

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE January 25-26, 2011 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Heck, Kathleen D.	Education Program Specialist II, Lead Low Incidence Disability	22	Special Education/Early Intervention Services	TBD
Lauritzen, Katherine G.	Education Program Supervisor, Reading/English Language Arts	22	Instruction	TBD
Mack, April M.	Education Program Specialist I, Library Grants Coordinator	21	Library Development and Services	TBD
Marty, Karla M.	Education Program Supervisor, Student Support	22	Special Education/Early Intervention Services	TBD

**II. Appointments Grade 18 and below:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Kvach, Erin M.	Staff Specialist II, Nutrition Compliance Specialist	16	Business Services, School and Community Nutrition Programs Branch	01/26/2011
Okeke, Uchenna	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region V	01/12/2011

**III. Other Actions:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



**Nancy S. Grasmick**  
State Superintendent of Schools

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January 25-26, 2011

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Kathleen D. Heck

**Position:** Education Program Specialist II,  
Lead Low Incidence Disability Resources Specialist

**Division:** Special Education/Early Intervention Services

**Salary Grade:** 22 (\$59,140 – 94,961)

**Effective Date:** TBD

**JOB REQUIREMENTS:**

**Education:**

A Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Education, Special Education, Education Administration/Supervision or a closely related field.

**Experience:**

Five (5) years of professional, administrative or teaching experience in or affiliated with special education programs; experience coordinating a special education program or working with children or youth who are deaf and hard of hearing is desirable.

**NOTE:** Two additional years of experience as defined may substitute for the Master's Degree.

**JOB DESCRIPTION:**

This is a professional position responsible for providing lead technical assistance and support to all Local Infants and Toddlers Programs, Local School Systems, Public Agencies, Maryland School for the Deaf and Maryland School for the Blind for improving outcomes for children and youth with low incidence disabilities.

Kathleen D. Heck  
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**Qualifications:**

Howard University (Washington, D.C.) 2006 – Doctorate in Communication, Science and Disorders

Hampton University (Hampton, Virginia) 1984 – Master of Arts in Communication Disorders;  
1980 – Bachelor's Degree in Communication Disorders

**Experience:**

Charles County Public Schools (LaPlata, Maryland)

2009 – Present:      Speech-Language Pathologist

Psychological Assessment Solutions, LLC (Washington, D.C.)

2008 – 2009:      Director of Speech-Language Services

Howard University (Washington, D.C.)

2007:      Adjunct Assistant Professor, Communication Sciences and Disorders  
(Part-time)

Comprehensive Services/PreK Incentive Program (Washington, D.C.)

2006 - 2007:      Speech-Language Pathologist/Consultant

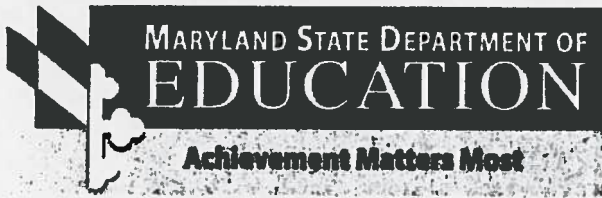
Prince Georges County Public Schools (Upper Marlboro, Maryland)

1998 – 1997 &      Speech-Language Pathologist/Special Educator

2001 – 2006:

**EMPLOYMENT STATUS:**

New Hire



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January 25-26, 2011

### BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Katherine G. Lauritzen  
**Position:** Education Program Supervisor, Coordinator of Reading and English/Language Arts  
**Division:** Instruction  
**Salary Grade:** 22 (\$59,140 - \$94,961)  
**Effective Date:** TBD

### JOB REQUIREMENTS:

#### **Education:**

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Education Administration/Supervision, or a closely related field.

#### **Experience:**

Six (6) years of related experience in coordinating or administering education programs or services. Minimum of one (1) year of supervision of professional education program staff is required. Experience with instruction program preferred.

### JOB DESCRIPTION:

This is a professional position serving as the Coordinator of Reading/English Language Arts, responsible for providing direct content-specific leadership, conceptualization and implementation of Reading/English Language Arts curriculum programs, projects, and initiatives in the Division of Instruction.

Katherine G. Lauritzen  
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**Qualifications:**

Loyola College (Baltimore, Maryland) 1978 – Master's Degree in Reading

University of Maryland (College Park, Maryland) 1971 – Bachelor's Degree in Elementary Education

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2008 – Present: Education Program Specialist I, Reading/English Language Arts  
(Contractual)

2006 – 2008: Education Program Specialist I, Professional Development (Contractual)  
Part-time

Harrison County Public Schools (Clarksburg, West Virginia)

2004 – 2008: Independent Consultant (Part-time)

Goucher College (Baltimore, Maryland)

2001 – Present: Adjunct Instructor (Part-time)

Anne Arundel County Public Schools (Annapolis, Maryland)

1994 – 2003: Regional Reading Resource Teacher

1986 – 1993: Reading Resource Teacher

1993 – 1993: Acting Early Childhood Resource Teacher

1971 – 1986: Elementary School Teacher

Loyola College (Baltimore, Maryland)

1978: Supervising Teacher of the Reading Practicum

**EMPLOYMENT STATUS:**

New Hire



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**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** April M. Mack  
**Position:** Education Program Specialist I, Library Grants Coordinator  
**Division:** Library Development and Services  
**Salary Grade:** 21 (\$55,419- \$88,976)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**Education:**

A Master's Degree or equivalent 36 credit hours of post-baccalaureate course work. A Master's Degree in Library Information Science from a college or university accredited by the American Library Association (ALA) or closely related field is preferred.

**Experience:**

Four (4) years of administrative or teaching experience in, or affiliated with an educational program with varied professional library experience. Experience that includes grant writing and management is preferred

**NOTES:** (1) Two additional years of experience directly related to the position may be substituted for the required Master's Degree (2) Possession of a doctorate in a field related to the position may be substituted for one year of the required experience.

**JOB DESCRIPTION:**

This is a professional position responsible for providing leadership and technical assistance for grant administration and coordination in accordance with the Library Services and Technology Act (LSTA). Also this position is responsible for the development of technological solutions for library-related initiatives both within MSDE and Maryland's libraries.

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**Qualifications:**

Emory University (Atlanta, Georgia) 2008 – Master of Arts in Theological Studies

American University (Washington, D.C.) 2003 – Master of Arts in Public Administration

Syracuse, New York (Columbus, Ohio) 1983 – Bachelor's Degree in Policy Studies

**Experience:**

Howard University School of Divinity (Washington, D.C.)

2008 – Present: Grants Manager

Independent Consultant (Washington, D.C.)

2004 – Present: Resource Development Consultant

Greenhope Services for Women (New York, New York)

2003: Assistant to the Deputy Director

United Communities Against Poverty (Capitol Heights, Maryland)

2002: Director of Development

Housing Authority of the City of Atlanta (Atlanta, Georgia)

1996 - 1997: Resident Services Coordinator

Housing Authority of Kansas City (Kansas City, Missouri)

1995 - 1996: Executive Assistant to the Executive Director

Corporation for National Services (Washington, D.C.)

1995: Program Office, HOPE VI

Council on Foundations (Washington, D.C.)

1994: Program Associate, Philanthropy and the Public Sector

**EMPLOYMENT STATUS:**

New Hire



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**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Karla M. Marty  
**Position:** Education Program Supervisor, Student Support  
**Division:** Special Education/Early Intervention Services  
**Salary Grade:** 22 (\$59,140- \$94,961)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**Education:**

A Masters Degree or equivalent 36 credit hours of post-baccalaureate course work in Special Education, Education, or a related field.

**Experience:**

Five (5) years of professional supervision, administrative, or education experience in or affiliated with a special education program. Experience in coordinating or administering programs for students with disabilities or special needs is preferred.

**JOB DESCRIPTION:**

This is a professional position serving as the Section Chief for the Student Support Section responsible for the supervision and oversight of instructional support, administration of federal and State-Part B Discretionary grants, technical assistance and programming issues related to the achievement of students with disabilities.

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Karla M. Marty  
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**Qualifications:**

Pennsylvania State University (University Park, Pennsylvania) 2002 – Master's Degree in Curriculum and Instruction

Ohio State University (Columbus, Ohio) 1983 – Bachelor's Degree in Psychology

Maryland State Department of Education (Baltimore, Maryland) – Advanced Professional Certificate in Elementary Education 1-6 and Middle School, Generic Special Education 1-8, and Reading Specialist

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2010: Education Program Specialist, Educational Programming and Developmental Specialist (Contractual)

The Kennedy Krieger School Programs (Baltimore, Maryland)

2002 - 2009: Mentor/Lead Teacher

Altoona Area School District (Altoona, Pennsylvania)

2001 - 2002: Substitute Teacher

The Summit Tennis and Athletic Club (Altoona, Pennsylvania)

1993 - 2003: Co-Owner/Group Exercise Director

**EMPLOYMENT STATUS:**

New Hire