

## Student

As a student, it is my responsibility to:

### **School Climate/Communication**

**Set** and achieve my academic, behavior, and attendance goals on a regular basis.

**Be** responsible for sharing and returning all information sent home by the school daily.

**Show** a positive attitude and try my best every day.

**Copy** daily assignments and information into my planner. Have my parent initial my planner nightly.

**Make** my education my first priority.

### **Academic**

**Ask** my teachers and parents questions when I do not understand.

**Practice** my math, reading, and science skills by:

1. Doing my homework
2. Reviewing basic math facts

Reading every day and talking with my family about new skills I learned each day.

**Pay** attention in class and maintain appropriate behavior.

**Respect** myself, school staff, my peers, and school property.

**Limit** my TV viewing, video/computer gaming, and other extracurricular activities.

### **Attendance**

**Be** prepared to come to school on time every day. Try to maintain or exceed a 95% attendance rate.

**Turn** in an absent note for each absence.

**Come** to school every day prepared with all necessary supplies and ready to learn.

2009–2010

# Parent Involvement Plan



Friendsville Elementary School  
Mrs. Janet L. Gregory, Principal

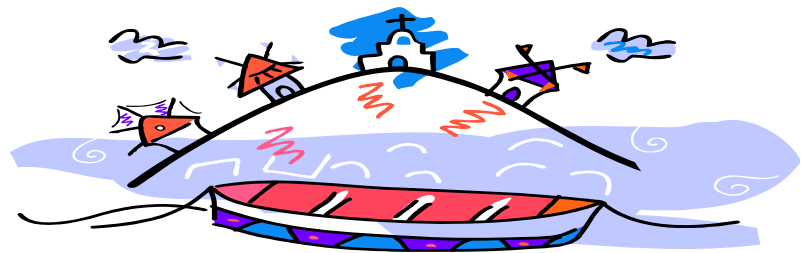


Proud to be a  
Title I School

Friendsville Elementary School

P. O. Box 59  
841 1st Avenue  
Friendsville, MD 21531

Phone: 301  
Fax: 555-555-5555  
E-mail: someone@example.com



Hello Friendsville School Title I Families!  
 Welcome to our 2009—2010 school year! At our first Parent Meeting we worked together to develop goals and activities for the Friendsville Parent Involvement Program.

We appreciate the teamwork of parents, teachers, and students. Your involvement at our school is welcome, and we look forward to seeing everyone at our next meeting or as a volunteer during our school day.

All families are to share this brochure as a family and discover all the wonderful activities we have planned for the year. You also can explore what each of us is responsible for during this school year.

This is our Title I Family Involvement Plan that was jointly developed with parents. For a copy of the entire plan or Friendsville Elementary School's Schoolwide plan, contact Mrs. Janet Gregory, Principal. We welcome your comments or questions about either plan.

Sincerely,

The Title I Team  
 Friendsville Elementary School

Parent
<p>As a parent, it is my responsibility to:</p> <p><b><u>School Climate/Communication</u></b>  <b><u>Assist</u></b> my child to achieve his/her academic, behavior, and attendance goals on a regular basis.  <b><u>Use</u></b> the available forms of communication to keep the school informed of changes that occur (PHONE, ADDRESS, and MEDICAL NEEDS).  <b><u>Become</u></b> actively involved in my child's education by providing homework assistance, participating in programs/school decision making team.  <b><u>Check and Initial</u></b> planners on a nightly basis, making sure all homework is complete.  <b><u>Attend</u></b> IEP meetings when appropriate.  <b><u>Support</u></b> the school's efforts in maintaining consistent and proper discipline.</p> <p style="text-align: center;"><b><u>Academics</u></b></p> <p><b><u>Use</u></b> a variety of materials with my child to help him/her understand and complete homework assignment.  <b><u>Provide</u></b> an area in my home where my child can successfully complete his/her homework.  <b><u>Attend</u></b> and participate in workshops to learn how to help my child at home.  <b><u>Utilize</u></b> planners nightly to know what is assigned for homework and encourage completion of all assignments before initialing planner.  <b><u>Communicate</u></b> with my child each day about school and activities.  <b><u>Read</u></b> nightly with my child and allow my child to read to me.</p> <p style="text-align: center;"><b><u>Attendance</u></b></p> <p><b><u>Provide</u></b> an absence excuse whenever my child has been absent.  <b><u>Schedule</u></b> appointments before or after school when possible.  <b><u>Send</u></b> my child to school every day on time and well rested.  <b><u>Limit</u></b> TV viewing, video/computer gaming, and other extracurricular activities.</p>

### School-Parent-Student Compact

School

As a school, it is our responsibility to:

**School Climate/Communication**

**Encourage** students to set behavior goals and academic goals on a regular basis.

**Share** information with families through planners, newsletters, progress reports every 4 to 5 weeks, and scheduled parent-teacher conferences in November and April.

**Welcome** each family to be involved in school activities and school decision making teams.

**Create** a welcoming, safe, and orderly environment.

**Provide** a safe, motivating learning environment where students are encouraged and respected.

**Academic**

**Provide** high quality instruction with a focus on reading, math, and science.

**Utilize** the Garrett County Curriculum and the State of Maryland Curriculum in daily planning and instruction.

**Maintain** high standards of achievement and behavior.

**Provide** motivating and interesting learning experiences.

**Explain** teacher expectation and grading system to students and parents.

**Provide** opportunities for families to learn new strategies to help their children become successful in school.

**Utilize** data to help make instructional decisions.

**Attendance**

**Monitor** and encourage good attendance with the help of the classroom teacher and central office staff.

**Express** the importance of attending school on a regular basis in order to maintain or exceed a 95% attendance rate.

**Alert** parents when absence notes have not been received by the school secretary.

## Friendsville Elementary School Information:

P. O. Box 59, 841 1st Avenue  
Friendsville, Maryland 21531

Phone: 301-746-5100

Fax: 301-746-5065

Janet L. Gregory	Principal
Julia Sines	Secretary
Lori Schmidt	Media Assistant
Carla Swearman	Pre-K Teacher
Nancy Zbel	Pre-K Instructional Assistant
Elizabeth Friend	Kindergarten Teacher
Linda Robinson	Kindergarten Instructional Assistant
Jeannine Yaniga	First Grade Teacher
Judy Livengood	Second Grade Teacher
Michelle Clevenger	Third Grade Teacher
Jarrold Hauser	Fourth Grade Teacher
Sandra Schofield	Fifth Grade Teacher
Joan Spiker	Special Education/General Ed. Teacher
Debra Bittinger	Special Ed. Instructional Assistant
Lisa Lantz	Reading Resource Teacher
Jill Collins	Academic Intervention Teacher
James Friend	Math/S.E.P. Teacher
April Lewis	Math/T.R.T. Teacher
Torria Quesenberry	Art Teacher
Kendra Rinard	Music, Band, Chorus Teacher
Gale Keller	Physical Education Teacher

You can contact your child's teacher or other school staff via email, phone, before school or after school.

## Parenting

Our goal is to help all families establish home environments to support children as students.

1. Invite families to attend Parent Meetings. Some of the topics to be included are: the IEP Process, evening routines, information about MSA and other assessments, understanding the county and state curriculum, stress management, homework help, and how to make sure my child's needs are being met.
2. Invite families to attend Reading, Math, Science, and Social Studies evenings. Families will participate in a lesson from each subject and learn first hand what their child is required to do. They will also become familiar with the textbook and materials used in each subject. This will allow families to help their children at home with homework.
3. Invite families to attend a Parent Meeting to establish evening routines for planners and homework. This will ensure success for our students.
4. Provide a Reading Incentive Chart that includes rewards like extra recess, a pizza party, games, and winter activities.
5. Provide parents an opportunity to refresh their math, reading, science, and social studies vocabulary as well as school rules and the associated consequences.
6. Share information about the Maryland Parental Information Resource Center's website and hotline.



## Community Collaboration

Our goal is to identify and integrate resources and services from the community to strengthen our school programs, family practices, and student learning and development.

1. Invite the Ruth Enlow Library to a family night event.
2. Take a family fieldtrip to the Ruth Enlow Library to help families choose appropriate reading materials for the whole family, at an appropriate level.
3. Invite our Business Partners at S & S Market, Demaree Inflatable Boats, Woodman of the World Insurance, etc. to become classroom readers.
4. Invite our Business Partners to participate in our SOAR STORE REWARDS and our PEP ASSEMBLIES.



We want to ensure parents have every opportunity to participate in school activities. Necessary accommodations may be available upon request for parents to participate in school activities.

## Volunteering

Our goal is to recruit and organize parents to help and support our school.

1. Invite parents into our school to participate in our decision making process for Title I.
2. Invite parents into our school to attend SIT and PTO meetings.
3. Invite parents to become guest readers in our classrooms.
4. Invite parents to become homeroom parents which will help organize special events and activities in individual classrooms.
5. Invite parents to assist our teaching staff by preparing materials, copying materials, completing bulletin boards, and/or becoming a buddy of a student to practice reading or math.
6. Invite parents to assist our students with our SOAR STORE as a positive reward system.



## Communication



Our goal is to design effective forms of school-to-home and home-to-school communications about school programs, upcoming events, and child progress.

1. The Parent Liaison will schedule a Parent Meeting to discuss what a Title I school is. Mrs. Baker will be invited to talk with the parents and answer questions.
2. Each family will receive a Title I Brochure to explain what Title I means to them.
3. Each family will receive a Home-School Compact.
4. Parents will be asked to schedule times for Parent-Teacher conferences in November and January. These conferences will be held from 4:00 p.m.—7:30 p.m.
5. Teachers, Parents, and Students will communicate daily through the student planner. All assignments will be noted in the planner as well as any absence notes, special bus requests, and such. The planners are a vital part of our communication.
6. Teachers will develop a newsletter which will be sent home on a weekly or biweekly basis. This will update parents on upcoming events and activities that their child will be participating in.
7. Parents, Teachers, and Staff can register at <http://www.schoolsout.com> to receive email updates on school closings, delays, early dismissal, and late busses.
8. Each classroom will elect a homeroom parent who will help communicate classroom events, activities, and needs.

## Decision Making

Our goal is to include parents in school decisions, developing parent leaders, and representatives.

1. Parents are invited to attend a Parent Meeting, at which time the following items will be discussed:
  - a. Title I Parent Involvement Budget
  - b. Friendsville School title I Parent Involvement Plan
  - c. Title I Home-School Compact
  - d. Title I Parent Advisory Council Goals and Activities
  - e. Strategies to that encourage school staff and parents working as equal partners
2. Invite parents to participate in the Advisory Council.
3. Invite parents to attend Friendsville Elementary's School Improvement Team (SIT) meetings.
4. Encourage participation in the PTO program by providing Title I events on concurrent nights and offering children's activities during meetings.



## Learning at Home

Our goal is to provide information and ideas to families about how to help students at home with homework and other curriculum-related activities, decisions, and planning.

1. Sponsor Title I Family Events where information and ideas about how to help your child at home will be presented and hands-on activities will be provided to practice the ideas as a family. (Suggested idea: Family Game night, Family Chore List, Family Meetings, etc.)
2. Provide leveled books for parents to borrow at their child's current reading level. Teach the parents to level books and help their child choose appropriate books from the library.
3. Host a Birthday Party for Dr. Seuss in March.
4. Sponsor an author visit and include a pajama party or book bingo.

We want to ensure parents have every opportunity to participate in school activities. Necessary accommodations may be available upon request for parents to participate in school activities.