

Information about the January 29th Teacher and Principal Evaluation Field Test meeting

- DATE:** Tuesday, January 29, 2013 (new date)
- TIME:** **12:00 – 3:30 p.m.**
- ATTENDEES:** In addition to the TPE Team from each LEA who usually attends these meetings, we encourage LEAs to send as many of the individuals who evaluate principals as possible. No pre-registration is required and participants may drop in and out according to their interest in the sessions offered and availability.
- LOCATION:** The Meeting House
Oakland Mills Interfaith Center
5885 Robert Oliver Place
Columbia, Maryland 21045-3786
Phone number: 410-730-4090
Website: <http://themeetinghouse.org/>
- PARKING:** The Meeting House provides free parking at its facility for approximately 240 vehicles. Should the parking lot be full, additional free parking can be found at a nearby shopping center, in close walking distance of the Meeting House.
- DIRECTIONS:**
- From Baltimore or Washington:
Take I-95 to Maryland Route 175
Exit onto westbound Route 175, toward Columbia
Turn left at Thunder Hill Road
Turn left onto Santiago Road
Make a right at brick signs reading “Oakland Mills Interfaith Center, The Meeting House”
The entrance to the building is indicated by a brown awning
- From points north or south of Columbia:
Take U. S. 29 to Maryland Route 175
Exit onto eastbound Route 175, toward Jessup
Turn right at the first traffic light onto Thunder Hill Road
Turn left onto Santiago Road
Make a right at brick signs reading “Oakland Mills Interfaith Center, The Meeting House”
The entrance to the building is indicated by a brown awning
- From Maryland's Eastern Shore:
Take westbound U. S. 50 to and across the Chesapeake Bay Bridge
Exit onto northbound I-97, toward Baltimore
Exit onto westbound Maryland Route 32, toward Columbia
Exit onto northbound U. S. 29, toward Baltimore
Exit onto eastbound Route 175, toward Jessup
Turn right at the first traffic light onto Thunder Hill Road
Turn left onto Santiago Road
Make a right at brick signs reading “Oakland Mills Interfaith Center, The Meeting House”
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MEETING FORMAT: The meeting will consist of a variety of breakout sessions focusing on different topics, allowing participants to attend just those sessions that are of interest to them and their work on TPE. The breakout sessions will be held in three separate rooms, each room hosting three 1-hour long sessions. The sessions will run from 12:00-1:00, 1:15-2:15, and 2:30-3:30. More information about the content and timing of each session is provided in the “Agenda” document attached.

Please note, the session entitled *Modeling Principal and Teacher Evaluation* is being offered twice in order to accommodate those participants who wish to attend both the evaluation session as well as one of the others offered simultaneously. Please bring copies of the evaluation instruments and appendices which can be downloaded from the MSDE website (Programs, TPE).

ADDITIONAL INFO: Please bring copies of any relevant documents that you may wish to reference during the sessions. MSDE staff will not be providing copies. TPE materials can be found at:

<http://marylandpublicschools.org/MSDE/programs/tpe/>

Refreshments will not be provided. Please plan to eat lunch before arriving at the meeting or bring your lunch with you.

Field Test Meeting
29 January 2013
The Meeting Place, Columbia MD

Time	Session Focus	Session Focus	Session Focus
12:00 – 1:00	Transforming MSA Scores for Evaluations	Student Learning Objectives 101	Modeling Principal and Teacher Evaluation
1:00 – 1:15	BREAK		
1:15 – 2:15	Attributing Students to Teachers	Constructing SLOs: A Sharing of Local Examples	Modeling Principal and Teacher Evaluation
2:15 – 2:30	BREAK		
2:30 – 3:30	Qualitative and Quantitative Field Test Data	Responding to Local SLO Professional Development Needs	TPE: Maryland's Plan Going Forward

Time	Session Focus	Description
12:00 – 1:00	Transforming MSA Scores for Evaluations	This session will assist participants in understanding the state’s approach to transforming MSA scores for the required 20% contribution to the educator rating. LEAs will also share local approaches they are exploring during the Field Test. Target audience: LACs and other staff with analytic responsibilities; lead evaluators and communications staff who must explain the use of MSA to principals and teachers.
12:00 – 1:00	Student Learning Objectives 101	This session will a brief overview of the components, development, and approval of Student Learning Objectives. The session is intended for district level staff who have not participated in either Phase 1 or Phase 2 Regional SLO training sessions.
12:00 – 1:00	Modeling Principal and Teacher Evaluation	The breakout sessions on the teacher/principal evaluation will provide an introduction and “walk-through” of the principals’ and teachers’ evaluation instruments and appendices, using the state models as the focus. Appropriate discussions, scenarios, and practices will be included in these sessions that are primarily designed for Executive Officers who directly supervise and evaluate principals. <i>Please bring copies of the evaluation instruments and appendices which can be downloaded from the MSDE website (Programs, TPE).</i>
1:15 – 2:15	Attributing Students to Teachers	This session will explore the issues in attributing students to teachers and will ensure participants understand the complexities of the issue and recognize that the solution demands local actions, including participation of the teachers. Target audience: LACs, IT staff, and other staff with analytic responsibilities; staff who may have contact with building-level schedulers.
1:15 – 2:15	Constructing SLOs: A Sharing of Local Examples	This session will provide an opportunity for participants to share local experiences and examples in constructing SLOs with a focus on the decision-making process for selection of content, assessments, and targets for SLOs. Participants are asked to bring 25 copies of several SLO examples to share.
1:15 – 2:15	Modeling Principal and Teacher Evaluation	See description above; this session is a repeat of the 12:00 – 1:00 session.
2:30 – 3:30	Qualitative and Quantitative Field Test Data	This session will provide an overview of MSDE’s two overlapping and complementary activities to confirm that LEAs are implementing their TPE model for the Field Test as declared to MSDE and to assist LEAs in preparing and submitting comprehensive data sets of the components that form the educator rating. LEAs will have an opportunity to inform the work of the two projects. Target audience: LACs, IT staff, and other staff with analytic or reporting responsibilities; staff who may have responsibility over the custody of data, including those with HR responsibilities.
2:30 – 3:30	Responding to Local Professional Development Needs (SLOs)	Participants will share successful professional development practices related to SLO implementation. In addition, participants will provide feedback and input to MSDE regarding future professional development needs.
2:30 – 3:30	TPE: Maryland’s Plan Going Forward	This session will focus on Maryland’s Plan to move TPE to implementation in the fall. Discussion will be reflective of information from the December LEA Submissions to MSDE, the January MSDE submission to USDE, and the recent National Governors Association convening of states.