



Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

**TO:** Members of the State Board of Education  
**FROM:** Lillian M. Lowery, Ed.D. *Lillian M. Lowery*  
**DATE:** January 28, 2014  
**SUBJECT:** Race to the Top Project Update

---

**PURPOSE:**

To provide the State Board of Education a high-level assessment of the current status of the MSDE's 54 RTTT projects.

**EXECUTIVE SUMMARY:**

MSDE wishes to provide the State Board of Education with a monthly assessment of its 54 RTTT projects. Each project has a Project Manager, an Executive Sponsor (Assistant State Superintendent), and a Program Director who work collaboratively on the projects. The status of each project differs based on a wide variety of circumstances. A project that is on schedule during one month may be behind schedule two months later due to the loss of a key staff member, delay in amendment submission and/or approval, delay in procurement, etc. The attached document provides the State Board with staff's current analysis of each project according to the following scoring guidelines:

- 1 = substantially off-track and/or has significant quality concerns; urgent and decisive action is required;
- 2 = off-track and/or there are quality concerns; many aspects require significant attention;
- 3 = generally on-track and of high or good quality; only a few aspects require additional attention;  
and
- 4 = on-track with high quality.

Note: NR (No Rating) means that the project is complete

**ACTION:**

Information Only

Attachment

### Monthly Project Report by Assurance Area (January 2014)

Note: The first project # is the one assigned by USDE staff after Maryland's submission. The second project # is Maryland's original budget number. The rating assigned means the following: 1 = substantially off-track and/or has significant quality concerns; urgent and decisive action is required; 2 = off-track and/or there are quality concerns; many aspects require significant attention; 3 = generally on-track and of high or good quality; only a few aspects require additional attention; 4 = on-track with high quality.

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
General	1/78: Office of Academic Reform and Innovation	3	3	3	<ul style="list-style-type: none"> <li>Completed and submitted to USED for their review and approval Project Year 3 close out amendments for all 54 projects</li> </ul>		
General	2/1: Program Evaluation	3	3	3	<ul style="list-style-type: none"> <li>Produced outcomes and evidentiary measures for every project</li> <li>Developed work plans for evaluating 19 projects</li> <li>Began evaluations for 4 projects</li> </ul>		
Standards and Assessment	3/2: Formative Assessments	3	3	3	<ul style="list-style-type: none"> <li>USED approved the procurement of the formative assessment professional development modules</li> <li>The Request for Proposal (RFP) for Item Development has gone out for bid (Proposals due January 30<sup>th</sup>)</li> <li>Identified multiple alternative options for the storage and retrieval of assessment tasks and investigating collaboration with Early Childhood Comprehensive Assessment System project</li> <li>Created additional points of contact between Project 3/2 members and other MSDE program area teams, content area teams, and Towson University regarding best practices in formative</li> </ul>	Delays in the procurement of modules have delayed the start of the module pilot.	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					assessment		
Standards and Assessment	4/3: Curriculum and Formative Assessment Development	2	2	2	<ul style="list-style-type: none"> <li>• Evaluated proposal for the Financial Literacy Course and made a recommendation to the Board of Public Works for hiring a vendor and reviewer (Should be on the BPW agenda for February 18<sup>th</sup> meeting)</li> <li>• Added one more math lesson to Curriculum Resources and seven new lessons to support Gifted and Talented learners</li> <li>• Hired new RTTT staff for English Language Arts, STEM, and Disciplinary Literacy. These educators will support curriculum resources development</li> <li>• Identified a school and a teacher to pilot the (Forensics) Administration of Justice Course in January 2014</li> <li>• Setting up the pilot for the Environmental Science and Cyber-Security courses for February and made available for student use fall 2014</li> <li>• Posted new units/lessons on Blackboard for STEM</li> <li>• Professional Development provided November 2013 for over 200 educators across the state on resources posted on Blackboard Learn</li> </ul>	The reason that this project is a “2” is because of the delays in the on-line STEM courses.	We are working to identify facilitators and LEAs for the piloting of the online STEM courses so that there are no delays after the courses are acquired. We are also seeking a no-cost extension to insure that the courses are reviewed and piloted for quality.
Standards and Assessment	5/4: Curriculum and Formative Assessment Development	4	4	4	<ul style="list-style-type: none"> <li>• Allowed local supervisors to establish assessment schedules that are unique to the school system for middle and high school courses. The assessment system will then automatically send reminders</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
	for International Technology and Engineering Educators Association (ITEEA)				<p>to teachers to complete the work.</p> <ul style="list-style-type: none"> <li>Conducted a webinar for teachers on how they can incorporate English Language Arts and disciplinary literacy into the FoT curriculum.</li> </ul>		
Standards and Assessment	6/76: Curriculum and Assessment Development CTE-SREB	4	4	4	<ul style="list-style-type: none"> <li>Distributed the Career and Technical Education (CTE) Program proposal forms for the new Construction Design and Management (CDM) program to CTE Directors and provided guidance and assistance to school system contacts interested in offering the new program</li> <li>Highlighted the new CDM program as part of the Maryland Center for Construction Education and Innovation (MCCEI) Board Meeting and the American Institute of Architects</li> </ul>		
Standards and Assessment	7/5: World Languages (WL) Pipeline	4	4	4	<ul style="list-style-type: none"> <li>Received four of the five STEM modules for grades 4/5 from the external consultants; RTTT WL Specialists are formatting and converting modules to Arabic, Chinese and Spanish. Two are complete</li> <li>Provide ongoing support by WL Specialists to RTTT LEA participants with classroom observations, proficiency goal setting, and technical support for the Maryland Linguafolio, Jr. portfolio assessment. The specialists will emphasize sustainability plans in the LEA visits.</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
Data Systems	8/11: Develop Overall Technology Infrastructure	3	3	3	<ul style="list-style-type: none"> <li>• Closed all Severity 1 environment defects which removes any potential road blocks that would prevent the Production roll out of project 9/27</li> <li>• Performed several migrations to support the Production go live effort for Project 9/27</li> <li>• Migrated Production Maryland Approved Alternative Preparation (MAAPP) and Standardized Course Code (SCC) Apex data feeds from MSDE Office of Information Technology (OIT) Development environment to Department of Public Safety and Corrections (DPSCS) K12 Production environment</li> <li>• Migrated MAAPP and Student Course Grade Teacher (SCGT) Oracle Application Development Framework (ADF) application from OIT Development environment to DPSCS K12 Dev</li> <li>• Implemented Self Service functionality in the P12 Test Environment</li> </ul>	All of the outstanding Severity 1 defects related to the environment have been closed. The outstanding Severity 1 defects are owned by the Web Center Portal development team under project 9/27.	
Data Systems	9/27: Accessing and Using State Data-Dashboards	2	2	2	<ul style="list-style-type: none"> <li>• Migrated 7 Dashboards into the production environment on the Maryland P12 Dashboard Portal – MSDE is working on a roll out strategy to deliver production ready Dashboards</li> <li>• Defect fixes have been provided on 7 other Dashboards and are being tested externally (anticipated release is 1/15/14)</li> <li>• Assigned the remaining 21 Dashboards to Wave 3 (targeted release date</li> </ul>	Experiencing defects in accessing a portal (Page not found error) - Working with Oracle to resolve.	We are continuing to open help desk tickets with Oracle to mitigate any problems we are experiences with the dashboard tool, user security, and portal integration. As we work through these challenges we also continue to prepare the remaining

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					3/1/14) or Wave 4 (targeted release date 6/1/14). Development team has already begun to fix defects for these Dashboards.		dashboards for external testing and final production release.
Data Systems	10/28: Multi-Media Training	1	2	2	<ul style="list-style-type: none"> <li>• Edited and completed 8 multimedia training module scripts/storyboards from previous versions or newly created</li> <li>• Implemented first wave into the production environment</li> <li>• LDS modules #1 and #2 have been scripted and prepared for the captivate developer once the position is backfilled</li> <li>• Scripts for Wave 2 Dashboards have been prepared by the technical writer</li> <li>• Training documents have been created and uploaded to the production portal to assist end users</li> </ul>	<p>Technical writer/captivate developer resigned effective 10-31-13 and position as not been backfilled as of 1-6-14- this is causing significant delays.</p> <p>Project 10/28 is working in parallel with Project 9/27- the modules are completed following each Dashboard.</p>	This project needs the Developer position to be filled. Once this position is filled, the Developer will complete the modules for Waves 2, 3, and 4.
Data Systems	11/29: LEA System Application and Infrastructure Upgrades	4	4	4	<ul style="list-style-type: none"> <li>• The grant requirements for this project have been completed as of 9/30/2013</li> <li>• Completed the collection of all required documentation for LEA grants</li> </ul>	The remaining objectives of this grant involve the RTTT Executive team managing the available contractual funds.	
Data Systems	12/60: Expansion to LDS – Data Exchange	NR	NR	4	<ul style="list-style-type: none"> <li>• Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		
Data Systems	13/61: Enhancement to LDS – Develop Workforce Data	NR	4	4	<ul style="list-style-type: none"> <li>• Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
	Warehouse and Center						
Data Systems	14/31: Develop and Implement a State Curriculum System	NR	4	4	<ul style="list-style-type: none"> <li>Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>	<ul style="list-style-type: none"> <li>Integrated the Curriculum Management System into the Learning Management System. The LMS now comprises three projects: 14 31, 24 56, and 26 43.</li> <li>Receiving ongoing maintenance and support by Project 24/56</li> </ul>	
Data Systems	15/07: Expand Instructional Toolkit	2	2	2	<ul style="list-style-type: none"> <li>Aired Town Hall broadcast on November 21<sup>st</sup> at 7:00 PM</li> <li>Two vendor proposal Oral Presentations presented in December 2014- award recommendation will be submitted by DoIT by end of January 2014</li> <li>Fully vetted seven STEM modules and all have completed the Quality Control (QC) process in partnership with MPT Quality Control</li> <li>The three credit English Professional Development course is in its pilot phase scheduled to be complete by the end of January 2014</li> <li>Government course is now in production phase with three modules due at the end of January 2014</li> <li>Allowing for multiple link options will be available for both students with and without disabilities providing redundancy. Information will be available for teachers and students in</li> </ul>	<ul style="list-style-type: none"> <li>The termination of the original vendor and the lengthy response time incurred during the approval process has pushed this project back 11 months.</li> </ul>	The new vendor will come on board in early February 2014. Project Management Plan is now complete. Project Requirements Traceability Matrix is complete.

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					the accessibility section of modules		
Data Systems	16/20: STEM Instructional and Career Support	4	4	4	<ul style="list-style-type: none"> <li>Recruited over 250 STEM professional volunteers and over 150 have been trained.</li> <li>Identified 49 STEM Innovation Schools in all 24 LEAs</li> <li>Developed a teacher training plan and training materials - teacher trainings have already been conducted in 12 LEAs</li> <li>Reviewed feedback on the STEM Clearinghouse materials and resources and made adjustments to the materials, resources, and accessibility logistics based on that feedback</li> </ul>		
Data Systems	17/32: Implement a Test Item Bank System(TIBS)	1	1	1	<ul style="list-style-type: none"> <li>Reassigned projects to new Project Manager.</li> <li>Met with MSDE RTTT Directors, Attorney General's Office and Procurement to development a mitigation plan for the project and viable solution for a TIB system</li> <li>Redrafted the RFP to reflect a TIBS only procurement</li> </ul>	These projects remain a 1 as significant action is needed to ensure that a computer adaptive test system that meets the specifications outlined in the original scope of the project is procured.	To bring the project back on track, we must procure a TIB System to house assessment tasks as outlined in the original project. Four solutions were investigated since December and three remain viable options: 1- Investigate the University System of Maryland as a possible partner in developing a repository for the assessment tasks 2- Revise and reissue the original TIBS RFP 3- Award sub grants to LEAS that do not have
Data Systems	18/33: Implement a Computer-Adaptive Test (CATS) Delivery System	1	1	1			
Data Systems	19/34: Item Load and Integration Setup for Test Item Bank System	1	1	1			

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
							their own TIBs to procure one
Data Systems	20/35: Adaptive Testing Units for High Schools	1	1	1	<ul style="list-style-type: none"> <li>• Reassigned the project to a new Project Manager</li> <li>• Project Manager's team has met to discuss solutions for the adaptive testing units as they were originally planned</li> <li>• Leadership explored option of developing MSDE supported policy for Bring Your Own Devices (BYOD) in LEAs</li> </ul>	This project remains a one because significant action is needed to ensure that devices that meet the specifications outlined in the original scope of the project are procured. This project is dependent upon the Test Item Bank (17/32) and Computer Adaptive Test System (Project 18/33) procurement.	<p>1- Procure a system for the Computer Adaptive Test Project 18/33 as outlined in the mitigation plan for Test Item Bank System Project 13/32.</p> <p>2- Coordinate with all the LEA CIOs and their technology teams to select and procure portal, low-cost technology for the selected adaptive test system (Project 18/33).</p> <p>3- Deploy and train school technology teams on technology support and defining distribution and use policies.</p>
Data Systems	21/42: Implement a Statewide System to Support Student Instructional Intervention	3	3	3	<ul style="list-style-type: none"> <li>• Received and reviewed 19 LEA Grant Requests to receive funding to assist them with their student instructional intervention systems</li> <li>• Evaluation committee made recommendations for award amounts for each of the 19 sub grants</li> <li>• Communication was sent to LEAs requesting updated proposals and updated grant forms by January 20, 2014</li> <li>• Seven LEAs have submitted the</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					requested materials		
Data Systems	22/6: Develop Online Instructional Intervention Modules	2	2	2	<ul style="list-style-type: none"> <li>• Sent RFP for additional 125 modules to the AG's office for review and returned with comments</li> <li>• Reviewed FAQ document submitted by Pearson</li> <li>• Posted first two professional Development modules in Blackboard</li> <li>• Determined the preferred process for the distribution of the spring 2014 teacher survey via the LEA support visits</li> </ul>	The only MSDE Math Specialist is leaving 1-14-14; high school mathematics modules require review by a secondary specialist.	We do not feel that any vendor at this time would be able to satisfactorily accomplish the tasks and deliverables involved, if a no-cost extension is not provided. We have the funding to pay for this in the grant.
Data Systems	23/55: Develop Framework for Teacher Toolkit Portal	NR	4	4	<ul style="list-style-type: none"> <li>• Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		
Data Systems	24/56: Develop and Implement Course Registration System	3	3	3	<ul style="list-style-type: none"> <li>• Established new links to additional resources through the Learning Management System (LMS) to increase the resources being made available to teachers and students</li> <li>• Made additional student and professional development course available to users.</li> <li>• Scheduled a demonstration of the electronic payment processing component working with NIC in January</li> <li>• Made site visits to Washington, Harford, Garrett and Cecil Counties to continue to gather feedback from teachers and students about the resources available on the LMS</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					<ul style="list-style-type: none"> <li>Administer and analyze all end user surveys; receiving positive feedback about the system.</li> <li>Two teacher and two student courses are being piloted on the LMS this month</li> </ul>		
Data Systems	25/10: MSDE-IHE Teacher Preparation Workgroup	4	4	4	<ul style="list-style-type: none"> <li>Securing locations for regional IHE meetings that will focus on Next Generation Science Standards in February</li> <li>Registration for the February Meeting is underway- over 60 registrants to date</li> <li>Securing presenters for regional IHE meeting that will focus on PARRC testing accommodations and the IT skills needed by students</li> <li>Continue to look for evidence of Common Core Infusion as project staff provide technical assistance to IHEs in developing new programs, reviewing their assessment systems, preparing for program approval visits and/or accreditation visits</li> </ul>		
Data Systems	26/43: Implement a System to Support E-Learning for Instructional Intervention, Enhancement, and Enrichment	3	3	3	See accomplishments for Project 24/56	Project is merged with 24/56: Develop and Implement Course Registration System	
Data Systems	27/46: Equating of	NR	NR	NR	<ul style="list-style-type: none"> <li>Project is closed and any remaining funds are being reallocated by RTTT</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
	MSA for Use on Growth Model				Leadership as part of the amendment process		
Great Teachers and Leaders	28/47: Develop and Implement a Statistical Model to Measure Student Growth	NR	NR	NR	<ul style="list-style-type: none"> <li>Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		
Great Teachers and Leaders	29/48: Develop and Implement an Educator Evaluation System (Calculation Engine)	4	4	4	<ul style="list-style-type: none"> <li>Published Communication Bulletin 22 which focused on findings and analysis from the Quality Control process for Spheres 1 &amp; 2 and Communication Bulletin 23</li> <li>Completed the Delivery of Sphere Three Professional Development</li> <li>Completed the Delivery of Sphere Three Technical Assistance including a differentiated best practice Web-conference using LEA demonstrations</li> <li>Presented to the final meeting of the Maryland Council on Educator Effectiveness</li> <li>Partnered with Ohio and New Jersey in LEA/SEA Reform Support Network (RSN) SLO Workgroup</li> <li>Completed Rough Draft of Comprehensive Training Plan</li> </ul>		
Great Teachers and Leaders	30/49: Expand Educator Information System (EIS) to	4	4	4	<ul style="list-style-type: none"> <li>Created Requisition and Purchase Order (PO) for the Canton Group and held kickoff meeting with the Canton Group (The vendor providing development and implementation)</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
	Accommodate Additional Data				<ul style="list-style-type: none"> <li>Completed upgrade to SharePoint 2013</li> <li>Held meetings with the Educator Data Warehouse (EDW) team to begin data modeling</li> <li>Completed Test Scripts for the Customer Relationship Management (CRM) Application and the Portal</li> <li>Continued development of CRM Workflow and Portal</li> </ul>		
Great Teachers and Leaders	31/13: Building Leadership Capacity in Low-Achieving Urban and Rural Districts	4	4	4	<ul style="list-style-type: none"> <li>Held the second cycle of The Continuum of Conversations: Action Planning in Team Meetings (facilitation of webinar and in-person local sessions)</li> <li>Held three Cohort 13 Resident Principal Weekly Meetings</li> <li>Received acceptance to speak at the National Council of Professors of Educational Administration in Nashville</li> <li>All 25 Salisbury/University of MD Eastern Shore candidates presented updates on School Improvement Projects</li> </ul>		
Great Teachers and Leaders	32/73: Teach for Maryland	3	3	3	<ul style="list-style-type: none"> <li>Conducted third Consortium meeting "Arts Integration: Saving the Modern Classroom" on November 20, 2013</li> <li>Continued work with Manual writers to develop <i>Preparing Educators for High Poverty/High Minority Schools: A Manual for Teacher Educators, Teachers and Principals</i></li> </ul>		
Great	33/50:	3	3	3	<ul style="list-style-type: none"> <li>Received proposal from Baltimore City</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
Teachers and Leaders	Compensation to Teachers and Principals in Lowest 5% Schools						
Great Teachers and Leaders	34/51: Compensation Incentives for Teachers in Shortage Areas	3	3	3	<ul style="list-style-type: none"> <li>Upon USED approval will issue Notice of Grant Awards (NOGAs) to the participating LEAs, who are continuing to implement their plans</li> </ul>		
Great Teachers and Leaders	35/26: Elementary STEM Certification	4	4	4	<ul style="list-style-type: none"> <li>Held a regional technical assistance meeting in Western Maryland, attended by Frostburg State University; Technical Assistance meetings were held with two additional project partners this month: Towson University and Notre Dame of Maryland University</li> <li>Observed courses: “Sustainability for PreK-6 Teachers”, a component of the Notre Dame of Maryland University program and “Physics for K-8 Teachers”, a component of the Johns Hopkins University program</li> <li>Held Elementary STEM Certification Network Meeting</li> </ul>		
Great Teachers and Leaders	36/75: LEAs, Providers, and IHEs (U Teach) Maryland)	3	3	3	<ul style="list-style-type: none"> <li>Utilized funds from two internal sources in order to send \$50K to Towson in advance of amendment approvals in order to offset the university expenses incurred in PY4</li> <li>Began initial outreach to seat a statewide committee to make</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					recommendations for integration of reading outcomes in the secondary reading courses, particularly for math and science		
Great Teachers and Leaders	37/54: International Partnerships to Recruit Teachers in Critical Needs Areas	NR	NR	NR	<ul style="list-style-type: none"> <li>Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		
Great Teachers and Leaders	38/53: Incentives for Teachers who Obtain ESOL Certification	4	4	4	<ul style="list-style-type: none"> <li>Assisted 36 more teachers in completing all requirements since the November report. To date, a total of 289 teachers have completed the coursework and passed the Praxis in years 1-4.</li> </ul>		
Great Teachers and Leaders	39/25 Teacher Induction Academies	4	4	4	<ul style="list-style-type: none"> <li>Received three of Stonebridge's second batch of rough cuts summarizing the Race to the Top Teacher Induction Academies Project. Topics included: Coordinators, Mentors, &amp; New Teachers.</li> <li>Held Fall Online 2013 Follow-ups: <ul style="list-style-type: none"> <li>November 5 &amp; 7: Mentor Forums – TOPIC: “<i>Mentoring for Social Emotional Learning</i>” Total Attendance: 109</li> <li>November 6: Induction Coordinator Forum – TOPIC: “<i>Creating Mentor Forums</i>” Total Attendance: 22</li> </ul> </li> <li>Met with Frederick County Induction Coordinator to begin planning NTC 2014 Symposium joint presentation:</li> </ul>	221 teachers who are participating in the Year 4 project are taking courses to meet the requirements before the grant ends.	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					<i>The Tapestry of Great Learning: Weaving quality mentoring and Common Core together</i>		
Great Teachers and Leaders	40/15: Professional Development for Executive Officers	4	4	4	<ul style="list-style-type: none"> <li>• Presented information from Summit III to Professional Development Coordinators on November 6, so that they can assist Executive Officers training principals and teachers at the school system level</li> <li>• Held Summit III on November 13, 2013 at Anne Arundel Community College for Executive Officers Topics included: <ul style="list-style-type: none"> <li>○ Conducting a purposeful and meaningful mid-year conference with the principal.</li> <li>○ Evaluation Process readiness</li> <li>○ Case Study Presentation</li> <li>○ Video Observation/Feedback</li> </ul> </li> <li>• Provided information and updates were to MASSP and MAESP at their executive board meetings.</li> <li>• Entered into a partnership with Baltimore City Public Schools to begin a collaboration to train Executive Directors</li> </ul>		
Great Teachers and Leaders	41/24: Educator Effectiveness Academies	4	4	4	<ul style="list-style-type: none"> <li>• Edits continue to be made on final versions of recorded 2012 and 2013 summer EEA sessions in ELA, mathematics, STEM, and disciplinary literacy.</li> <li>• Held five live webinars; the first was for school leaders on use of the TELL Survey data as an important data set in school improvement and transition</li> </ul>	<ul style="list-style-type: none"> <li>• Once complete the videos will be added to the accompanying academy materials and offered as individual PD modules.</li> <li>• . Webinars are being recorded and placed on the LMS for more wide-spread viewing. Feedback from Master</li> </ul>	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					<p>planning; two webinars were offered for teachers on disciplinary literacy, and the final two were on ELA PARCC updates</p> <ul style="list-style-type: none"> <li>• Held LEA support site visits to Carroll, Frederick, Cecil, Washington, and Harford Counties.</li> <li>• Held a focus group of stakeholders from LEAs and from MSEA, in order to examine the process to become “Common Core Trained.”</li> </ul>	<p>Teachers, site visits, and transition plans are being used to determine the content/topics of the webinars.</p> <ul style="list-style-type: none"> <li>• Focus group committee recommended changing the title to “Common Core Advanced.” Three levels of certificates will be offered “Common Core Advanced, Level I,” “Common Core Advanced, Level II,” and “Common Core Advanced, Level III.”</li> </ul>	
Great Teachers and Leaders	42/17: Priority Schools Academy	4	4	4	<ul style="list-style-type: none"> <li>• Selected a venue and panelists and prepared materials for the February 2014 Follow-up Session</li> <li>• A second electronic email with readings, videos, and assignments was sent to all participants</li> </ul>		
Great Teachers and Leaders	43/21: Develop Online PD on Educator Instructional Improvement Content	2	2	3	<ul style="list-style-type: none"> <li>• Reviewed responses from vendors to Request for Clarifications on their mathematics courses proposals. Calculated composite scores for each to determine which vendors will be invited to give oral presentations.</li> <li>• Held oral presentations with 4 of the 6 vendors</li> <li>• Contracts for all nine courses to be presented for approval at the Feb. 5, 2015 Board of Public Works hearing.</li> <li>• Collaborated with Project 41/24’s leadership to enable 39 qualified EEA Master Teachers to participate in</li> </ul>	<p>The timing of RFP issuance will result in delays to course development and pilots for nine of the courses. Potentially, this schedule will not allow for anticipated revisions to occur within the grant period.</p>	<p>Continued emphasis on the criticality of prompt issuance of Procurement correspondence related to oral presentations and the Board of Public Works schedule Once the contracts are awarded the project team will work with the vendors to expedite the development of the</p>

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					MSDE's 3-credit online course <i>Online Teaching in Maryland</i> , which ends in January. This, plus a "shadowing experience" in the spring, will prepare them to teach Project 43-21 online professional learning courses during the Summer 2014 Virtual Educator Effectiveness Academy.		<p>courses without sacrificing quality</p> <p>Project staff requested a No Cost Extension from USED to continue this work</p>
Lowest-Achieving Schools	44/41: The Breakthrough Center (BTC)	3	2	3	<ul style="list-style-type: none"> <li>• Provided support to twelve administrators in the targeted feeder high schools in Prince George's County Public Schools focusing on formal and informal classroom observations and the feedback component associated with that process, scheduling, team meetings, special education team teaching process, school and subject initiatives, as well as individual administrator conferences.</li> <li>• Continued to provide mentoring support to 34 aspiring principals in 8 schools in PGCPs, five principals in BCPS, and three turnaround principals in BCPS</li> <li>• 26 support visits were made to 4 targeted feeder high schools in PCPS</li> <li>• Conducted midyear walkthroughs to determine the teachers' application of the information presented during monthly PD cycles</li> </ul>	The "go live" date for the Breakthrough Center website is now January 2014	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
Lowest-Achieving Schools	45/67: RITA Team Audits	NR	NR	NR	<ul style="list-style-type: none"> <li>Project is closed and any remaining funds are being reallocated by RTTT Leadership as part of the amendment process</li> </ul>		
Lowest-Achieving Schools	46/57: Extend Student Learning and Improve School Culture, Climate, and Support	2	2	2	<ul style="list-style-type: none"> <li>Interviews for the project manager are scheduled for 1-17-14</li> <li>Interviews for the Administrative Specialist will be January 27<sup>th</sup> and 29<sup>th</sup></li> <li>Six bids for school culture and climate team members were received- two were not viable and the other four are currently being reviewed by the project staff</li> </ul>	The formation of a school culture and climate team has not been completed (projected formation fall, 2013). Until a Project Manager is hired and the School Climate and Culture team is assembled the project should remain a two.	The plan is to hire a project manager to get this project back on track. The newly hired project manager for Project 53/44 will also assist this project.
Lowest-Achieving Schools	47/45: Coordinated Student Services	3	3	3	<ul style="list-style-type: none"> <li>Trained four additional Prince George's County elementary school faculties (feeders system schools) in Response To Intervention Tier I classroom interventions</li> <li>Provided direct technical assistance to two student support service teams in Prince George's County and three student support service teams in Baltimore City.</li> <li>Met with Prince George's County Public School social workers to discuss clinical issues and procedures for meetings for the rest of the year.</li> </ul>		
Lowest-Achieving Schools	48/69: School Health Services	4	4	4	<ul style="list-style-type: none"> <li>Made strides in sustainability planning for Baltimore City: successfully closed gap in services by conducting 2 separate stakeholder sessions with Baltimore City Dept. of Social</li> </ul>	<ul style="list-style-type: none"> <li>With the cessation of this practice, schools with high absenteeism had no connection to address chronic absenteeism and truancy.</li> </ul>	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					<p>Services. In the past, the DSS had stationed staff in the Turnaround Schools.</p> <ul style="list-style-type: none"> <li>Assisted Prince Georges County in completing the upgrades to all health suites in the identified cohort. The final report was completed and submitted to the PM on 11/26/13 for the grant awarded for this purpose.</li> </ul>	<p>This practice will be re-established following the planning sessions and action steps decided on November 5<sup>th</sup>, and November 8<sup>th</sup>. The loop was further closed by the PM notifying the principals in all Turnaround Schools, and feeder schools as well.</p>	
Lowest-Achieving Schools	49/63: Physical Activity	3	3	3	<ul style="list-style-type: none"> <li>Continued to work with school personnel on the development of their Wellness Plans</li> <li>Neared completion of the online resource for schools to access resources to support Wellness Plan development and implementation</li> <li>Gathered over 100 physical activity ideas in all disciplines K-12. They will be posted on online resource site</li> <li>Donated PE supplies from Montgomery College to two schools in need of equipment (this was the third time)</li> <li></li> </ul>	<p>Wellness Plan final revisions in PGCPS and BCPS are taking longer than expected as response time is slow.</p>	
Lowest-Achieving Schools	50/58: Extended Learning	4	4	4	<ul style="list-style-type: none"> <li>Ensured all of the organizations serving the following Race to the Top and Priority Schools met the requirements in order to receive their 21<sup>st</sup> CCLC grants: Benjamin Stoddert Middle School (MS), Carmody Hills Elementary School (ES), Drew Freeman MS, Frederick Douglas High School, Moravia Park Primary School,</li> </ul>		

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					<p>Thomas Johnson MS, and Thurgood Marshall MS.</p> <ul style="list-style-type: none"> <li>Hired an Education Program Specialist to administer extended learning programs within schools</li> </ul>		
Lowest-Achieving Schools	51/71: Project Lead the Way(PLTW) – Gateway to Technology (GTT)	3	3	3	<ul style="list-style-type: none"> <li>Working with staff in Baltimore City and Prince George’s County to finalize grants from the 2012-2013 school-years as well as issue the last round of grants for the 2013-2014 school-year</li> <li>Visited an existing GTT program at Norwood-Holabird Middle School in Baltimore County with staff from Baltimore City. GTT staff had the opportunity to meet with the school principal, counselor and teacher</li> <li>Working with staff from Dorchester County to begin the PLTW enrollment process and complete purchase orders for GTT equipment</li> </ul>	With the addition of the two middle schools in Dorchester County, the GTT program will be implemented in 10 middle schools. Concerns still exist, particularly in one LEA regarding grant management. The project team continues to work with the school system on this.	
Lowest-Achieving Schools	52/77: Primary Talent Development (PTD)	4	4	4	<ul style="list-style-type: none"> <li>Assisted eighteen teachers in successfully completing the Early Talent Development online course offered September 30 – November 18, 2013.</li> <li>A half-day PTD training session for PreK-2 teachers in the three Prince George’s County schools is planned for January 9, 2014. (Capitol Heights, Judge S. Woods, Robert Gray).</li> </ul>		
Lowest-Achieving Schools	53/44: Charter Schools	3	3	3	<ul style="list-style-type: none"> <li>Hired a charter school specialist who began work on 12/10/13</li> <li>Both contractors (RMC and MACRO) completed their scopes of work</li> <li>Created a survey to be shared with the</li> </ul>	The policy manual is currently being reviewed to address concerns from the Attorney General’s Office	

Assurance Area	Project	Jan. 2014 Rating	Dec. 2013 Rating	Nov. 2013 Rating	Accomplishments	Comments	Improvement Targets (if rating is a 1 or 2)
					charter school community and LEA authorizers to assess their understanding of publications focused on charter school development, application, and the renewal process		
Other	54/79: Implement Statewide Centralized Student Transcript System	4	4	4	<ul style="list-style-type: none"> <li>• Assisted all LEAs in receiving grants to complete the Electronic Transcript requirements.</li> <li>• Received all grant documentation.</li> <li>• LEAs are continuing to test their E-Transcript systems with the University System of Maryland (USM). USM, LEAs and MSDE are collaborating to ensure all systems are live for the upcoming school year.</li> </ul>		