Moving Maryland Forward

SFY 2016 Non-LSS/IHE Annual Grants Meeting/Webinar

Tuesday, March 10, 2015

Presented by:

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Education Program Specialist

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Lead Fiscal Grants Liaison

James Hargest

Higher Education Consultant





Our Agenda

- I. Vision and Strategic Plan Grant Priorities
- II. Grant Project Activities
- III. Components of the Discretionary Grant Application
- IV. Discretionary Grants Scoring Rubric
- V. Grant Management
- VI. Technical Assistance
- VII. Questions

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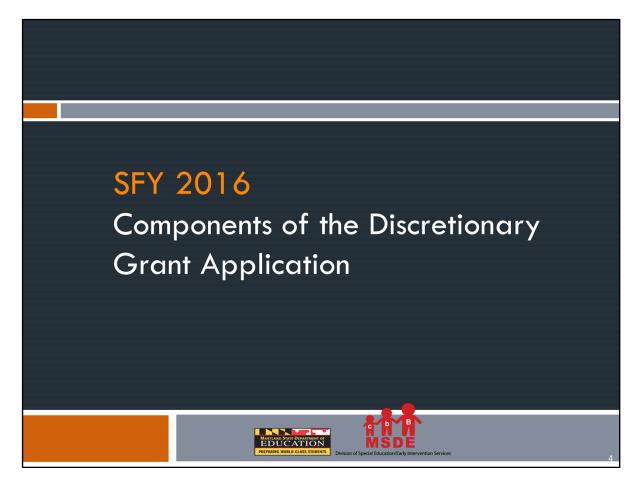


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Focus for IHE Grant Activities

IHE activities are related to pre-service and/or in-service training, and sustaining and retaining special education teacher placements in:

- Early Childhood,
- Professional Learning,
- Access, Equity, Progress, and
- Secondary Transition.

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Over the last fifteen years through these grant activities, the DSE/EIS has assisted colleges and universities to create, maintain, or improve undergraduate and graduate programs in special education. Even with these efforts the need for trained special educators in local school systems and non-public schools continue. Every other year, the Maryland State Department of Education publishes a report on the need for educators in the State......Special Education is considered a critical shortage content area in this report. (Maryland Teacher Staffing Report 2014-2016)

a. New dual certification special education/early intervention undergraduate or graduate programs

Most IHEs have moved through dual certification programs. Seed money is available to design or to update a program to reflect changing standards or State requirements.

SFY 2016 Grant Activities (RFP P. 3-4)



We assess our effectiveness on the basis of **results** rather than intentions. Individuals, teams, and schools seek relevant data and information and use that information to promote continuous improvement.



All to be posted on MLL, Chris Swanson will assist in the technology

- ☐ a. Dual Certification*
- ☐ b. Universally Designed EC/SE Program*
- ☐ c. Course Content (Specialized Instruction for General Educators)*
- ☐ d. Course Content –Specialized MATH Instruction*
- ☐ e. Course Content (birth 21)*
- ☐ f. Course Content (birth -5)*
- ☐ g. Add on Certification (STEM)*
- ☐ h. Evidence-Based Transitioning
- ☐ i. Functional, Routines Based IFSPs
- ☐ j. Standards-Based IEPs
- ☐ k. Secondary Transition
- ☐ I. Social-Emotional Learning
- ☐ m. Coaching and Mentoring
- □ n. Cultural Competency
- ☐ o. Building the Capacity of Para-Professionals
- ☐ p. Other Aligned Activities (pre-approval required)

Math and Social Emotional
Assessment, Instruction and Accountability
SWIFT
Systems Change
Assessment
Accommodations/modifications
Communicating with families (i.e. PARCC and NCSC report interpretation)
Unpacking the standards
Infants and Toddlers
Pre-School



Request for Proposal (RFP)
Grant Scoring Rubric







Built into the **Differentiated Framework: Tiers of Engagement is universal technical assistance and support**. I am excited to share with you our evidence-based decision making model to be used across the State. TAP IT is the critical work of the Programmatic Support and Technical Assistance Branch in collaboration general and specialized educators, fiscal, family support and monitoring supports, and will employ expert partners from the field.

TAP IT ensures purposeful resource allocation and a collaborative effort in support of evidence based actions that narrow the achievement gap between students with disabilities and their non-disabled peers. The TAP IT Process will follow the grant cycle of the Local Priority Flexibility (LPF) grants but will look beyond the parameters of the LPF to ensure a comprehensive and SEA/LSS collaborative effort to narrow the achievement gap.

TAP IT is the universal work in the Tiers of Engagement where resources and funding Statewide and regional technical assistance for identified needs are provided. (CLICK SLIDE)

TAP IT organizes evidence based practices to ensure successful general and special education, State and Local School System partnerships. (CLICK SLIDE)

We plan to roll TAP IT out with selected LSSs this year. We look forward to identifying the LSSs and sharing more specific details of this groundbreaking, collaborative partnership process to narrow the gap in the coming months.

To provide a sense of how TAP IT works let's look briefly at each of the process parts. (CLICK SLIDE)

Team: It all begins with TEAM who we bring together, varied perspectives and the rich experiences we bring to the work. Before we come together our State folks will have been doing their homework! Data, resources, and expertise will be gathered and organized with a TAP IT State Team assigned to each LSS. The State team will bring fiscal, family support, general education, monitoring and programmatic expertise with a State lens, the ability to contract external experts in identified areas of local need, systems in place to facilitate sharing of successful local practices and fiscal allocations through the LFP to focus the work. A Partnership is jointly crafted that includes outcomes, design, and assessment of the work to narrow the achievement gap. (CLICK SLIDE)

Analyze: Data is shared as partners at the table. Current, local and the most current data available with the internal and external experts on the team. The data is used to improve policy, programs, professional practice, and ultimately, student and family outcomes. (CLICK SLIDE)

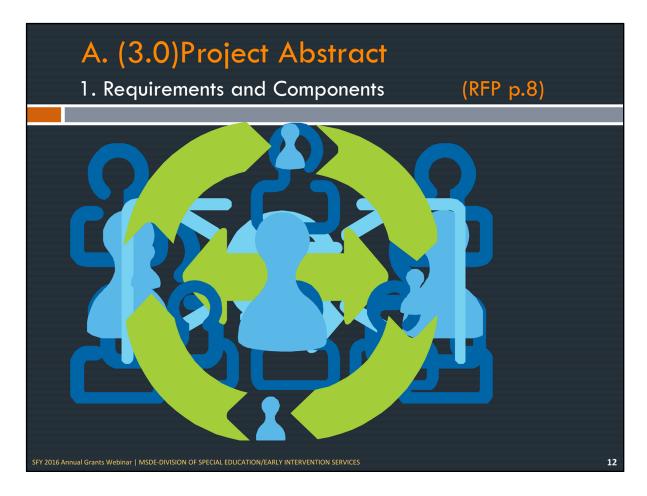
Plan: With a strategic lenses focusing on the four strategic imperatives: Early Childhood, Access, Training, and Transition partners review current practice, research new ideas, and braid resources to narrow the achievement gap. Plans use "SMART Goals" and include ideas for sharing success and replication. (CLICK SLIDE)

Implement: The plan is implemented with supports and resources. Monitoring of progress, identification and removal of barriers to change, and diagnostic site reviews are conducted. (CLICK SLIDE)

Track: Quarterly updates are prepared and reviewed collaboratively with modification of the work as needed. Success is shared and the work is scaled up as appropriate. (CLICK SLIDE)

Note: "SMART GOALS" are Strategic, Measurable, Attainable, Results-based and Time Bound

Action Imperatives 1 Early Childhood 2 Professional Learning 3 Access, Equity, and Progress 4 Secondary Transition Key Strategies 1 Strategic Collaboration 2 Family Partnerships 3 Evidence-Based Practices 4 Data-Informed Decisions



The project abstract must:

Relate to the Division of Special Education/Early Intervention Services Strategic Plan

Indicate how the activities will narrow the school readiness and achievement gap between children and youth with disabilities and their nondisabled peers and ensure that youth with disabilities are college, career, and community ready when they complete their schooling.

Relate to one or more of the four action imperatives; early childhood, professional learning, access/progress, and secondary transitioning.

Relate to at least one of the suggested key strategies; strategic collaboration, family partnership, evidence-based practices, and data-informed decisions.

There must be deliverables ,,, there is no guarantees year-to-year these grants may not be seen as "entitlement grants" WHATis the direct connection to THE RESULTS?

FUND RESTRICTIONS (RFP pp.4-5)

- ✓ Must not supplant
- ✓ Hourly rate for mentoring/coaching cannot exceed\$40 per hour or \$500 per day
- √ Tuition reimbursement must be pre-approved
- ✓ Contracts must be sound.
- √ Vendor/contract selection
- ✓ Fixed costs
- ✓ Indirect costs cannot exceed 10%
- ✓ Unallowable costs

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Priority will be given to secondary and early childhood program and course development Funds cannot be used to pay for Teacher Quality Program certification

Tuition reimbursement will only be approved with the pre-approval of the Assistant Superintendent of Special Education/Early Intervention Services

MSDE monitoring and coaching forms are suggested for collecting data

Grants with professional learning products must be compatible with and accessible to Maryland Learning Links

Grants with professional learning products must demonstrate evidence-based practices, strategic collaboration, family engagement and /or data-informed decisions

A. (3.0)Proposa	I Abstract (RFP p.8)	
	Action Imperatives	
	□ 1 Early Childhood	
UNIVERSITY of MARYLAND	□ 2 Professional Learning	
EASTERN SHORE	☐ 3 Access, Equity, and	
Evomolo	Progress	
Example	☐ 4 Secondary Transition	
	Key Strategies	
	☐ 1 Strategic Collaboration	
	☐ 2 Family Partnerships	
	☐ 3 Evidence-Based Practices	
	☐ 4 Data-Informed Decisions	
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Project Abstract Activity

IDEA Part B State Discretionary Grant Application

SFY 2013 (FFY 2012)

Institutions of Higher Education

Name of Institution: <u>University of Maryland Eastern Shore</u>

Project Title: ONLINE TEACHER PREPARATION SPECIAL EDUCATION COURSE DEVELOPMENT

University of Maryland Eastern Shore (UMES) proposes to address the need for flexible, accessible teacher preparation learning options in two important ways, by developing:

the capability to offer electronically, a complete graduate program in special education, and,

a shared electronic library of high-quality professional learning modules on topics related to special education teacher effectiveness and the achievement of students with disabilities, in collaboration with our local school system (LSS) partners (Caroline, Queen Anne's, Somerset, Talbot, and Worcester County Public Schools).

This project is in response to the specific MSDE DSE/EIS grant focus category of "developing online special education courses". It is designed to help meet the federal standards of IDEA and NCLB HQT. Additionally, this program will assist in the implementation of Race to the Top and the **College and Career-Ready Standards**. The project will support and enhance the efforts of other Maryland IHE partners in developing on-time learning options for educators.

UMES will develop six (6) graduate online/hybrid/web-facilitated special education courses. The graduate courses projected for development for electronic use are:

EDSP 442/450: Internships in Special Education

SPED 650: Career Education for Individuals with Disabilities SPED 678: Master's Research Seminar in Special Education

EDSP 428: Communication and Collaborative Practices in Special Education Programs

SPED 640: Internship in Special Education DUC 620 Advanced Human Growth and Development

EDUC 620 Advanced Human Growth and Development

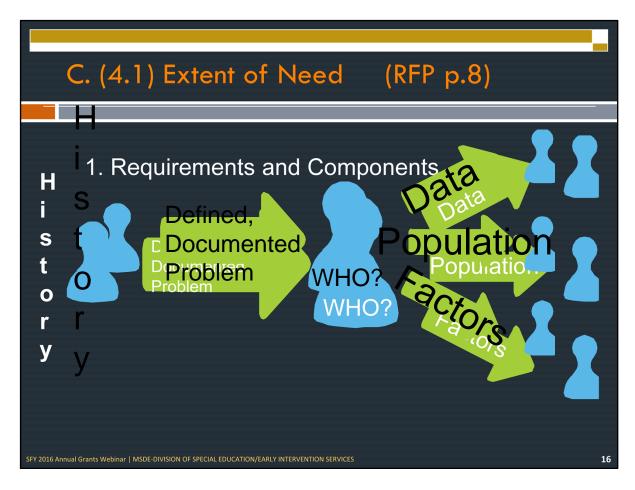
These courses, in their current face-to-face format, are currently approved through the MSDE/ Council for Exceptional Children/NCATE process. Instructional and assessment components of the courses will be converted to an electronically delivered format. The Interregional Guidelines for Electronically Offered Degree and Certificate Programs, as well as University of Maryland Eastern Shore's standards-based rubric will be the research basis for this work.

Additionally, in collaboration with our local Eastern Shore school system partners, UMES will also initiate the development of a shared electronic professional learning module library by developing eight initial (8) online professional learning modules to support high quality instruction for students with disabilities and Maryland's Race to the Top Teacher Effectiveness Initiative. The topics will be determined by a local school system input team.

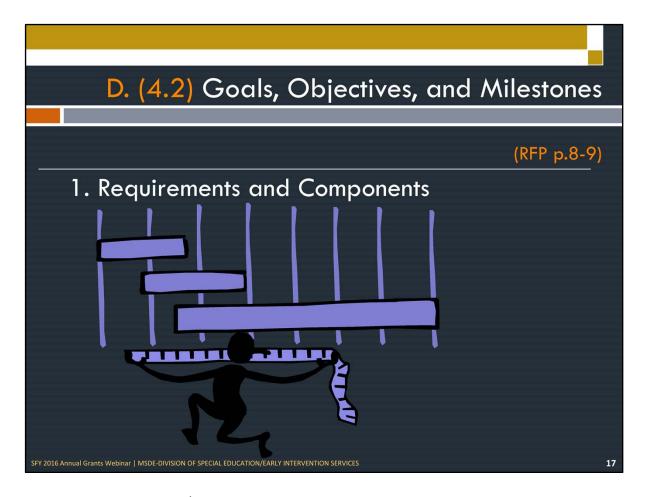
B. (4.0) Proposal Narrative (RFP p.8)

- (4.1) Extent of Need
- (4.2) Goals, Objectives, and Milestones
- (4.3) Implementation Plan
- (4.4) Professional Learning Plan
- (4.5) Professional Learning Deliverables
- (4.6) Evaluation and Dissemination Plan

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- a) A clearly defined problem is illustrated by a needs assessment which includes both qualitative and quantitative data.
- b) Clearly state the main problem including who is affected, when and where the problem exists.
- c) Describe the data collected to confirm the existence of the problem including the sources and methodology.
- d) Describe relevant demographics and other statistics about the targeted population.
- e) Include factors contributing to the problem, current or past efforts to address the problem, and why those efforts failed or are inadequate to address the total need.
- f) Document the applicant's history or expertise in dealing with the problem.



The **Goal** statement(s) is/are measurable, realistic, long range, and based on outcomes not process.

Objectives must be directly related to a goal(s). The objectives are measurable, realistic, and short-term .

(1 year), and based on outcomes not process.

Milestones are provided for each objective and are measurable, realistic, short-term (at least quarterly), and based on outcomes not process.

Each goal, objective and milestone must include all five (5) clarifying elements: deadline, specific quantitative level of success, target population, baseline, and a means of measuring success.

D. (4.2) Goals, Objectives, and Milestones

2. Look Fors:

Are the goals **SMART** goals?

- Specific
- Measureable
- Achievable in one year
- Realistic
- Time-Bound

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E. (4.3) Implementation Plan (RFP p.9)

1. Requirements and Components

The Implementation Plan details the strategies, activities, staff roles and responsibilities and resources needed to achieve the goal(s), objectives and milestones.

- Strategies are broad approaches (methods, procedures, techniques) employed to accomplish goal(s) and should be research or evidence-based.
- Activities are the specific steps taken to accomplish the objectives.

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E. (4.3) Implementation Plan

2. Look Fors:

- A Gantt Chart is included
- Strategies/approaches to reach goals must be research and evidence based
- Timelines must be specific; timelines for each component of the grant must be listed
- Key players must be listed

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Strategies: The blended EC/ECSE undergraduate curriculum will be developed after a careful review of EC/ECSE programs offered by other colleges and universities across the country and in the state of Maryland. We will also examine the research literature to identify best practices in the fields of: teacher education, early childhood education and early childhood special education. All of the above information will be considered in the context of the following professional standards to which our program/faculty are accountable:

Council for Exceptional Children (CEC) and National Association for the Education of Young Children (NAEYC)

Interstate Teacher Assessment and Support Consortium

Maryland Professional Development School Standards

Maryland Teacher Technology Standards

Maryland Redesign of Teacher Education Activities: The following activities are directly related to the goals and objectives:

Develop PCC Proposal (see Appendix B}- At UMD, whenever an existing program (i.e., teacher certification in EC and in ECSE) is substantially changed, the proposed program (i.e., dual certification in EC/ECSE) must be approved at the department, college, and university levels. The PCC proposal includes the following elements: description of the new program, need for the program, and characteristics of the program. The characteristics of the proposed program must include: objectives, catalogue description, requirements for degree, courses, learning outcomes, program faculty, and enrollment numbers. Because of the level of detail required in the PCC proposal, we expect substantial time will be required by key personnel for its development.

MSDE Proposal (see Appendix B)-Because we are creating a new dual certification program at UMD, MSDE requires that we submit a proposal which includes the following elements: certification areas, a rationale for and description of the program, how the program adheres to the Maryland Redesign of Teacher Education, and the capacity of UMD to offer the new program.

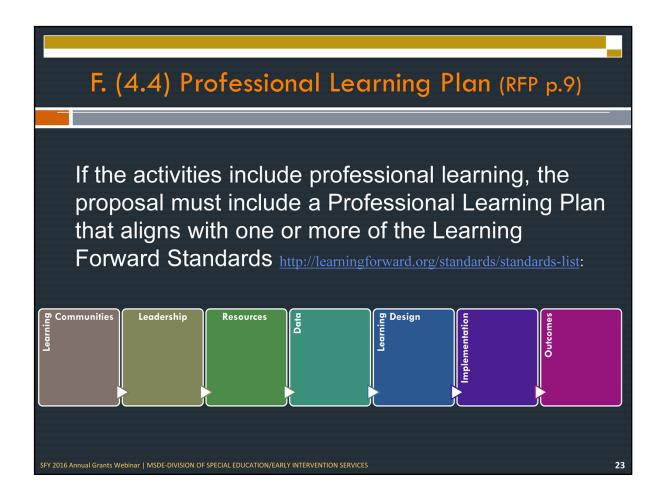
Syllabi and Rubric Developed-In the dual certification program, teacher candidates will be qualified to work in inclusive classrooms, as co-teachers, and with children with and without disabilities. Thus, existing courses will be redesigned so that teacher candidates are prepared in the following areas: content in the curriculum areas of language, literacy, mathematics, science, social studies, social and emotional development for children from birth through age eight; how to adapt instruction for children with disabilities and for those children who are at risk for school failure using Universal Design for Learning and curriculum modifications; working with children with challenging behavior; determination of eligibility for special education and related services (including RTI, use of norm-referenced assessments); family engagement and participation; and working with children who are English learners. Once syllabi have been developed, a rubric will be designed so that stakeholders can evaluate the syllabi for comprehensiveness, evidence-based practices, and focus on CEC/NAEYC standards. The syllabi and rubrics will be sent to school system stakeholders (e.g., program specialists and teachers in Early Childhood and Early Childhood Special Education) for their evaluation. Based on the feedback received, syllabi will be revised.

Focus Group on Proposed Curriculum- we will hold a focus group with stakeholders (e.g., superintendents, principals, specialists and teachers) in Early Childhood, Early Childhood Special Education and school system administration. The purpose of this focus group will be to share the new curriculum with them and ensure that the proposed curriculum targets each of the areas they identify as important in a dual certification program.

MHEC Proposal (see Appendix B)- Because we are creating a new dual certification program at UMD, MHEC requires that we request approval of the new program and address the following areas: centrality of program to the UMD mission, curriculum design and learning outcomes, proposed numbers of graduates, need and justification for the program in Maryland and at UMD.

Recruitment Plan - In order to recruit teacher candidates for the dual certification program, a recruitment plan will be developed and put into effect for the 2014-2015 academic year. Recruitment of new teacher candidates will include descriptions of the new program on the College of Education, CHSE, and HDQM web sites and online sources such as the University Admissions office website as a new program, and announcements through Twitter and Facebook. Recruitment will also include new program information distributed at events throughout the year including: career fairs, open houses, Visit Maryland Day, spring open houses, visits to high schools and community colleges in the area. Because we will be seeking to increase the number of teacher candidates who are Latino, African-American, and male, we will use some additional strategies: visits to high schools in Prince George's and Montgomery counties that have a large population of Latino and African-American students, and using male graduates of our EC and ECSE programs who are now teaching in Maryland to help us with recruitment efforts (see GEPA form for a more complete description).

Program Evaluation Component - In order to evaluate the effectiveness of the dual certification program, a program evaluation component will be developed. The evaluation component will include the following elements: number of teacher candidates recruited, number of teacher candidates enrolled in the dual certification program, number of graduates, number of graduates hired in Maryland, number of teachers retained in MD classrooms and student achievement data accessed through planned state level data base.

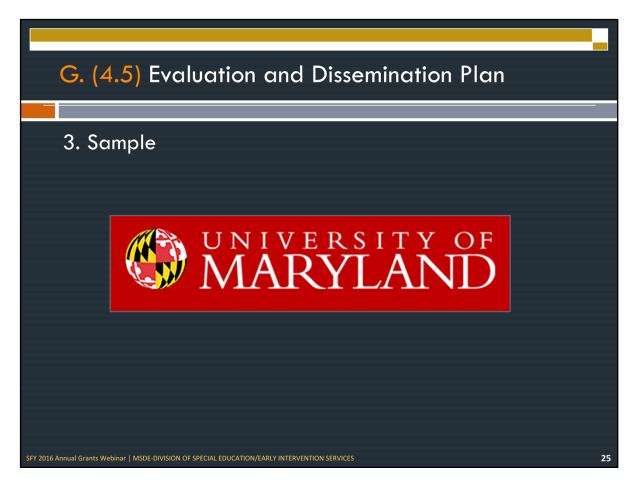


F. (4.4) Professional Learning Plan

2. Look Fors:

Grant activities that involve pre-service or in-service teacher training with an evaluation component must complete a Professional Learning Plan (MSDE requirement).

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Evaluation Questions: Based on the project's goals and objectives, implementation plan and anticipated outcomes, the evaluation questions we will seek to answer can be divided into two distinct timeframes: within the grant period and beyond the grant period.

Evaluation Questions Within the Grant Period

Do the stakeholders in the focus group to be held in September evaluate the proposed curriculum as targeting each of the areas identified as important in a dual certification program?

Using the developed rubric, do the stakeholders evaluate syllabi as comprehensive and including evidence-based practices, and alignment with CEC/NAEYC standards?

Was stakeholder feedback incorporated into final version of syllabi? Has the proposed dual certification program in early childhood and early childhood special education been approved by PCC, MSDE and MHEC?

Has a recruitment plan developed?

Has an evaluation plan been developed?

Evaluation Questions Beyond the Grant Period

Is the dual certification program successful, as demonstrated by:

Number of teacher candidates recruited

Number of teacher candidates enrolled in the dual certification program

Number of teacher candidates from underrepresented groups (i.e., Latino, African American, male) enrolled in the dual certification program

Number of graduates

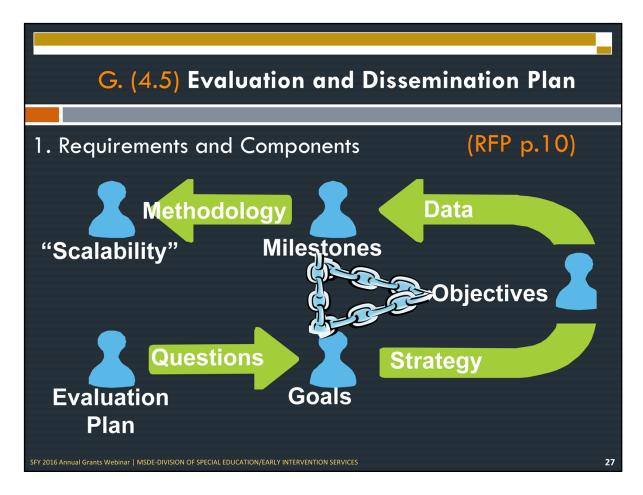
Number of graduates hired in Maryland

Teacher retention rate

Student achievement in EC/ECSE graduates' classrooms

Evaluation Strategies: To find the answers to the evaluation questions within the grant period, we will have a quarterly milestone check as described in the Milestones section (4.2). To find the answers to the evaluation questions beyond the grant period, we will review the EC/ECSE annual program profile data provided by the College of Education.

F. (4.4) Professional Learning Plan 3. Sample UNIVERSITY of MARYLAND EASTERN SHORE



- The evaluation plan must be linked to goals, objectives and milestones.
- The evaluation narrative should include the evaluations questions, strategy, data to be collected and methodology for collecting and analyzing the data.
- The dissemination narrative explains how and how often information will be communicated to local stakeholders and specifies who these stakeholders are.
- It includes how project information will be made available to a larger audience through the Internet, national conferences, demonstrations, and/or reports.

G. (4.5) Evaluation and Dissemination Plan

2. Look Fors:

- Process to be used must be listed
- Criteria for success must be listed
- What additional steps might be needed to complete the activity?
- How will the outcomes be shared with MSDE and other LSS?

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G. (4.5) Evaluation and Dissemination Plan 3. Sample UNIVERSITY OF MARYLAND SYZOIGAMMAIGANTS Weeking | MISSE-DIVISION OF SPECIAL EDUCATION/EARLY INTERVENTION SERVICES

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State Fiscal Year 2016

- -Notice of Grant Awards
- -Fiscal Procedures





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Prog. 09 Instruction Staff Dev.							0.00
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206 Special Education							
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Prog. 16 Inst. Admin & Superv.							0.00
207 Student Personnel Serv.							0.00
208 Student Health Services							0.00
209 Student Transportation							0.00
210 Plant Operation							
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211 Plant Maintenance							0.00
212 Fixed Charges							0.00
214 Community Services							0.00
215 Capital Outlay							
Prog. 34 Land & Improvements							0.00
Prog. 35 Buildings & Additions							0.00
Prog. 36 Remodeling							0.00
Total Expenditures By Object	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Official Approval	Name		Sig	nature	D	ate	Telephone #
Supt./Agency Head Approval							
MSDE Grant Manager	Name		Sig	nature	D	ate	Telephone #
Approval	Name		Sig	nature	D	ate	Telephone #

SFY 2016

What's New

- -W9 Form
- -System for Award Management
- -Certification Regarding Lobbying...
- Drug Free Workplace
- -Rubric
- -Calendar
- -Uniform Guidance





Federal Updates

- New Guidance: 2 C.F.R. 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (Uniform Guidance)
 - effective for new grants awarded on or after December 26, 2014
 - Impact on State Assurances
 - Allowability of food purchases with grant funds clarified.
 - Resource Website: https://cfo.gov/cofar/
 - Uniform Guidance,
 - Informational videos
 - Announcements of upcoming trainings
- SAM.gov reporting requirement

SEV 2016 Applied Create Webiner | MSDE DIVISION OF SDECIAL EDUCATION/FARILY INTERVENTION SERVICES

SFY 2016

- Technical Assistance

http://marylandpublicschools.org/MSDE/divisions/earlyinterv/fmb/2015-03-10.html

- Questions?





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