

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE February 24, 2015 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Bowman, Carisa J.	Principal	IEPP	Career and College Readiness, Juvenile Services Education Program	TBD

**II. Appointments Grade 18 and below:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Lyons, Derrick	Vocational Rehab. Spec II	13/3	Rehabilitation Services	01/17/15
McDowell-Omodhu, Tamela	Vocational Rehab. Spec II	13/3	Rehabilitation Services	01/21/15
McKenzie, Tracy A.	Academic Teacher -- Mathematics	IEPP	Career and College Readiness, Juvenile Services Education Program	2/18/15
Moses, Kolawole O.	Academic Teacher -- Career Research & Development	IEPP	Career and College Readiness, Juvenile Services Education Program	2/18/15
Stauffer, Janice	Vocational Rehab. Spec II	13/3	Rehabilitation Services	02/04/15
Webb, Shelby	Academic Teacher - Mathematics	IEPP	Career and College Readiness, Juvenile Services Education Program	2/18/15

**III. Other Actions: Promotion**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Henderick, Noreen A.	Accountant Manager II Deputy Chief of the General Accounting	20	Business Services Accounting Branch	TBD



Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

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February 24, 2015

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Noreen A. Hendrick  
**Position:** Accountant Manager II-Deputy Chief of the General Accounting  
**Division:** Business Services –Accounting Branch  
**Salary Grade:** State Salary Grade: 20  
Annual Salary Range: \$56,743 – 91,107  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**DESCRIPTION:**

This is a professional position serving as Chief of the General Accounting Section, responsible for providing leadership and technical expertise in ensuring that financial transactions are verified, recorded and reported to management in accordance with Generally Accepted Accounting Principles (GAAPs) and in compliance with State and federal laws, regulations, and practices.

**EDUCATION:**

A Bachelor's Degree in Accounting or a Bachelor's Degree with 30 credit hours in Accounting and Related courses; including or supplemented by 3 credit hours in Auditing. Possession of a CPA Certificate is preferred.

**EXPERIENCE:**

Six years of professional experience examining, analyzing and interpreting accounting systems, records and reports by applying generally accepted accounting principles. Three years of the required experience must have been in direct supervision of other professional employees. Experience with FMIS and ADHOC reporting is desired.

**NOTES:**

1. Applicants may substitute possession of a certificate as a Certified Public Accountant (CPA) or a Master's Degree in Accounting for one year of the required experience.
2. Applicants may substitute one year of professional budgeting or auditing experience for one year of the required experience.

Name: Noreen A. Hendrick  
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**QUALIFICATIONS:**

**Education:**

Essex Community College (Essex, Maryland) 1994 Associates Degree in Accounting

University of Baltimore (Baltimore, Maryland) 1998 Bachelor's Degree in Business Administration

Department of Labor Licensing & Regulations (Baltimore, Maryland) Certified Public Accountant

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2014 – Present: Accountant, Advanced

2012 – 2014: Agency Budget Specialist, Lead

2008 – 2012: Accountant, Advanced

Education Affiliates (Baltimore, Maryland)

2007– 2008: Senior Accountant

Johns Hopkins Health Systems (Baltimore, Maryland)

2006 - 2007: Accountant II

Safenet Inc. (Belcamp, Maryland)

2004 – 2006: Staff Accountant

**EMPLOYMENT STATUS:**

Promotion



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**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Carisa J. Bowman  
**Position:** Principal  
**Division:** Career and College Readiness  
**Salary Grade:** State Salary Grade: IEPP  
Annual Salary Range: \$89, 529 - \$105,806  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Master's Degree in School Administration and Supervision or Master's Degree with 18 graduate credits in School Administration and Supervision and eligible for a Maryland Administrator II or Principal Certificate.

**EXPERIENCE:**

Five years of satisfactory teaching experience. Principal experience is preferred; previous juvenile services/alternative education experience desired.

**DESCRIPTION:**

This is a professional serving as Principal of the Victor Cullen Center responsible for supervising and providing leadership to professional staff of the education program for residents of a juvenile facility.

**QUALIFICATIONS:**

**Education:**

Frostburg State University (Frostburg, Maryland) 1999 – Master’s Degree in Administration and Supervision; 1997 – Bachelor’s Degree in Social Science Secondary Education

Towson University Graduate School (Towson, Maryland) 2002 - Graduate Certification in Special Education and Baltimore County Public Schools Special Education Cohort

**Experience:**

Baltimore County Public Schools (Towson, Maryland)

- 2012 – Present: Assistant Principal, Stoneleigh Elementary School
- 2008 – 2012: Assistant Principal, Battle Monument School
- 2006 - 2008: Assistant Principal, Chesapeake High School
- 2005 – 2006: Assistant Principal, Deep Creek Middle School
- 2003 – 2005: Special Education Department Chair, Deep Creek Middle School
- 1999 – 2003: Inclusion Specialist, Pikesville Middle School
- 2002 – 2003: Technology Coordinator and Reading Specialist, Milford Mill Afternoon Group Learning Center

**EMPLOYMENT STATUS:**

New Hire