

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE May 21, 2013 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Gardner, Daniel	Principal, Allegany County and Garrett County Youth Centers	IEPP	Career and College Readiness, Juvenile Services Education Program	TBD
Jackson, Matthew S. (Promotion)	Program Manager II, Regional Director	20	Rehabilitation Services, Region V	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
-------------	-----------------	---------------------	------------------------	----------------------------

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

May 21, 2013

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Daniel B. Gardner
Position: Principal
Division: Career and College Readiness
Juvenile Services Education Program
Salary Grade: IEPP (\$85,216-\$100,709)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

Master's Degree in School Administration and Supervision or Master's Degree with 18 graduate credits in School Administration and Supervision and eligible for a Maryland Administrator II or Principal Certificate.

Experience:

Five years of satisfactory teaching experience. Principal experience is preferred; experience in alternative or correctional education programs desired.

DESCRIPTION:

This is a professional position serving as Principal, responsible for providing supervision, management, and leadership to professional teaching staff of the education program for residents of detention programs at the Allegany County and Garrett County Youth Centers.

Maryland Public Schools: ***#1 in the Nation Five Years in a Row***
www.MarylandPublicSchools.org

Daniel B. Gardner

Page two

Qualifications:

Education:

Frostburg State University (Frostburg, Maryland) 1995 – Master’s Degree in K-12 Guidance and Counseling; 2000 – Master’s Degree in Administration and Supervision

West Virginia University (Morgantown, West Virginia) 1977 – Bachelor’s Degree in Secondary Education

MSDE - Possesses a Maryland Advanced Professional Certificate with endorsements for Administrator I, and II, Guidance Counselor, and Mathematics 7-12

Experience:

West Virginia Department of Education - Optional Education Pathways Chick Buckbee Center (Augusta, West Virginia)

2012 – Present: Long-Term Substitute School Counselor

Garrett County Public Schools (Oakland, Maryland)

2011 – 2012: Academic Advisor

2010 – 2011: County GEARUP Coordinator

West Virginia Department of Education - Institutional Education Program (Charleston, West Virginia)

2006 – 2010: Principal, Burlington and Buckbee Centers

Mineral County Schools (Keyser, West Virginia)

2002 – 2005: Principal, Mineral County Alternative School

Keyser Primary-Middle School (Keyser, West Virginia)

1996 – 2002: Mathematics Teacher

Union High School (Mt. Storm, West Virginia)

1979 – 1996: Mathematics Teacher

Wirt County High School (Elizabeth, West Virginia)

1977 – 1979: Mathematics Teacher

Employment Status

New Hire



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

May 21, 2013

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Matthew S. Jackson
Position: Program Manager II (Fields Services)
Division: Rehabilitation Services, Region V
Salary Grade: 20 (\$54,009 - \$78,907)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

Possession of a Bachelor's Degree with coursework in Management, Supervision and Administration, or a closely related field. A Master's Degree is preferred.

Experience: Six (6) years of professional experience in rehabilitation or in the adjudication or processing of disability claims is required. Three (3) years of the required experience must have included direct supervision of other professional employees or specialized experience as the technical lead in establishing eligibility and providing rehabilitation services for clients with disabilities or in developing disability claims and establishing eligibility for Social Security Disability Benefits and Supplemental Security Income.

Note: A Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Educational Administration, Rehabilitation Counseling, Special Education, Counseling and Guidance, Vocational Evaluation, Psychology or in a Social Science related field may be substituted for one (1) year of the required experience in rehabilitation or in the adjudication or processing of disability claims.

DESCRIPTION:

This position is responsible for directing and coordinating the Division of Rehabilitation Services programs located in Baltimore County, Howard County, and Harford County (Region V). Also this position determines how to best utilize human resources within the region to provide high quality vocational rehabilitation to eligible individuals with significant disabilities in order for them to achieve successful employment outcomes.

Maryland Public Schools: **#1 in the Nation Five Years in a Row**

www.MarylandPublicSchools.org

Matthew S. Jackson

Page two

Qualifications:

Education:

Western Maryland College (Westminster, Maryland) 1989 – Master of Arts in Counseling Education; 1987 - Bachelor of Arts in Psychology

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2002 – Present: Vocational Rehabilitation Specialist Supervisor

1997 – 2002: Vocational Rehabilitation Specialist and Vocational Rehabilitation Technical Specialist

1992 – 1997: Vocational Rehabilitation Specialist, Claims Examiner

TARGET, Inc. (Westminster, Maryland)

1990 – 1992: Director, Vocational Services

Western Maryland College (Westminster, Maryland)

1987 – 1990: Coordinator, Disabled Student Services (Part-time)

Employment Status

Promotion