

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE August 28-29, 2012 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Boone, Jody L.	Program Manager II	20	Rehabilitation Services, Office of Field Services	TBD
Cromer, Nola L.	Education Program Specialist II, Lead School Improvement and Title I Program Specialist	22	Student, Family, and School Support	TBD
Harris, M.D., Elke	Physician Program Specialist (part-time)	35	Rehabilitation Services, Disability Determination Services	08/08/2012
Jones, M.D., Calvin	Physician Program Specialist (part-time)	35	Rehabilitation Services, Disability Determination Services	08/08/2012

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Brandon, Sandra E.	Teacher, Mathematics	IEPP	Division of Career and College Readiness, Juvenile Services Education Program	08/22/2012
Carpenter, Jr., James A.	Teacher, Computer Literacy	IEPP	Division of Career and College Readiness, Juvenile Services Education Program	08/22/2012
Grothe, Kelly A.	Teacher, Reading/Language Arts	IEPP	Division of Career and College Readiness, Juvenile Services Education Program	08/22/2012
Means, Margo D.	Teacher, Computer Literacy	IEPP	Division of Career and College Readiness, Juvenile Services Education Program	07/25/2012
Stevens, Julie M.	Teacher, Life Skills/Career Development	IEPP	Division of Career and College Readiness, Juvenile Services Education Program	08/22/2012
Wells, Cheryl A.	Executive Associate I	14	Academic Reform and Innovation	08/13/2012

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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None



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August 28-29, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Jody L. Boone
Position: Program Manager II
Division: Rehabilitation Services, Office of Field Services
Salary Grade: 20 (\$52,950 - \$85,017)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Bachelor's Degree is required; course work in Management, Supervision, or Administration is desirable. A Master's Degree is preferred.

Experience:

Six (6) years of professional experience in rehabilitation or in the adjudication or processing of disability claims. Three (3) years of the required experience must have included direct supervision of other professional employees or specialized experience as the technical lead providing rehabilitation services for clients with disabilities or in developing disability claims and establishing eligibility for SSDI and SSI.

Note:

A Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Educational Administration, Rehabilitation Counseling, Special Education, Counseling and Guidance, Vocational Evaluation, Psychology, or in a Social Science related field may be substituted for one year of the required experience in rehabilitation or the adjudication or processing of disability claims.

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DESCRIPTION:

This position is responsible for planning, directing, managing, and maintaining accountability for the Technical Assistance Branch within the Office of Field Services. This position serves as the primary agent for developing and maintaining coordinated agency services in the areas of services for deaf and hard of hearing individuals, services to businesses for the Office of Field Services, special grants and projects.

Qualifications:

Education:

The Johns Hopkins University (Baltimore, Maryland) 2004 – Master of Science, Clinical Community Counseling

Hood College (Frederick, Maryland) 2000 – Bachelor of Arts in Psychology

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2009 – Present: Staff Specialist III, Business Services

2007 – 2009: Vocational Rehabilitation Technical Specialist - Business Liaison

2005 – 2007: Vocational Rehabilitation Specialist

Discovering Options (St. Louis, Missouri)

2004: Employment Services Coordinator

Frederick County Mental Health Association (Frederick, Maryland)

2003 – 2004: Counseling Intern

University of Maryland – School of Medicine (Baltimore, Maryland)

1999 – 2004: Research Assistant, Clinical

On Earth Peace Assembly (New Windsor, Maryland)

1997 – 1999: Office Manager

Employment Status

Promotion



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

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August 28-29, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Nola L. Cromer

Position: Education Program Specialist II, Lead
School Improvement and Title I Programs Specialist

Division: Student, Family, and School Support

Salary Grade: 22 (\$60,290-\$96,808)

Effective Date: TBD

JOB REQUIREMENTS:

Education: A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Education Administration/Supervision or a closely related field.

Experience: Five (5) years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to the position. Administrative experience in an area related to program improvement is preferred.

Note: Two additional years of experience directly related to the position option may be substituted for the required Master's Degree.

DESCRIPTION:

This is a professional position responsible for providing lead technical assistance and support for low performing schools and local school systems (LSS) regarding adherence to requirements of the Elementary and Secondary Education Act and Title I school-wide and targeted assistance programs for the ongoing design, development, implementation and evaluation of Federal and State programs to improve the teaching and learning of disadvantaged children across the State of Maryland.

Qualifications:

Education:

Loyola College (Baltimore, Maryland) 1977 – Master's Degree in Reading

Towson University (Towson, Maryland) 1972 – Bachelor's Degree in Elementary Education

Experience:

United State Department of Education (Washington, D.C.)

2004 – Present: Education Program Specialist, Title I and Title III monitoring

Baltimore County Public Schools (Towson, Maryland)

1999 – 2004: Supervisor, Title I and Grant Assistance

Maryland State Department of Education (Baltimore, Maryland)

1995 – 1999: Educational Coordinator I, School Assistance and Program Support

1986 – 1995: Staff Specialist III, Compensatory Education

Baltimore City Public Schools (Baltimore, Maryland)

1983 – 1986: Curriculum Specialist (Math, Science, Social Studies)

1972 – 1983: Classroom Teacher, Grades 1-6 (Title I)

Employment Status

New Hire



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

Suzanne R. Page
Assistant State Superintendent

Division of Rehabilitation Services

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AUGUST 28 & 29, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Elke Harris, M.D.
Position: Physician Program Specialist (part-time)
Division: Rehabilitation Services,
Disability Determination Services
Salary Grade: 35 (\$106,269 - \$175,211)
Effective Date: August 8, 2012

JOB REQUIREMENTS:

Education:

Possession of a Master's Degree in the field of public health from an accredited college or university. Possession of a license and currently registered with the Maryland State Board of Medical Examiners to practice medicine under the Maryland State Law.

Experience:

A total of four years of experience in the practice of medicine.

JOB DESCRIPTION:

Responsible for providing consultative medical services medical record review as part of the adjudication of disability claims in accordance with regulations of the Social Security Administration.

Elke Harris, M.D.
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QUALIFICATIONS:

Education:

Howard University College of Medicine (Washington, D.C.) 1997 – Doctor of Medicine

Howard University (Washington, D.C.) 1990 – B.S. - Zoology

Experience:

Disability Determination Division (Washington, D.C.)

2011 - Present: Pediatrician

United Medical Center (Washington, D.C.)

2009 – Present: Pediatrician

Community Radiology (Greenbelt, MD)

2008 – Present: Physician

Capitol Hill Medical Clinic (Washington, D.C.)

1997 – 2010: Pediatrician

EMPLOYMENT STATUS:

New Hire (part-time)



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

Suzanne R. Page
Assistant State Superintendent

Division of Rehabilitation Services

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AUGUST 28 & 29, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Calvin Jones, M.D.
Position: Physician Program Specialist (part-time)
Division: Rehabilitation Services,
Disability Determination Services
Salary Grade: 35 (\$106,269 - \$175,211)
Effective Date: August 8, 2012

JOB REQUIREMENTS:

Education:

Possession of a Master's Degree in the field of public health from an accredited college or university. Possession of a license and currently registered with the Maryland State Board of Medical Examiners to practice medicine under the Maryland State Law.

Experience:

A total of four years of experience in the practice of medicine.

JOB DESCRIPTION:

Responsible for providing consultative medical services medical record review as part of the adjudication of disability claims in accordance with regulations of the Social Security Administration.

Calvin Jones, M.D.
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QUALIFICATIONS:

Education:

University of Maryland , School of Medicine (Baltimore, MD) 1965 – Doctor of Medicine

University of Maryland (College Park, MD) 1961 – B.S. - Zoology

Experience:

Social Security Administration, Disability Determination Division (Baltimore, MD)

2004 – 2011: Medical Consultant

Johns Hopkins University, School of Medicine (Baltimore, MD)

1989 - 7/2002: Chief, Vascular Surgery

Calvin E. Jones, M.D., P.A. (Baltimore, MD)

1981 – 1988: Vascular Surgeon

Douglas G. Whitney (Atlanta, GA)

1979 – 1981: Vascular Surgeon

James P. Baden (Hamilton, OH)

1977 – 1979: Vascular Surgeon

Milford Memorial Hospital (Milford, DE)

1989: Emergency Room Doctor

University of Louisville, School of Medicine

1974-1977: Trauma Surgeon

EMPLOYMENT STATUS:

New Hire (part-time)

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<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Boone, Ronald P.	Education Program Supervisor, Special Education Program Compliance and Finance	22	Special Education/Early Intervention Services	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

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August 28, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ronald P. Boone
Position: Education Program Supervisor, Special Education Program Compliance and Finance
Division: Special Education/Early Intervention Services
Salary Grade: 22 (\$60,290- \$96,808)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Education, Special Education, Education Policy or a closely related field.

Experience:

Five (5) years of administrative or teaching experience in, or affiliated with, special education programs or services. Professional experience interpreting, implementing and communicating education policies and procedures and supervision of professional staff are desirable.

NOTES: Two additional years of Experience Directly Related to the position may be substituted for the Master's Degree. 2. Possession of a Doctorate in a field related to the position may be substituted for one year of the required experience

JOB DESCRIPTION:

This is a professional position responsible for providing leadership and support, for programmatic, fiscal, and budgetary accountability and technical assistance in the area of grant development and administration.

Ronald P. Boone
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Qualifications:

Morgan State University (Baltimore, Maryland) 1972 – Master’s Degree in Social Sciences

Towson University (Towson, Maryland) 1968 – Bachelor of Arts in Secondary Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2007 – Present: Education Program Specialist I, Autism Waiver Provider Liason
(Contractual)

Baltimore County Public Schools (Towson, Maryland)

2005 – 2007: Residency Liaison

2001 – 2005: Executive Director, Federal and State Programs

1996 – 2001: Director of Secondary Schools

1993 – 1996: Director of Middle Schools

1988 – 1993: Principal, Golden Ring Middle School

1983 – 1988: Assistant Principal, Deep Creek and Parkville Middle Schools

1977 – 1983: Department Chairman of Social Studies, Dumbarton Middle School

1968 – 1977: Teacher (English, Reading, and Social Studies)

EMPLOYMENT STATUS:

Contractual Conversion