools.</p> <p>All of Baltimore City's Cohort I Priority Schools and Cohort III Priority Schools will be funded through FY 2014 Title I, Part A Allocation during SY 2013-2014. Any remaining funds will be earmarked to schools in focus status or SIG schools.</p> <p>Prince George's 4 Cohort I Priority Schools will be funded through FY 2014 Title I, Part A Allocation during SY 2013-2014. Any remaining funds will be earmarked to schools in focus status or SIG schools.</p>	<p>Attachment 7 reservation and completion of the ESEA Priority Schools Template.</p>	<p>MSDE Priority monitoring teams will conduct on site monitoring visits 3 times each year to each Cohort III Priority school. Priority Leads will conduct 3 LEA and fiscal onsite monitoring visits to each LEA for its Cohort III Priority Schools.</p>	<p>Attachment 7 due- <b>November 19, 2013</b></p> <p>ESEA Priority Schools Template due- <b>May 30, 2013</b></p>

<b>TITLE I, PART C - MIGRANT EDUCATION (Cvieta Jovanovich)</b>				
<b>Document</b>	<b>Description</b>	<b>Submission Format</b>	<b>Notes</b>	<b>Date due to MSDE</b>
<b>Title I, Part C Migrant Education</b>  <b>Cvieta Jovanovich</b>	MEP Performance Report (LEA)	1 hard Copy and 1 electronic	Reports are completed by LEA receiving grants	<b>August 15, 2013</b> Migrant Office Cambridge
<b>Title I, Part C Cvieta Jovanovich</b>	Migrant Project Applications	1 Hard Copy Original Signatures, as well as Electronic	Two regional applications (Somerset and Queen Anne's Counties)	<b>May 1, 2014</b> Migrant Office Cambridge

<b>TITLE I, PART D—NEGLECTED AND DELINQUENT (Tina McKnight, Kelly Coates, Kristi Peters Genevieve Barrow Gongar)</b>				
<b>Document</b>	<b>Description</b>	<b>Submission Format</b>	<b>Notes</b>	<b>Date due to MSDE</b>
<b>Title I, Part D Neglected and Delinquent</b>  <b>Tina McKnight Kelly Coates</b>	Title I, Part D section of the Master Plan (Attachment 12) to ensure federal programmatic and fiduciary compliance and to issue grant awards.	Master Plan Attachment 7  Electronic and Hard Copy	Final submission hard copy, and signed C-1-25 & Assurance with Master Plan  Grant NOGA processed following the first submission.	First submission <b>October 15, 2013</b>  Final Submission <b>Nov. 19, 2013</b>
<b>Kristi Peters Genevieve Barrow Gongar</b>	Federal Reporting in Consolidated State Performance Report and EdFacts/Education Data Exchange Network (EDEN) files to USDE.  Annual Count for funding purposes	Excel data collection tool  Data collection forms from USDE and NDTAC	Annual participation data for federal submission  Annual point in time count for both Subpart I and Subpart 2	<b>Due Oct. 1, 2013. Files submitted to USDE by end of January</b>  <b>Due mid December and submitted to USDE in January.</b>

**TITLE I, Homeless Education (Tina McKnight, Kelly Coates, Kristi Peters, Genevieve Barrow Gongar)**

Document	Description	Submission Format	Notes	Date due to MSDE
<b>Title I, Homeless Education</b>  <b>Tina McKnight</b> <b>Kelly Coates</b>	Title I, Part A and McKinney-Vento sub-grants to ensure federal programmatic and fiduciary compliance and to issue grant awards.	Hard Copy	Final submission hard copy, and signed C-1-25 & Assurance Grant NOGA processed following the first submission.	First submission due <b>June 28, 2013</b>  Final Submission <b>Aug. 30, 2013</b>
<b>Kristi Peters</b> <b>Genevieve Barrow</b> <b>Gongar</b>	Federal Reporting in Consolidated State Performance Report and EdFacts/Education Data Exchange Network (EDEN) files to USDE.	WebSurveyor as well as flags in the Attendance Data Set	Annual counts and participation data for homeless students and McKinney-Vento served population	<b>Due Oct. 1, 2013.</b> <b>Files submitted to USDE by Mid-November</b>