

MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION

Tuesday-Wednesday
May 24-25, 2011

Maryland State Board of Education
200 W. Baltimore Street
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Tuesday, May 24, 2011 at 11:00 a.m. and Wednesday, May 25, 2011 at 9 a.m. at the Nancy S. Grasmick State Education Building. The following members were in attendance: Mr. James H. DeGraffenreidt, Jr., President; Dr. Charlene M. Dukes, Vice President; Dr. Mary Kay Finan; Dr. James Gates, Jr.; Ms. Luisa Montero-Diaz; Mr. Sayed Naved; Mr. Gayon Sampson; Mrs. Madhu Sidhu; Mr. Guffrie M. Smith, Jr.; Donna Hill Staton, Esq.; Dr. Ivan Walks; Ms. Kate Walsh and Dr. Nancy S. Grasmick, Secretary/Treasurer and State Superintendent of Schools.

Elizabeth Kameen, Esq., Assistant Attorney General, and the following staff members were also present: Dr. John Smeallie, Deputy State Superintendent for Administration; Mr. Steve Brooks, Deputy State Superintendent for Finance and Mr. Anthony South, Executive Director to the State Board.

CONSENT AGENDA

Dr. Grasmick reported that the Department withdrew amendments to the PreK Programs regulation and requested to republish the item. She explained that there needs to be a more overt reference for children with disabilities to provide for more inclusion in the regular school program. She asked for Board approval of the consent agenda.

Upon motion by Dr. Dukes, seconded by Dr. Gates, and with unanimous agreement, the Board approved the consent agenda as follows: (In Favor – 11; Mr. Sampson had not yet arrived)

- Approval of Minutes of April 26, 2011
- Personnel (copy attached to these minutes)
- Budget Adjustments for April, 2011
- Permission to Publish:
 - COMAR 13A.06.02.01 (Amendment)
Pre-kindergarten Programs
Withdraw and Republish

Dr. Grasmick introduced Jay Tucker, Coordinator of the Fine Arts Program, who is responsible for the art displays in the Board Room and throughout the building. She explained that Mr. Tucker provides art displays for several other state agencies and explained that he recently received an honorary doctorate from the Maryland Institute College of the Art. She thanked him for his excellent advocacy of the arts.

Mr. Tucker thanked the Superintendent, the Board and staff of the Department for the opportunity to work in an environment which promotes appreciation of the arts.

On behalf of the Board, Mr. DeGraffenreidt thanked Mr. Tucker and congratulated him for his award and thanked him for his dedicated service to the students in Maryland.

RACE TO THE TOP (RTTT) UPDATE

Dr. Grasmick reported that Maryland is the first state to be monitored by the U.S. Department of Education (USDE) on its RTTT activities. She reported that the monitoring session was held last week for seven hours and focused on several sections of the RTTT application. She cautioned that several things became clear during the session, that the other states not receiving the grant award are watching Maryland to make sure that there is fidelity to the application. She also reported that the U.S. Congress is monitoring the use of the RTTT funding as well.

Dr. Grasmick reported that numerous amendments have been submitted to the USDE, several of which reflect the dates in which the local scopes of work were approved. She noted that one amendment would provide for a one year extension of the final implementation of the new educator evaluation protocol. She said this would allow for a two-year piloting of the tool. Dr. Grasmick said this is necessary due to the need for extensive professional development for teachers and administrators.

Dr. Grasmick introduced Dr. Jim Foran, Assistant State Superintendent, Division of Academic Reform and Innovation, to give an update on activities related to the RTTT grant project management.

Dr. Foran distributed a copy of the *MSDE Race To The Top Organizational Chart* and a *Race To The Top Technical Projects Relationship Diagram*. He noted that the Organizational Chart reflects the names of the staff who are responsible for the various portions of the RTTT projects. Dr. Foran said that the USDE was very impressed with the integration of the local scopes of work into the master planning process. He noted that the USDE was very interested in how Maryland would track the projects and communication between and among the MSDE staff and local education agencies (LEAs). Dr. Foran noted that the USDE was very pleased with the upcoming educator academies to be held this summer.

Dr. Foran discussed the use of a project management application entitled, Microsoft Project Professional 2010, to provide grant management and oversight. He went over the RTTT project management standards, the management training, a Microsoft Project overview, and the project management accomplishments.

Dr. Grasmick said that a meeting was recently held with all stakeholders, through the P-20 Council, to apprise them of the activities regarding the RTTT award.

In response to a question by Mrs. Sidhu, Dr. Foran said that the master plans will be restructured to reflect assurance areas as outlined in the RTTT application. Dr. Foran said that he will provide the Board with a copy of the revised master planning documents.

RTTT GRANT PROJECT MANAGEMENT & COMMUNICATIONS PLAN

Dr. Foran introduced Dr. Donnell Josiah, Program Director, RTTT; Mary Gable, Assistant State Superintendent, Division of Academic Policy; and Laura Motel, RTTT Communications Specialist, to discuss the intricate project management system and the communications plan for providing transparency regarding the RTTT projects.

Dr. Josiah explained that all activities have been aligned to the state's scope of work and that all goals have been mapped to the fifty-four projects outlined in the RTTT application.

Dr. Foran said, "We will have no failed project." He explained that Microsoft Project is difficult to use and required a great amount of training to get all staff up to speed on the application.

In response to a question by Ms. Staton, Dr. Foran said that the MSDE is sending regular electronic reports to the USDE. He said that the reports will be posted on the USDE website for all stakeholders and other states to view.

Mr. Naved congratulated the group and asked that quarterly reports be provided to Board members as well.

Dr. Josiah explained that the projects are not "cost tracking" but that they are using the Department's internal tools. Dr. Foran explained that the Department has very precise cost tracking. Steve Brooks, Deputy State Superintendent for Finance, explained that state agencies are required to use a specific financial system and that the use of two sets of financial records would be very difficult.

Dr. Gates asked about how much freedom the Department has to move funds between the projects. Dr. Foran explained about the amendment system in place which requires that any changes above \$100,000 must be submitted to the USDE.

In response to a question by the President, Dr. Foran said that in order to assure and measure quality in the work being done, there is a program evaluation tool which requires program managers to answer five questions dealing with quality and impact.

Dr. Grasmick said that the internal evaluation being conducted by the University of Maryland was not a requirement of the USDE but that the MSDE wanted to have an ongoing sense of accomplishment and quality.

In response to a question by Ms. Walsh, Dr. Josiah said that the next presentation will reflect the transparency being accomplished by LEAs and the Department.

Mr. Naved recommended that Microsoft Project be extended to the rest of the Department and LEAs.

Ms. Motel discussed a Communication Framework used to provide a detailed strategy for engaging and informing all RTTT stakeholders on the implementation, progress, and outcomes of the State's RTTT program. She reported on two supporting documents that have been developed to provide detailed information about the tools and methods MSDE will employ to further the goals and outcomes described in the Framework. She provided various communication pieces that are being forwarded to RTTT stakeholders to keep them apprised of the progress being made.

Dr. Dukes asked if there is a way to determine how many "hits" there are on the MSDE website and suggested a short survey on the website to glean the views of the various stakeholders. Ms. Gable said that she will provide information on the number of "hits" to MSDE website and thanked Dr. Dukes for her excellent suggestion.

In response to a question by Dr. Gates, Ms. Gable said that there are a number of networks of teachers working together through websites.

In response to a question by Mr. Smith, Dr. Grasmick explained that the Department staff meets with local school superintendents monthly to report on activities being conducted and LEAs are providing their employees, county officials and other stakeholders with the information. She commended the superintendents for their excellent support.

EXECUTIVE SESSION

Pursuant to §10-503(a)(1)(i) & (iii) and §10-508(a)(1) & (7) of the State Government Article, Annotated Code of Maryland, and upon motion by Mr. Naved seconded by Dr. Dukes, and with unanimous agreement, the Board met in closed session on Tuesday, May 24, 2011, in Conference Room 1, 8th floor of the Nancy S. Grasmick State Education Building. All board members were present. In attendance were Dr. Nancy S. Grasmick, State Superintendent of Schools; Dr. John Smeallie, Deputy State Superintendent for Administration; Steve Brooks, Deputy State Superintendent for Finance; and Tony South, Executive Director to the State Board. Assistant Attorney General Elizabeth M. Kameen was also present. The Executive Session commenced at 12:45 p.m. (In favor – 12)

The State Board approved six decisions for publication.

- *Vicki Harding v. Baltimore City Board of School Commissioners* – redistricting – Opinion No. 11-24
- *Ryan Coleman v. Baltimore City Board of School Commissioners* – employee termination – Opinion No. 11-25
- *Terri Feldman v. Carroll County Board of Education* – bus driver discipline – Opinion No. 11-26
- *Brenda McAllister v. Prince George's County Board of Education* – non-renewal of professional teacher – Opinion No. 11-27
- *Erica P. v. Howard County Board of Education* – residency – Opinion No. 11-28
- *In the Matter of Maintenance of Effort: Montgomery County Board of Education* – Petition for Declaratory Ruling – Opinion No. 11-29

The State Board deliberated two cases.

- *Tricia Brissett v. Baltimore County Board of Education* – teacher termination
- *Theresa P. v. Prince George's County Board of Education* – graduation case

The Board will issue written opinions at an upcoming meeting.

The State Board received legal advice concerning the student suspensions and expulsions and contract negotiations with the University System of Maryland.

Internal Board Management

Board President, James DeGraffenreidt, discussed the Candidate Review Committee of Baltimore City and submission of Board Self-Evaluation. At 2:15 p.m., all staff persons, except Ms. Kameen and Mr. South, left the meeting and the Board discussed the State Superintendent/interim recruitment process. The meeting ended at 2:45 p.m.

RECONVENE

The meeting reconvened at 2:55 p.m.

TEACHER CERTIFICATION TESTS: QUALIFYING SCORES

Dr. Grasmick requested that the Board affirm the passing scores set for six revised PRAXIS II content tests and four generic Principles of Learning and Teaching Pedagogy tests. She introduced Jean Satterfield, Assistant State Superintendent, Division of Certification and Accreditation (C&A) and Dr. Louse Tanney, Assessment and Recruitment Coordinator, Division of C&A, to discuss the request.

Ms. Satterfield explained that the Education Testing Service (ETS) has developed four generic pedagogy tests at four grade bands, all called Principles of Learning and Teaching. She said they are recommending the newer tests in place of the content specific pedagogy tests that have been used in the past. She said that MSDE is recommending adopting the appropriate level of the Principles of Learning and Teaching for seven content tests that had no pedagogy test in the past.

Dr. Tanney noted that the tests will be offered for the first time in September 2011. She noted that the scores may be revisited based on outcomes after the first year.

In response to a question by Ms. Walsh about whether other states are accepting these scores, Kathie Owens Oliver, ETS representative, said a multi-state standard setting was conducted and that thirty-nine states are using the test.

In response to a question by Dr. Gates, Ms. Oliver said that states use lower scores when there is a need for more teachers. Ms. Satterfield said that she will provide the Board with the names of the states that are using higher scores after June 1st.

Upon motion by Dr. Gates, seconded by Mr. DeGraffenreidt, and with unanimous agreement, the Board affirmed the passing scores for six revised PRAXIS II content tests and four generic Principles of Learning and Teaching pedagogy tests. (In Favor – 12)

PREK-20 COUNCIL UPDATE

Dr. Dukes provided a report on the May 9th meeting of the Governor's PreK-20 Council. She said the Council worked on its structure in order to be more strategic in its work by creating issue focus workgroups. She said the workgroups will include stakeholders who will make recommendations to the Council for its action.

She said a workgroup drafted a Mission Statement for the Council which is to be approved at the next meeting.

Dr. Dukes said the Council discussed the issue of a longitudinal data system which would integrate higher education with K-12.

Dr. Grasmick said that the Governor has indicated his desire to have the entire infrastructure for the data system in one location. She noted that the best system is located within the Department of Corrections and that the MSDE will co-locate its infrastructure with the Department of Corrections.

Dr. Dukes said that the Council needs to come to consensus on policies regarding who accesses the data, who answers questions about the data and other important issues. She said that MSDE staff will present its approach to the Council at a future meeting.

Dr. Dukes reported that work has been done to re-locate the Maryland Higher Education Commission (MHEC) to the top floor of the MSDE building. She said there is discussion about the need for a possible merger of these agencies and that a workgroup has been formed, within and outside of the Council, to talk about collaboration. She noted that there may be a recommendation to the Governor by mid-September.

In response to a question by Dr. Gates, Dr. Dukes said that there are a couple of states that have consolidated their higher education and K-12 agencies, but that in Maryland there are sixteen community colleges that are separate systems making a consolidation more challenging.

Dr. Dukes thanked the Board and the Department for its support for the passage of the undocumented students' bill by the Maryland General Assembly. She said the colleges are beginning to set guidelines and policies in response to this action..

STATE SUPERINTENDENT'S UPDATE

Dr. Grasmick provided the following update:

- She reported that the Department received a check for \$48,000 from the PNC Bank to integrate financial literacy by providing training for teachers.
- Dr. Grasmick thanked Dr. Gates and Mr. Sampson for participating in the awarding of the *Parent Involvement Matters Award*.
- She reported that Maryland's Head Start Program was one of ten considered "exemplary."
- Dr. Grasmick reminded Board members that five new local superintendents will be hired noting a "century of experience that will be leaving Maryland."
- Dr. Grasmick distributed various publications of interest to the Board noting that online learning is being expanded and will be providing high end courses.

In response to a question by Ms. Staton, Dr. Grasmick said that the Department has a relationship with the Johns Hopkins University to bring researchers to the Department to prepare supervisors to train trainers on how students learn.

PUBLIC COMMENTS

Mr. DeGraffenreidt explained procedures by which the Board hears public comments. The following person presented comments: Nathan Hardy regarding Easton High Schools' Career Technology Programs.

ADJOURN AND RECONVENE

The meeting adjourned at 3:35 p.m. The Board reconvened at 8:30 a.m. on Wednesday, May 25, 2011. Mr. Naved, Ms. Walsh, and Dr. Gates were absent.

EXECUTIVE SESSION II

Pursuant to §10-503(a)(1)(i) & (iii) and §10-508(a)(1) & (7) of the State Government Article, Annotated Code of Maryland, and upon motion by Mr. Naved seconded by Dr. Dukes, and with unanimous agreement, the Board met in closed session on Wednesday, May 25, 2011, in the Board Conference Room 1, 7th floor of the Nancy S. Grasmick State Education Building. All board members were present except Kate Walsh and Sayed M. Naved. Dr. Gates participated by conference phone. In attendance were Tony South, Executive Director to the State Board and Assistant Attorneys General Elizabeth M. Kameen and Jackie La Fiandra. The Executive Session commenced at 8:35 a.m.

The State Board further deliberated *Theresa P. v. Prince George's County Board of Education* – graduation case – and decided to issue an Order 11-07 reversing and remanding the case with an opinion to follow at an upcoming meeting.

The Executive Session ended at 9:05 a.m.

RECONVENE

The Board reconvened in public at 9:00 a.m.

WE THE PEOPLE STATE COMPETITION

Dr. Grasmick explained that a group of students represented Maryland in the national *We The People* finals which were held in Washington in early May. She explained that the students could not be present due to a senior class event and introduced their AP teacher, Richard Weitkamp. She called on Mary Cary, Assistant State Superintendent, Division of Instruction, and Dr. Marcie Taylor-Thoma, Coordinator, Social Studies Programs, to give a brief update on the program.

Ms. Cary explained that this is a very rigorous contest which begins at the local level and culminates at the national level.

Dr. Taylor-Thoma introduced Mr. Weitkamp to talk about the program.

Mr. Weitkamp said that academics can bring the same amount of "fire" that sports can.

Dr. Dukes said, "congratulations, leadership is critical in these things. We live in the greatest nation in the world. Your comments to your students is commendable."

Mr. Smith said, "Your modeling needs to be replicated. Civic literacy is needed."

MARYLAND ASSOCIATION OF STUDENT COUNCILS (MASC) YEAR END REPORT

Dr. Grasmick reported that since 1971, MSDE has sponsored the Maryland Association of Student Councils (MASC) which is currently comprised of 286 member schools across twenty regions in the State. She introduced Ann Chafin, Assistant State Superintendent, Division of Student, Family and School Support Services, and Michael Hagan, outgoing President of the MASC, to give a brief overview of the activities of the MASC.

Ms. Chafin said, "These students are acting out civic engagement."

Mr. Hagan reported on the 2010-2011 major events of the MASC such as: a Fall Leadership Conference, Legislative Session, Legislative Lobbying Day and Convention. He introduced the incoming President, Mark Ritterpusch of Chesapeake High School in Anne Arundel County and the incoming student member of the State Board, Nina Marks from Dulaney High School in Baltimore County.

Board members thanked Mr. Hagan and his fellow students for their support and leadership throughout the year.

ALTERNATIVE GOVERNANCE PROPOSALS – ANNE ARUNDEL AND BALTIMORE COUNTIES

The Superintendent asked Ann Chafin and Teresa Knott, Supervising Coordinator, School Performance, to provide some background on the review that was conducted of these proposals and then introduce the superintendents of the two systems to provide details of the proposals. She recommended Board approval

of Alternative Governance for School Improvement Proposals for Wiley H. Bates Middle School in Anne Arundel County and Golden Ring Middle School and Loch Raven Technical Academy in Baltimore County.

Ms. Knott thanked the leadership from the two LEAs and discussed the work of the LEA Alternative Governance Board's (AGB) responsibilities. She provided a chart depicting the Alternative Governance (AG) Options adopted by Maryland schools from 2005 through 2011. Ms. Knott provided AG staffing patterns for the schools replacing personnel noting that both LEAs worked with their teacher unions on implementing the changes.

Wiley H. Bates Middle School

She introduced Dr. Kevin Maxwell, Superintendent, Anne Arundel County Public Schools (AACPS), to provide details on the proposal for Wiley H. Bates Middle School.

Dr. Maxwell introduced his Board President and the school's principal, Diane Bragdon. He discussed the excellent progress made by Annapolis High School since its AG was implemented noting it as the top high school on the Advanced Placement (AP) Schools Index. He said that Bates Middle School reflects the demographics of its community which consists of both wealthy and disadvantaged students. He said Bates is a Performing Arts Magnet School which has the expertise to reach its goals. Dr. Maxwell explained that many staff members elected to return to the school and that a School Improvement Grant of \$429,945 will be very beneficial in helping the school meet its goals by funding additional staff and resources.

Ms. Diaz noted the positive trend of the decrease in suspension and expulsions and asked about the drop in highly qualified teachers in the school. Dr. Maxwell's Assistant Superintendent explained that some of the teachers are pursuing their advanced degrees to become high qualified. Dr. Finan said that it is difficult to find teachers in these areas that are willing to become qualified.

In response to a question by Mr. Smith, Ms. Bragdon explained that adding an IEP Facilitator allows for that person to be in the classroom ensuring compliance with the IEP. Dr. Maxwell explained the importance of this position noting the time element it takes to monitor and meet federal regulations regarding special education. He said the paperwork is daunting.

In response to a question by Ms. Staton, Ms. Bragdon said that not only do liberal arts students apply from feeder schools but students from outside of the area are free to apply as well.

Dr. Dukes asked the following question: "With the success of Annapolis High School, are there some things that you learned that are promising practices that are applicable to other LEAs and schools?"

Dr. Maxwell said that professional development provided over the summer, a strong commitment to the schools, changing instruction, having the right people, academic steering committees and instructional leadership teams all are important components to achieving student success. He said that the IEP Facilitator has been extremely important as well.

Upon motion by Mr. Smith, seconded by Dr. Finan, and with unanimous agreement, the Board approved the AG Proposal for Wiley H. Bates Middle School. (In Favor – 8)

Golden Ring Middle School and Local Raven Technical Academy

Dr. Grasmick introduced Dr. Joe Hairston, Superintendent, Baltimore County Public Schools (BCPS), to discuss the details of the AG proposals for Golden Ring Middle School and Local Raven Technical Academy.

Dr. Hairston introduced his staff, the Assistant Principal of Loch Raven Technical Academy and Board members that were present. He said, "We have a documented history of school reform initiatives" noting the many schools that have now moved out of restructuring. He noted that middle schools are traditionally challenged across the nation. He explained that the use of data with stakeholders and the analysis of that data have been very important in constructing a scope and sequence to create interventions. He said they monitor and adjust instruction as needed. Dr. Hairston provided demographic data on both schools noting that four out of five Loch Raven students fall under Title I funding. He noted that two elementary feeder schools for Loch Raven also fall under Title I funding. He noted that a key reform for Golden Ring is to incorporate common planning time for teacher collaboration.

Dr. Hairston reported that targeted professional development is being provided to Loch Raven staff and that the LEA has an Oversight Committee to provide support for both schools. He said that \$100 thousand of non-salaried support is being provided to the two schools. He noted that both schools have seen a demographic change over the years in which the poverty rate has increased.

In response to a question by Ms. Diaz, Dr. Hairston said that he will provide the Board with data on sixth grade students specifically.

Dr. Grasmick said, "I can't say enough about the sustainability of improvement in schools. Your introduction of the AVID Program sets high expectations for students early."

Upon motion by Dr. Walks, seconded by Ms. Diaz, and with unanimous agreement, the Board approved the AG Proposal for Golden Ring Middle School and Loch Raven Technical Academy. (In Favor – 9 Mr. DeGraffenreidt had arrived)

OPINIONS

Ms. Kameen announced the following Opinions:

- 11-24 *Vicki Harding v. Baltimore City Board of School Commissioners* – redistricting (affirmed the local board's decision)
- 11-25 *Ryan Coleman v. Baltimore City Board of School Commissioners* – employee termination (affirmed the local board's decision)
- 11-26 *Terri Feldman v. Carroll County Board of Education* – bus driver discipline (affirmed the local board's decision)
- 11-27 *Brenda McAllister v. Prince George's County Board of Education* – non-renewal of professional teacher (affirmed the local board's decision)
- 11-28 *Erica P. v. Howard County Board of Education* – residency (affirmed the local board's decision)
- 11-29 *In the Matter of Montgomery County Board of Education* – Petition for Declaratory Ruling in MOE (issued)

Ms. Kameen announced the following Order.

11-07 *Theresa P. v. Prince George's County Board of Education*, -- graduation case (revised and remanded the case. Opinion to follow)

TEACHER OF THE YEAR

The Superintendent introduced Dr. Darla Strouse, Executive Director for Partnerships and Development, and welcomed all of the Teachers of the Year and their guests. She reported that a gala will be held on October 14th when a Maryland Teacher of the Year will be named. Dr. Grasmick noted the diversity of candidates representing every grade level and subject area. Dr. Grasmick said, "You are the crème de la crème of phenomenal teachers. You are our brain trust on policies and initiatives." She noted that the group will be receiving continuing education credits and thanked the corporate sponsors.


Dr. Strouse said that Maryland has produced two National Teachers of the Year and thanked the Board, Dr. Grasmick, the Teacher of the Year Coordinators and the corporate sponsors for their support of this project. Dr. Strouse introduced each candidate and the President and Executive Director presented each with a plaque recognizing their contributions to Maryland education.

On behalf of the Board, Mr. DeGraffenreidt congratulated the teachers and their families and colleagues.

ADJOURNMENT

With no further business before the Board, the meeting adjourned at 12 Noon.

Respectfully submitted,


Nancy S. Grasmick
Secretary, Treasurer

NSG/rms

APPROVED:

6/21/11

MARYLAND STATE BOARD OF EDUCATION

CLOSED SESSION

On this 24th day of May 2011, at the hour of 12:20 ~~pm~~ pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: M. Ward

Seconded by: D. Decker

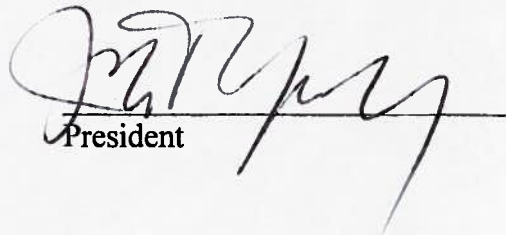
In Favor: 11 Opposed: _____ Member(s) Opposed: _____

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508 (a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be addressed during this closed session include the following:

1. Discuss 2 legal appeals.
2. Discuss a petition for a Declaratory Ruling
3. Receive legal advice on local board issue.
4. Discuss 2 personnel matters.


President

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE May 24-25, 2011 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Sloan, Bridgette M.	Education Program Supervisor, Career and Technology Education	22	Career Technology and Adult Learning, Career and Technology Education Student and Assessment Services Branch	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Anwar, Muhammad	Vocational Rehabilitation Specialist I, Disability Determination Services	12	Vocational Rehabilitation, Disability Determination Services	05/04/2011
Baylor, Trina	Vocational Rehabilitation Specialist II	13	Vocational Rehabilitation, Region IV	05/18/2011
Bloom, Cynthia	Vocational Rehabilitation Specialist II	13	Vocational Rehabilitation, Region VI	05/04/2011
Jones, Margo	Vocational Rehabilitation Specialist II	13	Vocational Rehabilitation, Workforce and Technology Center	05/04/2011
Kraus, Tyler	Vocational Rehabilitation Specialist I	12	Vocational Rehabilitation, Region I	05/18/2011
Mills, Sarah	Vocational Rehabilitation Specialist I, Disability Determination Services	12	Vocational Rehabilitation, Disability Determination Services	05/04/2011
Ross, Janine	Vocational Rehabilitation Specialist II	13	Vocational Rehabilitation, Workforce and Technology Center	05/04/2011
Veon, Laura G.	Teacher Supervisor, School Psychologist	IEPP	Career and College Readiness, Juvenile Services Education Program	06/29/2011
Warner, Robert A.	Staff Specialist III, MPSSA	18	Instruction, Maryland Public Secondary Schools Athletic Association	05/18/2011



Nancy S. Grasmick
State Superintendent of Schools

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May 24-25, 2011

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Bridgette M. Sloan
Position: Education Program Supervisor, Career and Technology Education
Division: Career Technology and Adult Learning,
Career and Technology Education Instructional Branch
Salary Grade: 22 (\$59,140 - \$94,961)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 post-baccalaureate credit hours in Education, Public Administration, Accountability or related area or any field directly related to Career and Technology Education.

Experience:

Five (5) years of professional administrative, accountability or teaching experience in or affiliated with an education program including two (2) years of experience in coordinating or administering an education program or service directly related to the position. Experience in an area related to career technology education is preferred.

NOTE: Two years of additional experience as defined above may be substituted for the Master's Degree.

DESCRIPTION:

This position is responsible for providing leadership, coordination, and technical assistance to local school systems and Maryland State Department Education (MSDE) staff for the Career and Technology Education (CTE) Accountability System, Career Technology Student Organizations, CTE equity and special population services, and CTE technical assessment and credentialing.

Qualifications:

Education:

Ohio State University (Columbus, Ohio) 1995 – Master's Degree in Family Consumer Science;
1987 – Bachelor's Degree in Family Consumer Science

Experience:

Ohio Department of Education (Columbus, Ohio)

2006 – 2010: Education Consultant, Career Technical and Adult Education

Ohio State University Extension (Columbus, Ohio)

1997 – 2004: State Extension Program Manager

1991 – 1994: Graduate Teaching Associate

Columbus Saves (Columbus, Ohio)

2005 – 2006: Program Coordinator

Distribution Fulfillment Services with Spiegel/Eddie Bauer (Columbus, Ohio)

1994 – 1996: Quality Assurance Supervisor and Dispositioner

Ohio Dominican University (Columbus, Ohio)

1996 – 1996: Adjunct Professor

Harvest Preparatory School (Canal Winchester, Ohio)

1993 – 1994: High School Home Economics/Family Living Teacher

Employment Status

New Hire

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MAY 24-25, 2011 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
DeAtley, Cheryl A.	Education Program Specialist I, Child Care Partnership Specialist	21	Early Childhood Development	TBD
Dulay, Brian J.	Education Program Manager Senior I, Education Grants	23	Office of the State Superintendent	TBD
McCoach, Paula R.	Education Program Specialist I, Extended Learning and Student Leadership Specialist	21	Student, Family, and School Support	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Nancy S. Grasmick
State Superintendent of Schools

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May 24-25, 2011

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Cheryl L. DeAtley
Position: Education Program Specialist I, Child Care Partnership Specialist
Division: Early Childhood Development
Salary Grade: 21 (\$55,419 - \$88,976)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Early Childhood Education, Education, Special Education, Education Administration or a closely related field.

Experience:

Four (4) years of administrative or teaching experience in or affiliated with early childhood education programs. Professional experience developing interpreting, implementing and communicating education policies and procedures is desirable.

DESCRIPTION:

Provide technical assistance for the development of strategies and procedures which comply with the provisions of legislation authorizing and operating the Judith P. Hoyer Early Child Care and Education Enhancement Program and for promoting school readiness through the development and expansion of collaborative approaches to the delivery of high quality, comprehensive, full day early child care and education programs and family support services.

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Qualifications:

Education:

University of Maryland (College Park, Maryland) 2004 – Master of Education, Early Childhood Development

University of Maryland – University College (College Park, Maryland) 1995 – Bachelor of Science in Management Studies

Charles County Community College (La Plata, Maryland) 1972 – Associates in General Studies

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2007 – Present: Education Program Specialist I, Judy Center Partnerships Specialist (On Loan from Charles County)

Charles County Public Schools (LaPlata, Maryland)

2001 – 2007: Coordinator, Charles County Judy Centers

Explore, Incorporated (Baltimore, Maryland)

2000 – 2001: Manager, Business Development

United States General Services Administration (Washington, D.C.)

1998 – 2000: Child Care Policy Advisor

1997 – 1998: Executive Potential Program Participant

1993 – 1997: Regional Child Care Coordinator

1989 – 1993: Supervisory Realty Specialist

Employment Status

New Hire



Nancy S. Grasmick
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May 24-25, 2011

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Brian J. Dulay
Position: Education Program Manager Senior I, Education Grants
Division: Office of the State Superintendent
Salary Grade: 23 (\$64,349 – \$103,328)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or 36 post baccalaureate credit hours of coursework in course work in Education, Educational Administration/Supervision or a related field.

Experience:

Four (4) years of professional experience in education grants management. Two (2) years of the required experience must have included direct supervision of other professional employees.

DESCRIPTION:

This position is responsible for providing expertise in designing, developing, and managing major grant initiatives for the Maryland State Department of Education and coordinating the pursuit, acquisition, management, and monitoring of external funds from public and private sources.

Maryland Public Schools: #1 in the Nation Three Years in a Row

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Qualifications:

Education:

Ohio University (Athens, Ohio) 1999 – Master of Arts in Linguistics

Ohio State University (Columbus, Ohio) 1989 – Bachelor of Arts in Journalism

The Johns Hopkins University (Baltimore, Maryland) – 21 certification credit hours towards
Doctorate

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2006 – Present: Education Program Specialist II, GEAR-Up Program Coordinator

2006: Education Program Specialist I, GEAR-Up (Contractual)

Johns Hopkins University – Middle School Reading Assistance Project (Baltimore, Maryland)

2003 – 2005: Instructional Mentor

Baltimore City Public Schools (Baltimore, Maryland)

1999 – 2003: Teacher/English Second Language Testing Specialist

Ohio University Program of Intensive English (Athens, Ohio)

1997 – 1999: Teaching Associate, ESOL

United States Peace Corps (Jesenik, Czech Republic)

1995 – 1997: English Language Instructor

Toledo Public Schools (Toledo, Ohio)

1994 – 1995: Teacher – American Literature and English Composition

Fayetteville Observer-Times Newspaper (Fayetteville, North Carolina)

1994 – 1995: Reporter

Employment Status

Promotion



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May 24-25, 2011

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Paula R. McCoach
Position: Education Program Specialist I, Extended Learning and Student Leadership Specialist
Division: Student, Family, and School Support
Salary Grade: 21 (\$55,419 - \$88,976)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

Possession of a Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Education, Education Supervision/Administration, School counseling or a related field.

Experience: Four (4) years of professional administrative or teaching experience within an educational setting or a community based organization designing and monitoring afterschool programs.

DESCRIPTION:

This position is responsible for providing technical assistance, coordination and support for administering the 21st Century Community Learning Centers (21st CCLC) and for the design, development, implementation, and evaluation of Student Leadership and Participation Programs, Character Education, and after-school programs designed to improve the academic achievement of disadvantaged children.

Maryland Public Schools: *#1 in the Nation Three Years in a Row*
www.MarylandPublicSchools.org

Qualifications:

Education:

The Johns Hopkins University (Baltimore, Maryland) 1980 – Master of Liberal Arts

Towson University (Towson, Maryland) 1994 – Master of Arts in Guidance/Counseling

Loyola College (Baltimore, Maryland) 1976 – Bachelor of Arts in English/Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2006 – Present: Education Program Specialist, Youth Development (on Loan)

Worcester County Public Schools (Newark, Maryland)

1998 – 2006: School Guidance Counselor/Character Education

Baltimore County Public Schools (Towson, Maryland)

1994 – 1998: School Guidance Counselor

1976 – 1993: English Teacher

Baltimore County Public Libraries (Towson, Maryland)

1979 – 1981: Librarian

Employment Status

New Hire